

**City of Madras  
Planning Commission Meeting  
Official Minutes  
January 5, 2011**

**I. Call to Order**

The City of Madras Planning Commission public meeting was called to order by Vice Chair Kowaleski at 7:05 p.m. on Wednesday, January 5, 2011 in the Madras City Hall Council Chambers.

**Members in Attendance were:**

Vice Chair Lynn Kowaleski; Commissioners: Joel Hessel, Allen Hurley, Joe Krenowicz and Eldon Sasser.

**Members Absent:**

Commissioner Kasey Cousens.

**Staff Members in Attendance were:**

Community Development Department: Director Nick Snead and Specialist Tammy McHaney.

**II. Consent Agenda**

- a. Adoption of Agenda
- b. Approval of Meeting Minutes from November 3 and December 1, 2010

**A MOTION WAS MADE BY COMISSIONER KRENOWICZ TO APPROVE THE CONSENT AGENDA. THE MOTION WAS SECONDED BY COMMISSIONER AND PASSED UNANIMOUSLY.**

**III. Visitors Comments**

There were no visitor comments.

**IV. Election of Officers**

**a. Chair and Vice Chair**

Director Snead noted that Commissioner Kasey Cousens would be moving to Austin, Texas in the near future which would leave a second vacancy on the Planning Commission. He noted that both vacant positions would be "City Resident" positions.

Commissioner Krenowicz noted that historically the Vice Chair moved into the Chair's position and pointed out that Vice Chair Kowaleski had the most longevity. He asked if she would be willing to take on the role of Chair. He also pointed out that Commissioner Hurley had the second most longevity and asked if he would consider Vice Chair.

**COMMISSIONER KRENOWICZ NOMINATED LYNN KOWALESKI AS CHAIR AND ALLEN HURLEY AS VICE CHAIR. COMMISSIONER HESSEL SECONDED THE MOTION.**

Director Snead provided a brief description of the role and responsibility of the Chair and Vice Chair. He noted that with only five members active on a seven member board, there was a good possibility the Vice Chair would preside over at some meetings. He felt it was his responsibility to provide those positions with the tools to be successful.

Commissioner Kowaleski said she really did not have the time to commit to the position of Chair, but would be willing to consider Vice Chair.

Commissioner Hurley asked Director Snead if he met with the Chair periodically to provide those tools.

Director Snead replied yes.

Vice Chair Kowaleski stated she expected to be absent frequently, and would personally like to see Commissioner Hessel as Vice Chair.

**A MOTION WAS MADE BY COMMISSIONER KRENOWICZ TO ELECT COMMISSIONER HURLEY AS CHAIR AND COMMISSIONER HESSEL AS VICE CHAIR. THE MOTION WAS SECONDED BY COMMISSIONER KOWALESKI AND PASSED UNANIMOUSLY.**

**V. Additional Discussion**

Director Snead discussed recruitment for new members. He noted that he would follow the customary process and not bring any potential applications to them until he had at least two, so they would have options. He encouraged the Planning Commissioners to recruit qualified people.

Commissioner Hurley noted he would be absent the first meeting in March.

Commissioner Hessel noted he would be out of town the last week of February.

**VI. Adjourn**

The meeting adjourned at 7:20 p.m.

**Training**

**I. Planning Commission Training**

(Training Materials provided at Meeting)

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Chair Allen Hurley

  
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Tammy McHaney, Community Development Spec.