

AMENDED BY-LAWS and OPERATING REGULATIONS

of the MADRAS AIRPORT COMMISSION

These Amended By-Laws and Operating Regulations shall govern the operation of the Madras Airport Commission under the delegation of authority from the Jefferson County Court and the City of Madras Council as authorized by ORS 492.330 and shall supercede the by-laws and operating regulations adopted by action of the Court and the Council on April 1, 1959.

ARTICLE I. Creation of Commission

The City of Madras, Oregon, a municipal corporation of the State of Oregon, hereinafter referred to as CITY, and the County of Jefferson, a municipal corporation and political subdivision of the State of Oregon, hereinafter referred to as COUNTY, joint owners of the facility known as the Madras City-County Airport, do hereby create a board which shall be officially known as the Madras Airport Commission, hereinafter referred to as COMMISSION.

ARTICLE II. Membership of Commission

Section 1. Appointment

The COMMISSION shall be composed of five (5) members, constituting position numbers 1, 2, 3, 4 and 5. Positions No. 1 and No. 3 shall be appointed by the COUNTY and positions No. 2 and No. 4 shall be appointed by the CITY. Position No. 5 shall be appointed by majority vote of the other four positions.

Section 2. Term

Each member of the COMMISSION shall serve for a term of two (2) years. The term for positions No. 1 and No. 2 shall begin on July 1 of even numbered years and shall expire on June 30 of the following even numbered year; and the term for positions No. 3, No. 4 and No. 5 shall begin on July 1 of odd numbered years and shall expire on June 30 of the following odd numbered year.

In the event of a vacancy in one of the positions, interim appointments for the remainder of the unexpired term shall be made by the appropriate body as provided in Section 1, above.

Section 3. Qualifications

Positions No. 1 and No. 4 are to be held by persons who neither have a pilot's license nor are in any way interested in flying, either through ownership of airlines or airplanes, or through commercial ventures of any nature which might in some way affect the operation of or flying at the Madras City-County Airport, including but not limited to employer, employee, partner or stockholder capacity.

Section 4. Removal

COUNTY and CITY reserve the right to jointly remove any COMMISSION member or members with or without cause at any time whatsoever, with or without advance notice to the member or members being removed.

ARTICLE III. Officers and Meetings.

Section 1. Officers

At the first meeting following July 1 of every year the COMMISSION shall elect a chairman, vice-chairman and secretary for the ensuing year by majority vote of the members.

Section 2. Meetings

The COMMISSION shall establish regular meetings to be held at least monthly. Said meetings shall be open to the public and so publicized that any interested individual will know the time and place of said meetings. At such meetings all matters for the operation of the airport will be discussed.

ARTICLE IV. Finances

Section 1. Budget

Each year by March 1, the COMMISSION shall file a budget for the approval of the CITY and the COUNTY. No expenditures of any funds may be made without approval of the budget by both the CITY and the COUNTY. The budget must be filed by the COMMISSION for the time from the adoption of these Amended By-Laws to July 1, 1973 and another budget for the period from July 1, 1973 to June 30, 1974. Thereafter, the annual budget shall be submitted by

March 1 each year for the ensuing fiscal year of July 1 to June 30. Said budget shall be a separate fund within the Jefferson County Budget and shall be used for no other purpose than for airport purposes.

Section 2. Financial Reports

Financial reports shall be delivered to the CITY and COUNTY as to the financial condition of the airport as of December 1 and June 1 each year, in accordance with Ordinance No. 98 of the City of Madras, Oregon.

Section 3. Income

All income derived from use or occupation fees, leases or any revenue of any nature arising from the operation of the airport by the COMMISSION shall be deposited with the Jefferson County Treasurer and shall be kept by her in a fund separate from other monies held by her.

Section 4. Expenditures

The COMMISSION must approve all expenditures at the meeting prior to the date the expenditures are to be made and any disbursement of revenues is to be made by the Jefferson County Treasurer immediately after receiving vouchers signed by both the chairman and secretary of the COMMISSION on forms approved by both the CITY and the COUNTY.

No expenditures over \$500.00 for any improvement, repair or article of equipment shall be made by the COMMISSION whatsoever without submitting the same for bid. No expenditure over \$1,000.00 for any improvement, repair or article or equipment shall be made without prior written approval of the Madras City Council and the Jefferson County Court.

ARTICLE V. Approval of Certain Operations

The Madras City Council and the Jefferson County Court must approve the following:

1. All leases made for any airport facilities or land.
2. The operator of the airport; the mode of operation of the airport; especially whether it shall be by lease or by

salaried employees; and the financial responsibility of any operator or employee appointed to operate or run the airport.

3. Any policing policies adopted by the COMMISSION with regard to vehicular and air traffic.
4. The insurance program, including both liability and fire insurance adopted for the operation of the airport.
5. Any payment whatsoever to be made to any member of the COMMISSION for services as a member of said COMMISSION.
6. Any transfer of funds from one account to another within the budget.

ARTICLE VI. Airport Operation

The COMMISSION shall operate the airport in accordance with these Amended By-Laws and Regulations and the restrictions and regulations set forth by the United States Government in the deed to the CITY and COUNTY recorded in Book 23, Page 97, Jefferson County Deed Records as if the CITY and the COUNTY were operating the airport under the authority of ORS 492.310, and there shall be no implication whatsoever in these By-Laws that the COMMISSION shall have the right to dispose of any real or personal property without the approval of the Civil Aeronautics Authority and the CITY and the COUNTY.

ARTICLE VII. Approval of Prior Operation and Members

In approving these Amended By-Laws and Regulations the CITY and the COUNTY hereby approve the present leases for airport property, operation of the airport and building rentals and do specifically approve the present membership of the COMMISSION, although not all of them meet the qualifications for membership as set forth in this document.

ARTICLE VIII. Adoption and Amendment

Section 1. Adoption

These Amended By-Laws and Regulations are adopted pursuant to motion and resolution in the minutes of the Madras City Council and the Jefferson County Court and Ordinance No. 98 of the City of Madras adopted August 10, 1948, and pursuant to a resolution of

the Jefferson County Court adopted April 1, 1959.

Section 2. Amendment

These Amended By-Laws and Regulations may be amended only upon the joint written approval of the Madras City Council and the Jefferson County Court pursuant to motion or resolution in the minutes of said bodies.

Adopted at Madras, Oregon, this 12 day of Sept, 1973.

Madras Airport Commission

By: [Signature]
Chairman

[Signature]

[Signature]

[Signature]

[Signature]

Jefferson County

By and through its

County Court

By: [Signature]
Judge

[Signature]
Commissioner

[Signature]
Commissioner

City of Madras

by and through its

City Council

By: [Signature]
Mayor

[Signature]
Councilman

[Signature]
Councilman

[Signature]
Councilwoman

[Signature]
Councilman