
MADRAS MRC-CITY COUNCIL

OFFICIAL MEETING MINUTES

City Council Chambers, 125 SW "E" Street, Madras, OR 97741

Tuesday, December 12, 2023

MADRAS REDEVELOPMENT COMMISSION AGENDA

I. Call Commission Meeting to Order

Chair Soliz called the meeting to order at 5:32 pm.

II. Pledge of Allegiance and Prayer

Commissioner Lepin led the Pledge of Allegiance and Commissioner Soliz led the prayer.

III. Roll Call

Commission:

Chair Gabriel Soliz was present.

Commissioners Lepin, Potter, Seibold, Townsend, Yoder, and Walker were present.

Commissioner Reynoso was absent.

Commissioner Spencer was excused.

Staff:

City Administrator Will Ibershof

Police Chief Tim Plummer

Community Development Director Nick Snead

Associate Planner Fatima Taha

Interim Finance Director Rose Vanderschaegen

Public Works Director Jeff Hurd

Public Works Manager Michele Quinn

City Recorder Keli Pollock

Visitors in Person:

Debbie Taylor

Will O'Daniel

Chief Blake

Trevorr Beaver

Les Weidner

Chris Tatro

Visitors on Zoom:

Pat Kruis

IV. Public Comments (please limit to 3 minutes)

The Commission reserves the right to limit the number of speakers pertaining to the same topic in the interest of meeting efficiency and expediency.

There was no public comment.

V. Amend or Accept MRC Agenda

Item No. 1 of the regular agenda was the Interview of Candidates for Commission Vacancies - Janet Landmark had withdrawn her application and would not be completing an interview.

Motion:	I move to accept the agenda as amended.			
Moved:	Seibold			
Seconded:	Walker			
Ayes:	Lepin, Potter, Seibold, Soliz, Townsend, Yoder, Walker			
Absences:	Spencer, Reynoso	Nays: 0	Absent: 2	Recused: 0
Passed:	7/0			

VI. MRC Consent Agenda

All matters listed within the Consent Agenda have been distributed to every member of the Madras Redevelopment Commission for review, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, any item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

There were no items on the consent agenda, therefore, no motion was necessary.

VII. Regular Agenda

1. Interview of Candidates for Commission Vacancies

City Recorder Pollock explained to the Commission that we are expecting four candidates to appear for interviews, all of which have submitted an application for the vacant positions on the MRC and meet all the criteria to serve on the Commission. Currently, three are present; Trevorr Beaver, Les Weidner and Will O'Daniel. A Staff Report with each of their applications and a Candidate Questionnaire form was submitted to the Commission for their review last week. We will rotate around the dais and allow the Commissioners to ask the candidate questions from the Candidate Questionnaire form, the same questions will be asked of each applicant. Then the Commission will have a voting sheet to select their choices and make one of two motions listed on the Staff Report: a) recommend the candidates to the City Council for appointment; or b) wait until more candidates have been interviewed before making a decision.

She explained that there are up to four seats on the MRC that can be filled currently. The position they are interviewing for is a three-year term and won't be seated until January 1, 2024. They need to select at least one candidate for appointment to meet the minimum numbers of seats filled in the MRC.

Commission began with interviewing candidates in the following order:

- Trevorr Beaver
- Will O'Daniel
- Les Weidner

Jamasa Sattler and Angela Rhodes were not present to be interviewed. Mrs. Rhodes expressed that she would not be able to be present for this meeting, but would like to still be considered for the position and would be willing to come back for an interview another day.

Commission decided that they'd like to appoint three positions at this time and keep one position vacant to be filled at a later date.

The Commission voted for their top three candidates; City Recorder Pollock and Chair Soliz verified the top three selected candidates, Trevorr Beaver, Les Weidner and Will O'Daniel.

Motion:	I move that the commission make a recommendation to the Council to appoint Will O'Daniel, Trevorr Beaver and Les Weidner to fill vacant positions on the MRC for terms beginning January 1, 2024 and ending December 31, 2026			
Moved:	Seibold			
Seconded:	Walker			
Ayes:	Lepin, Potter, Seibold, Soliz, Townsend, Yoder, Walker			
Nays:	None			
Absences:	Reynoso, Spencer	Nays: 0	Absent: 2	Recused: 0
Passed:	7/0			

2. Annual Chair and Vice-Chair Appointments

City Recorder Pollock explained that the terms for the current Chair and Vice-Chair expire December 31, 2023. In accordance with Section 3.2 of the MRC bylaws, the Chair and Vice-Chair are appointed during the last meeting of the year. Therefore, a Chair and Vice-Chair need to be appointed during this meeting.

Motion:	That the MRC appoint Commissioner Gabriel Soliz as Chair to serve January 2024 through December 2024.			
Moved:	Lepin			
Seconded:	Seibold			
Ayes:	Lepin, Potter, Seibold, Soliz, Townsend, Yoder, Walker			
Nays:	None			
Absences:	Reynoso, Spencer	Nays: 0	Absent: 2	Recused: 0
Passed:	7/0			

Motion:	That the MRC appoint Commissioner Chandra Potter as Vice-Chair to serve January 2024 through December 2024.			
Moved:	Townsend			
Seconded:	Lepin			
Ayes:	Lepin, Potter, Seibold, Soliz, Townsend, Yoder, Walker			
Nays:				
Absences:	Reynoso, Spencer	Nays: 0	Absent: 2	Recused: 0
Passed:	7/0			

3. Resolution No. MRC 2023-07 Amending Bylaws of the Madras Redevelopment Commission

City Recorder Pollock explained that Chair Soliz, her and staff had reviewed the current Bylaws of the MRC and the minor changes outlined in the proposed resolution are pretty clear in that there was a need for some clerical corrections to be made.

Chair Soliz explained that most specifically, we had discovered that the Chair's right to vote became an item of concern in the matter of a tie vote. The commission discussed the matter and they would like the Chair to remain with a vote. They asked that we consult with legal in regard to the matter of a tie vote and work on language that gives direction as to what Commission should do in a tie situation, while still allowing the Chair the right to vote.

This item was tabled, and no motion was made.

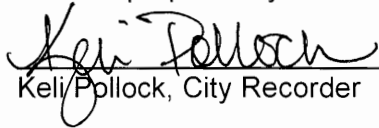
VIII. Additional Discussion

There was no additional discussion.

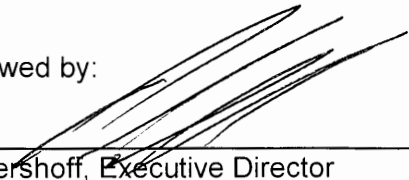
IX. Adjourn Commission Meeting

Meeting adjourned at 6:01 pm.

Minutes prepared by:


Keli Pollock, City Recorder

Reviewed by:


Will Ibershoff, Executive Director

Approved by Council on: 1.23.24