



MADRAS MRC-CITY COUNCIL MEETING

Tuesday, April 23, 2024 at 5:30 PM

City Council Chambers, 125 SW "E" Street, Madras, OR 97741

Telephone (541) 475-2344 www.ci.madras.or.us

This meeting is open to the public. Audio/Video of the meeting will be available on our website within 24 hours following the meeting. This agenda includes a list of the principal subjects anticipated to be considered at the meeting. However, the agenda does not limit the ability of the Council to consider additional subjects. Meetings may be canceled without notice. The chat feature in Zoom is only available during Public Comments portions of the meeting. Zoom participants should use the "raise your hand" feature during these times to alert the moderator that they would like to speak.

Join via Zoom:

<https://us02web.zoom.us/j/2912614668?pwd=MIJ3ZzhOYzg0ZkhwOTZ0REgrWTFYdz09>

Passcode: **5414752344**

Join via teleconference:

From a cell phone: **971-247-1195**

From a land line phone: **1-877-853-5257**

Meeting ID: **291 261 4668#**

Participant ID: **#**

Passcode: **541 475 2344#**

PRESENTATION

I. Police Department Recognitions

Tim Plummer, Police Chief

MADRAS REDEVELOPMENT COMMISSION AGENDA

I. Call Commission Meeting to Order at approximately 5:45pm

II. Pledge of Allegiance and Prayer

III. Roll Call

IV. Public Comments (please limit to 3 minutes)

The Commission reserves the right to limit the number of speakers pertaining to the same topic in the interest of meeting efficiency and expediency.

V. Amend or Accept MRC Agenda

VI. MRC Consent Agenda

All matters listed within the Consent Agenda have been distributed to every member of the Madras Redevelopment Commission for review, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, any item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

1. Approve MRC Meeting Minutes for March 26, 2024

2. MRC Vouchers March 2024

VII. Regular Agenda

1. FY 2022-23 Urban Renewal Annual Report

Nicholas Snead, Community Development Director, Kate Knop, Finance Director

2. Discussion on the SDC Reduction for Various Housing Types

VIII. Additional Discussion

IX. Adjourn Commission Meeting

CITY COUNCIL AGENDA

I. Call Meeting to Order

II. Roll Call

III. Public Comments (please limit to 3 minutes)

The Council reserves the right to limit the number of speakers pertaining to the same topic in the interest of meeting efficiency and expediency.

IV. Amend or Accept Regular Agenda

V. City Council Consent Agenda

All matters listed within the Consent Agenda have been distributed to every member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

1. Letter of Support for Jefferson County Broadband Deployment Program Grant Proposal
2. Capital Expenditures March 2024

VI. Proclamations

1. 2024 Arbor Day Proclamation

VII. Public Hearing(s)

1. Second and Final Public Hearing of City of Madras Withdrawal of approximately 40 acres +/- from the City limits as lands exchanged with the approximately 40 acres +/- annexed under Planning File No. AX 23-2 & PA-23-1.

A. Mayor Opens Public Hearing

B. Declaration of Conflicts of Interest: Does any Councilor have any actual economic conflict of interest to disclose?

C. Staff Report / Applicant Testimony

D. Public Testimony

E. Staff Comments

F. Deliberation (Motion to recommend approval, modification, denial, or continue the public hearing to a date and time certain)

Nicholas Snead, Community Development Director

VIII. Regular Agenda

1. Review and Discussion on Community Grants
Kate Knop, Finance Director, Will Ibershof, City Administrator
2. Ordinance No. 984, an Ordinance of the City of Madras Withdrawing Approximately 42 Acres of City-Owned Land from the Madras City Limit
 - A. Opportunity for public to present questions and/or comments.
 - B. Motion to read Ordinance by title only.
 - C. City Attorney or their designee will read Ordinance by title only.
 - D. Opportunity for Council to present questions and/or comments.
 - E. Motion to approve and adopt Ordinance (if Council so chooses).
 - F. City Recorder takes a roll call vote.

Nicholas Snead, Community Development Director

3. Ordinance No. 985, an Ordinance of the City Of Madras Annexing Approximately 42 Acres Of City-Owned Land into the Madras City Limits
 - A. Opportunity for public to present questions and/or comments.
 - B. Motion to read Ordinance by title only.
 - C. City Attorney or their designee will read Ordinance by title only.
 - D. Opportunity for Council to present questions and/or comments.
 - E. Motion to approve and adopt Ordinance (if Council so chooses).
 - F. City Recorder takes a roll call vote.

Nicholas Snead, Community Development Director

4. Ordinance No. 986, an Ordinance of the City Of Madras Amending the Urban Growth Boundary to Include Approximately 42 Acres Of City-Owned Land in Exchange for Excluding Approximately 42 Acres of City-Owned Land; Assigning Planned Residential Development (R-3) Comprehensive Plan Designation to included lands
 - A. Opportunity for public to present questions and/or comments.
 - B. Motion to read Ordinance by title only.
 - C. City Attorney or their designee will read Ordinance by title only.
 - D. Opportunity for Council to present questions and/or comments.
 - E. Motion to approve and adopt Ordinance (if Council so chooses).
 - F. City Recorder takes a roll call vote.

Nicholas Snead, Community Development Director

5. Global Grants Services Grant Writing Quarterly Report
Nicholas Snead, Community Development Director

6. Cartegraph Asset Management Software Increase
Jeff Hurd, Public Works Director

7. Janitorial Services for City of Madras Facilities
Jeff Hurd, Public Works Director

8. Water Master Plan Grant Application
Jeff Hurd, Public Works Director

9. Deschutes Valley Water District Water Purchase Agreement
Jeff Hurd, Public Works Director

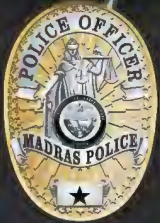
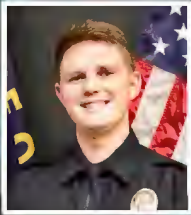
10. Resolution No. 05-2024 - ODOE Grant for Solar at Wastewater
Jeff Hurd, Public Works Director

11. Resolution No. 06-2024 - ODOE Grant for Solar at City Hall
Jeff Hurd, Public Works Director

12. City Vouchers - March 2024
Kate Knop, Finance Director

IX. Department Reports / Committee Updates

X. Adjourn Council Meeting



*Please join us in celebrating
graduations and promotions at
Madras Police Department for
Dustin Benshoof, Graduate
Karen Correa, Graduate
Ryan Kathrein, Promoted*

*Tuesday, April 23, 2024 * 5:30 pm**

** Time is approximate, based on Council agenda*

**MADRAS CITY HALL * COUNCIL CHAMBERS
125 SW "E" STREET**

Cake & punch will be served immediately following the ceremony in the MPD Training Room.

MADRAS MRC-CITY COUNCIL

OFFICIAL MEETING MINUTES

City Council Chambers, 125 SW "E" Street, Madras, OR 97741

Tuesday, March 26, 2024

MADRAS REDEVELOPMENT COMMISSION AGENDA

I. Call Commission Meeting to Order

Vice-Chair Potter called the meeting to order at 5:30 pm.

II. Pledge of Allegiance and Prayer

Commissioner Walker led the Pledge of Allegiance and Commissioner Yoder led the prayer.

III. Roll Call

Commission:

Commissioners Beaver, Lepin, O'Daniel, Potter, Seibold, Yoder, Walker and Weidner were present.

Chair Gabriel Soliz, Commissioners Rhodes, Spencer, Townsend were excused

Staff:

City Administrator Will Ibershof via Zoom

Community Development Director Nick Snead via Zoom

Finance Director Kate Knop

Public Works Director Jeff Hurd

Public Works Manager Michele Quinn

City Recorder Keli Pollock

Visitors in Person:

Seth Taylor

Laurie Chesley, COCC

Zak Boone, COCC

Jeremy Green, COCC

Scott Aycock, COIC

Debbie Taylor, Chamber of Commerce

Visitors on Zoom:

None

IV. Public Comments (please limit to 3 minutes)

The Commission reserves the right to limit the number of speakers pertaining to the same topic in the interest of meeting efficiency and expediency.

There were no public comments.

V. Amend or Accept MRC Agenda

There were no changes to the MRC agenda.

VI. MRC Consent Agenda

All matters listed within the Consent Agenda have been distributed to every member of the Madras Redevelopment Commission for review, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, any item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

There were no items on the consent agenda.

VII. Regular Agenda

1. US 97: Streetscape

Director Hurd advised the Commission that in 2018, ODOT contacted the City to make them aware of the US 97: Earl to Colfax Project. At that time, the project was slated to begin in 2022 and included reconstruction of 4th Street and 5th Street through the couplet. At that time, the City requested that ODOT install the City's streetscape standards to include sidewalk, pavers, trees, lighting, and irrigation similar to what was accomplished in the 2015 project. ODOT was willing to include our standard streetscape but asked for contributions to do so. MRC allocated \$300,000 in the 2020-22 budget for streetscape improvements, but the actual amount required was not known at that time. MRC re-allocated the \$300,000 to the 2022-24 budget as the project had not started yet. The project is now at a stage where ODOT knows the amounts needed from the City to include the desired streetscape. The breakdown is as follows:

- To include City standard streetscape on 4th Street from Pine Street to B Street on the west side, the cost is approximately \$500,000. This would require that MRC contribute an additional \$200,000 to the \$300,000 already budgeted.
- To include City standard streetscape on 4th Street from Pine Street to B Street on both sides of the road, the cost is approximately \$1,000,000. This would require the MRC to contribute an additional \$700,000 to the \$300,000 already budgeted.
- If the MRC does not want to fund any streetscape, then ODOT will need to collect the funds expended on design for what has been completed to date (ODOT was working from a verbal agreement from a discussion had with City Council prior in the year and has expended design dollars).

Commissioner Weidner stated he is in support of the project and the beautification of the city. His suggestion was to potentially do the west side of Hwy 97 and ask the developer of the Opportunity Foundation property to do the east side when that property sells.

Commissioner Weidner and Seibold asked Director Knop about the funds the MRC has and how this impacts the MRC financing terms. Director Knop advised them that the project would have to be fully financed at the time they get the bond, which does affect the amount they will be able to lend in the future.

Commissioner Walker asked if they did not do any streetscape work, what would ODOT be doing for improvements during the project. Director Hurd advised that ODOT would do the ADA ramps and sidewalks where they have changes in access points, but aside from those required changes, there is no beautification on their end.

Director Snead added that the Opportunity Foundation property is a challenging property and has faced many issues being sold or developed. The future developer of that property will be responsible for improving the sidewalks and meeting the City's design standards; whereas if the city funds this design work and streetscape as part of the ODOT project, it could help the property be more marketable since the work would be done on some portions of the street frontage. Also, he wanted to remind the commission that all their projects are debt financed whether through lines of credit or the potential bond.

City Administrator Ibershof shared that revitalizing the downtown does make an impact, he is concerned that if we pass on the project we are still on the hook for the design work they have done without any direct benefit for the dollars. His suggestion would be for the MRC to consider the investment and the impact it would have on the downtown.

Director Knop and Director Hurd advised the funds are due to ODOT by January 2024. Commissioners and staff continued to discuss the project and funding options. All were in support of the project and trying to get to a place where they could support or fund the full project at \$1,000,000. Staff were going to continue to work with ODOT on funding the project, if it could be a payment plan or deferred. Staff will also see if they can come up with a funding source to fund the full project amount. The commission asked staff to get community input on the project investment and improvement.

Item was tabled, no motion made.

2. MRC Vouchers February 2024

Kate Knop, Finance Director

Finance Director Knopp advised that the Commission is being asked to approve the vouchers for the month of February 2024. She briefly reviewed the items and totals with the commission.

Motion:	That we approve the MRC Vouchers for February 2024 as submitted			
Moved:	Seibold			
Seconded:	Beaver			
Ayes:	Beaver, Lepin, O'Daniel, Potter, Seibold, Yoder, Walker, Weidner			
Nays:	Nona			
Absences:	Rhodes, Soliz, Spencer, Townsend	Nays: 0	Absent: 4	Recused: 0
Passed:	8/0			

3. Resolution No. MRC 2024-01 Amending Bylaws of the Madras Redevelopment Commission

Keli Pollock, City Recorder

City Recorder Pollock advised the commission that this resolution is coming back to them for formal approval. Staff and legal counsel reviewed the Bylaws of the MRC and found the need for an amendment to make small clerical corrections and the most important piece, changing the MRC from a biennium to an annual budget. It was presented at the December 2023 meeting where the commission asked for a revision before approving it. The Resolution has been revised per their request and is being brought back to them for approval.

Motion:	That the MRC approve Resolution No. MRC 2024-01			
Moved:	Seibold			
Seconded:	Yoder			
Ayes:	Beaver, Lepin, O'Daniel, Potter, Seibold, Yoder, Walker, Weidner			
Nays:	None			
Absences:	Rhodes, Soliz, Spencer, Townsend	Nays: 0	Absent: 4	Recused: 0
Passed:	8/0			

VIII. Additional Discussion

City Recorder Pollock reminded the commissioners that on April 9th there is a photographer coming to take photos and asked, if possible, if they could arrive early to get their pictures done. Also, she reminded them that the MRC Budget Committee will meet on Wednesday, April 10th at 5:30.

Director Snead advised the Commission that they are doing monthly site visits at Initiative Brewing as the project is underway. Commissioner Seibold and Lepin asked to be included in the meeting invite for the walk-through, so they could attend.

IX. Adjourn Commission Meeting

Meeting adjourned at 6:14 pm.

Minutes prepared by:

Reviewed by:

Keli Pollock, City Recorder

Will Ibershof, City Administrator

Approved by Council on: _____

Report Criteria:

Report type: Summary
Bank.Bank number = 2

GL Period	Check Issue Date	Check Number	Payee	Description	Check Amount
03/24	03/13/2024	4497	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	508.00
Grand Totals:					<u>508.00</u>

US Bank Purchase Cards

February 2024

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
01/26/24	LENOVO UNITED STATES	Lenovo-MRC Laptops	\$6,772.24
02/02/24	LENOVO UNITED STATES	Lenovo-MRC Laptops Refund	(\$2,860.20)
02/09/24	LENOVO UNITED STATES	Lenovo-MRC Laptops Refund	(\$953.40)
02/08/24	Pamplin Media Group	Pamplin Media-MRC budget committee vacancies	\$385.34
		MRC TOTAL:	\$3,343.98

MADRAS URBAN RENEWAL AGENCY
Request for Commission Action

Meeting Date: April 23, 2024
To: Madras Redevelopment Commissioners
From: Nicholas Snead, Community Development Director, Kate Knop, Finance Director
Through: Will Ibershof, City Administrator
Subject: **FY 2022-23 URBAN RENEWAL ANNUAL REPORT**

TYPE OF ACTION REQUESTED:

Discuss

MOTION(S) FOR CONSIDERATION:

No action is required.

OVERVIEW:

In accordance with ORS 457.460, an annual report is to be prepared detailing the financial activities of the Madras Urban Renewal District and Housing Urban Renewal Districts. Staff has prepared such report for FY 22-23. The FY 22-23 Annual Report reflects the biennial budget for the MURD and HURD. However, the budgets for these Districts is likely to change to annual fiscal year budgets in the future. Per ORS 457.460 staff emailed the Report to Jefferson County and all taxing districts. Attached is the FY 22-23 Annual Report for both Districts.

STAFF ANALYSIS:

All figures in the FY 22-23 Annual Report are not audited figures because the City's Auditor had not issued their audit before the deadline to produce this Annual Report per ORS 457.460. The FY 23-24 Annual Report will be updated to include audited figures for FY 22-23. In FY 22-23, the Madras Urban Renewal District (MURD) received \$746,927 in division of taxes (revenue). The detailed earnings of the Commercial District can be seen in Table 6 in the Report (pg. 5). The expenditures MURD in FY 22-23 for the MURD totaled \$1,237,461 as shown in Table 7 of the Report. Similarly, Tables 10 and 11 (pg. 7) identify the revenue and expenditures for the HURD in FY 22-23. Section 3 of the Report identifies the impacts of the MURD and HURD on the local taxing districts. Section 4 reports the Maximum Indebtedness for the Districts.

As of June 30, 2023 the MURD has incurred \$8,270,730 of debt which leaves \$5,729,270 of the \$14,000,000 Maximum Indebtedness to be spent on MURD activities. The Maximum Indebtedness used for the MURD in the FY 22-23 was \$480,000. As for the HURD, as of June 30, 2023 the HURD has incurred \$891,000 in debt which leaves \$38,209,000 of the \$39,100,000 Maximum Indebtedness to be spent on HURD activities. The Maximum Indebtedness used for the HURD in the FY 22-23 was \$212,000.

FISCAL INFORMATION:

N/A

SUPPORTING DOCUMENTATION:

FY 2022-2023 Annual Report

ANNUAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2023

2022/2023

Madras Redevelopment Commission

This report fulfills the requirements prescribed in ORS 457.460, for the filing of an annual report detailing the financial activity of an urban renewal area established in Oregon.



Annual Report for Fiscal Year Ending June 30, 2023

MADRAS REDEVELOPMENT COMMISSION

1.0 URBAN RENEWAL DISTRICTS BACKGROUND

There are two urban renewal districts in Madras, the Commercial Urban Renewal District and the Housing Urban Renewal District. The Madras Redevelopment Commission operates on a biennial budget. The most current budget is for FYE 2022-2024.

1.1 Commercial Urban Renewal District

The Madras Urban Renewal Plan (Commercial) was adopted by the City Council of the City of Madras on August 13, 2002 via City Ordinance No. 700. This ordinance also established the Madras Urban Renewal District (“Commercial URD”) and the Madras Redevelopment Commission in order to enhance the downtown commercial corridor within Madras.

The purpose of the Madras Urban Renewal Plan (Commercial) is to:

1. Eliminate blighted condition within the downtown commercial corridor;
2. Reverse physical and economic decline;
3. Establish a maximum indebtedness of \$14 million;
4. Identify financing methods to eliminate blight and improve economic conditions.

In 2002, the Madras City Council passed Ordinance 709 which created the Madras Redevelopment Commission and transferred its urban renewal authority to the Madras Redevelopment Commission (“MRC”) to increase public involvement in the urban renewal program, pursuant to Oregon Revised Statutes (ORS) 457.055.

The Commercial URD lies primarily along the commercial corridor that extends from Lee Street in the north and Hall Street in the south. Property taxes are imposed on the increase in property values on the assessed value within the urban renewal district. The Commercial URD receives property taxes (tax increment) to fund projects consistent with the purpose of the Commercial URD’s Plans.

1.2 Housing Urban Renewal District

In December of 2018, the City of Madras completed a Housing Action Plan that identified housing needs for all housing types and income levels. The Housing Action Plan recommended specific actions to address these housing needs. One of the recommended actions was evaluating the opportunities for a new or expanded urban renewal area to support development of housing. The City completed a Feasibility Study in June of 2019. Later, on November 12, 2019 the City Council approved the Housing Urban Renewal District (Housing URD) Report and Plan, by and through Ordinance No. 9351. The HURD is estimated to last 30 years, resulting in 30 years of tax increment collections. The City estimates that 965 new housing units will be constructed within the Plan Area over the estimated 30-year time frame of the HURD. The maximum amount of indebtedness (amount of dollars spent for projects, programs and administration) that

may be issued for the Plan is \$39,100,000

The goals of the HURD Plan represent its basic intents and purposes. Accompanying the goals are objectives, which generally describe how the MRC intends to achieve each goal. The goals and objectives will be based on economic feasibility and at the discretion of the MRC.

A. Housing Development

To increase the supply of all housing types in the City of Madras.

Objectives:

1. Provide financial incentives for the development of housing in the City of Madras.
2. Provide infrastructure improvements to support the development of housing in Madras.

B. Infrastructure

To provide necessary infrastructure improvements to support housing development in the City of Madras.

Objectives:

1. Provide infrastructure improvements.
2. Assist in the financing of infrastructure improvements to be made by a developer/builder/property owner.
3. Assist in the provision of infrastructure improvements by providing other incentives to a developer/builder/property owner.

C. Public Safety

Coordinate with Jefferson County Fire District #1 to provide public safety in the urban renewal area.

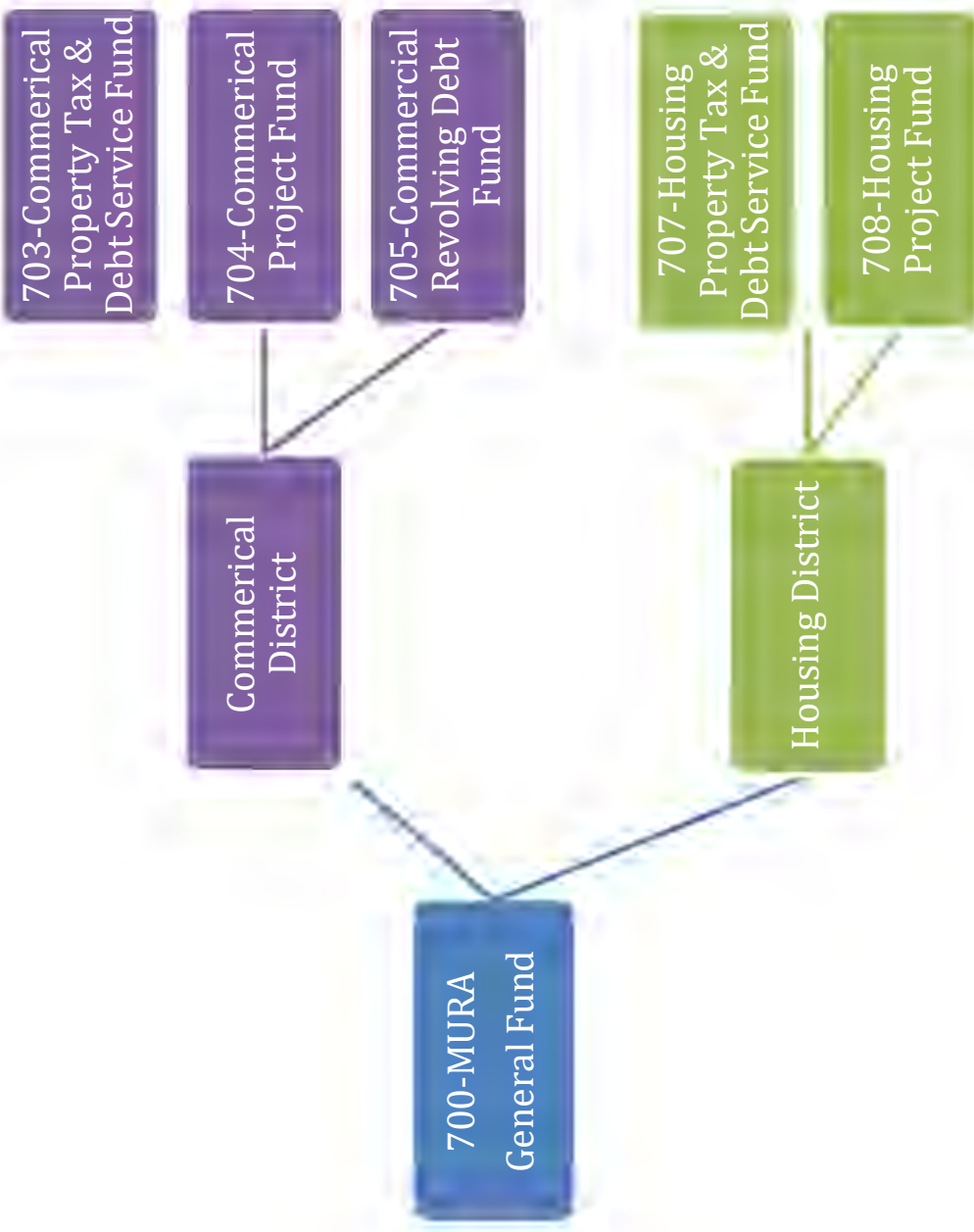
Objectives:

1. Provide funding for capital improvements to the Jefferson County Fire District #1.

ORS 457.460 requires urban renewal agencies to provide a summary of their finances for public information. Additional reporting for the Agency includes the adoption of its annual budget and is annual independent audit.

This report is on file with the City Recorder, City of Madras, 125 SW "E" Street, Madras, Oregon 97741. Notice of this report and its availability to all interested persons, including a summary of the information in 1(A)-(C) above, will be published in the Madras Pioneer. A full copy of the Madras Commercial Urban Renewal District Plan and the Housing Urban Renewal District can be found on the Madras website. <http://www.ci.madras.or.us>

MRC Fund Organization



2.0 FINANCIAL REPORTING

Pursuant to ORS 457.460, a detailed accounting of the financial activity related to urban renewal areas is required to be reported on an annual basis. The following financial information responds to the requirements of this statute. The financial audit for FY 2022/2023 is not completed. All information from that fiscal year is from the unaudited Revenues and Expenditure Comparison to Budget financial workbook. If the audited numbers are different from the numbers included in this Annual Report, we will make an update to the Annual Report.

2.1 General Fund

2.1.1 Previous Fiscal Year, FY 2022/2023

In FY 2022/2023, the Madras Redevelopment Commission General Fund received \$50,000 in transfers and \$832 in interest and expended \$23,186 in materials and service as shown in Tables 2 and 3 below.

Table 2. Money Received During FY 2022/2023

Revenue Category	Amount
General Fund	
Charges for Services Commercial Project Fund	25,000
Charges for Services Housing Project Fund	25,000
Interest	832
TOTAL:	\$50,832

Source: Madras Redevelopment Commission Revenues and Expenditures Comparison to Budget

Table 3. Money Expended During FY 2022/2023

Expenditure Category	Amount
General Fund	
Materials and Services	23,186
TOTAL:	\$23,186

Source: Madras Redevelopment Commission Revenues and Expenditures Comparison to Budget

2.1.2 Proposed Budget for Current Fiscal Year, FY 2022/2024

The Madras Redevelopment Commission operates on a biennial budget. The current budget is for FY 2022/2024 and is shown in Table 4 and Table 5 below.

Table 4. Budgeted Revenues FY 2022/2024

Revenue Category	Amount
General Fund	
Beginning Balance	64
Charges for Services Commercial Project Fund	40,000
Charges for Services Housing Project Fund	40,000
TOTAL:	80,064

Source: Madras Redevelopment Commission Biennial Budget FY 2022-24

Table 5. Budgeted Expenses FY 2022-2024

Expenditure Category	Amount
General Fund	
Materials and Services	80,064
TOTAL:	80,064

Source: Madras Redevelopment Commission Biennial Budget FY 2022-24

2.2 Commercial District

2.2.1 Previous Fiscal Year, FY 2022/2023

2.2.1.1 Commercial Urban Renewal District Money Received

In FY 2022/2023, the Commercial Urban Renewal District received \$746,927 in division of taxes.¹ The detailed earnings of the Commercial District can be seen in Table 6.

Table 6. Money Received During FY 2022/2023

Revenue Category	Amount
Commercial District (Property Tax and Debt Service)	
Division of Taxes Current and Prior	746,927
Interest Income	7,646
TOTAL:	\$754,573
Commercial District (Project Fund)	
Proceeds of Borrowing	480,000
Interest	372
TOTAL:	\$480,372
Commercial District (Program Income)	
Use of Money & Property	146,690
TOTAL:	\$146,690

Source: Madras Redevelopment Commission Revenues and Expenditures Comparison to Budget

2.2.1.2 Commercial Urban Renewal District Money Expended

In FY 2022/2023, the Commercial Urban Renewal District expenditures were \$1,237,461. The detailed expenditures of the Commercial District can be seen in Table 7.

Table 7. Money Expended During FY 2022/2023

Expenditure Category	Amount
Commercial District (Property Tax and Debt Service)	
Debt Service	654,722
TOTAL:	\$654,722
Commercial District (Project Fund)	
Materials and Services	79,969
Special Payments	442,301
TOTAL:	\$522,270
Commercial District (Program Income)	
Special Payments	60,469
TOTAL:	\$60,469

Source: Madras Redevelopment Commission Revenues and Expenditures Comparison to Budget

¹ Source: Madras Redevelopment Commission Revenues and Expenditures Comparison to Budget FYE 2023

Commercial District

2.2.2 Current Fiscal Year, FY 2023/2024

2.2.2.1 Commercial Urban Renewal District Estimated Revenues

The estimated tax revenues from the FY 2022/2024 adopted Commercial District biennial budget are \$1,544,986 as shown in Table 8 below.

2.2.2.2 Proposed Budget for Current Fiscal Year, FY 2022/2024

A compiled biennial budget listing the money to be received due to urban renewal is shown in Table 8 below for the revenues for the Commercial District. It covers FY 2022-2024.

Table 8. Budget FY 2022/2024 Urban Renewal Fund Commercial District

Budget Category (Revenues)	Amount
Commercial District (Property Tax and Debt Service Fund)	
Beginning Balance	252,935
Division of Taxes	1,544,986
TOTAL:	\$1,797,921
Commercial District (Project Fund)	
Beginning Balance	119,937
Shared Revenues	4,110,000
TOTAL:	\$4,229,937
Commercial District (Revolving Loan Fund)	
Beginning Balance	2,077
Charges for Services	1,800,000
Use of Money & Property	131,900
TOTAL:	\$1,933,977

Source: Madras Redevelopment Commission Biennial Budget FY 2022-24

A compiled biennial budget listing the money to be spent, and what projects/expenses the money will fund is shown in Table 9 below. It covers FY 2022-2024.

Table 9. Budget FY 2022/2024 Urban Renewal Fund Commercial District

Budget Category (Expenditures)	Amount
Commercial District (Property Tax and Debt Service)	
Debt Service	1,315,200
Contingency	482,721
TOTAL:	\$1,797,921
Commercial District (Project Fund)	
Materials and Services	158,500
Special Payments	3,870,180
Contingency	201,257
TOTAL:	\$4,229,937
Commercial District (Revolving Loan Fund)	
Special Payments	1,800,000
Contingency	133,977
TOTAL:	\$1,933,977

Source: Madras Redevelopment Commission Biennial Budget FY 2022-24

2.3 Housing Urban Renewal District

2.3.1 Previous Fiscal Year, FY 2022/2023

2.3.1.1 Housing Urban Renewal District Money Received

In FY 2022/2023, the Housing Urban Renewal District received \$188,296 in division of taxes and \$228 in interest. ² The detailed earnings of the Housing District can be seen in Table 10.

Table 10. Money Received During FY 2022/2023

Revenue Category	Amount
Housing District (Property Tax and Debt Service Fund)	
Division of Taxes Current and Prior	188,296
Interest	228
TOTAL:	\$188,524
Housing District (Project Fund)	
Line of Credit	212,000
Interest	97
TOTAL:	\$212,097

Source: Madras Redevelopment Commission Revenues and Expenditures Comparison to Budget

2.3.1.2 Housing Urban Renewal District Money Expended

In FY 2022/2023, the Housing Urban Renewal District expenditures were \$392,093 on urban renewal activities is shown in Table 11.

Table 11. Expenditures During FY 2022/2023

Expenditure Category	Amount
Housing District (Property Tax and Debt Service Fund)	
Debt Service	181,575
TOTAL:	\$181,575
Housing District (Project Fund)	
Materials and Services	60,869
Special Payments	149,650
TOTAL:	\$210,518

Source: Madras Redevelopment Commission Revenues and Expenditures Comparison to Budget

² Source: Madras Redevelopment Commission Revenues and Expenditures Comparison to Budget FYE 2023

Housing Urban Renewal District

2.3.2 Current Fiscal Year, FY 2023/2024

2.3.2.1 Estimated Revenues

The estimated tax revenues from the FY 2022/2024 adopted Housing District biennial budget are \$476,000 as shown in Table 12 below.

2.3.2.2 Proposed Budget for Current Fiscal Year, FY 2022/2024

A compiled biennial budget listing the money to be received due to urban renewal is shown in Table 12 below for the revenues for the Housing District revenues and Table 13 for the expenditures. It covers FY 2022-2024.

Table 12. Budget FY 2022/2024 Urban Renewal Fund Housing District Revenues

Budget Category (Revenues)	Amount
Housing District (Property Tax and Debt Service Fund)	
Beginning Balance	12,885
Division of Taxes	476,000
TOTAL:	\$488,885
Housing District (Project Fund)	
Beginning Balance	11,563
Shared Revenues (Line of Credit and City of Madras du jour)	750,000
TOTAL:	\$761,563

Source: Madras Redevelopment Commission Biennial Budget FY 2022-24

Table 13. Budget FY 2022/2024 Urban Renewal Fund Housing District Expenditures

Budget Category (Expenditures)	Amount
Housing District (Property Tax and Debt Service Fund)	
Debt Service	485,000
Contingency	3,885
TOTAL:	\$488,885
Housing District (Project Fund)	
Materials and Services	111,992
Special Payments	640,000
Contingency	9,571
TOTAL:	\$761,563

Source: Madras Redevelopment Commission Biennial Budget FY 2022-24

3.0 Impact on Taxing Districts

The revenues foregone by local taxing districts due to urban renewal in the two Madras urban renewal districts are shown in Table 14. This information is from Jefferson County Assessor records, Tables 4a and 4e.

Urban renewal agencies do not create an additional tax. Instead, during the Agency’s lifespan, overlapping taxing districts “forego” a portion of their permanent rate. Once the urban renewal area is terminated, the taxing jurisdictions receive the full permanent rate of taxes. The School District and Education Service District are funded through the State School Fund on a per pupil allocation. There is no *direct* impact of urban renewal on their funding. The State School Fund is funded through property tax allocations, but also through other state resources.

Table 14. Impact on Taxing Districts FY 2022/2023

Taxing Jurisdiction	Commercial District Impact	Housing District Impact	Total 2 Districts Impact	% of Permanent Rate Levy
Jefferson County	183,306	45,968	230,274	3.02%
City of Madras	212,114	54,243	266,357	12.68%
Jefferson County Fire & EMS District	60,887	15,573	76,460	6.17%
MAC Recreational District	12,842	3,273	40,016	3.06%
Jefferson County Library District	22,312	5,704	15,421	3.60%
Central Oregon CC	31,882	8,134	296,173	5.22%
Jefferson County ESD	12,296	3,125	16,115	5.11%
509J School District	235,764	60,409	28,016	3.54%
TOTAL:	\$771,403	\$197,429	\$968,832	

Source: FY 2022/2023 Sal 4a and 4e from Jefferson County Assessor

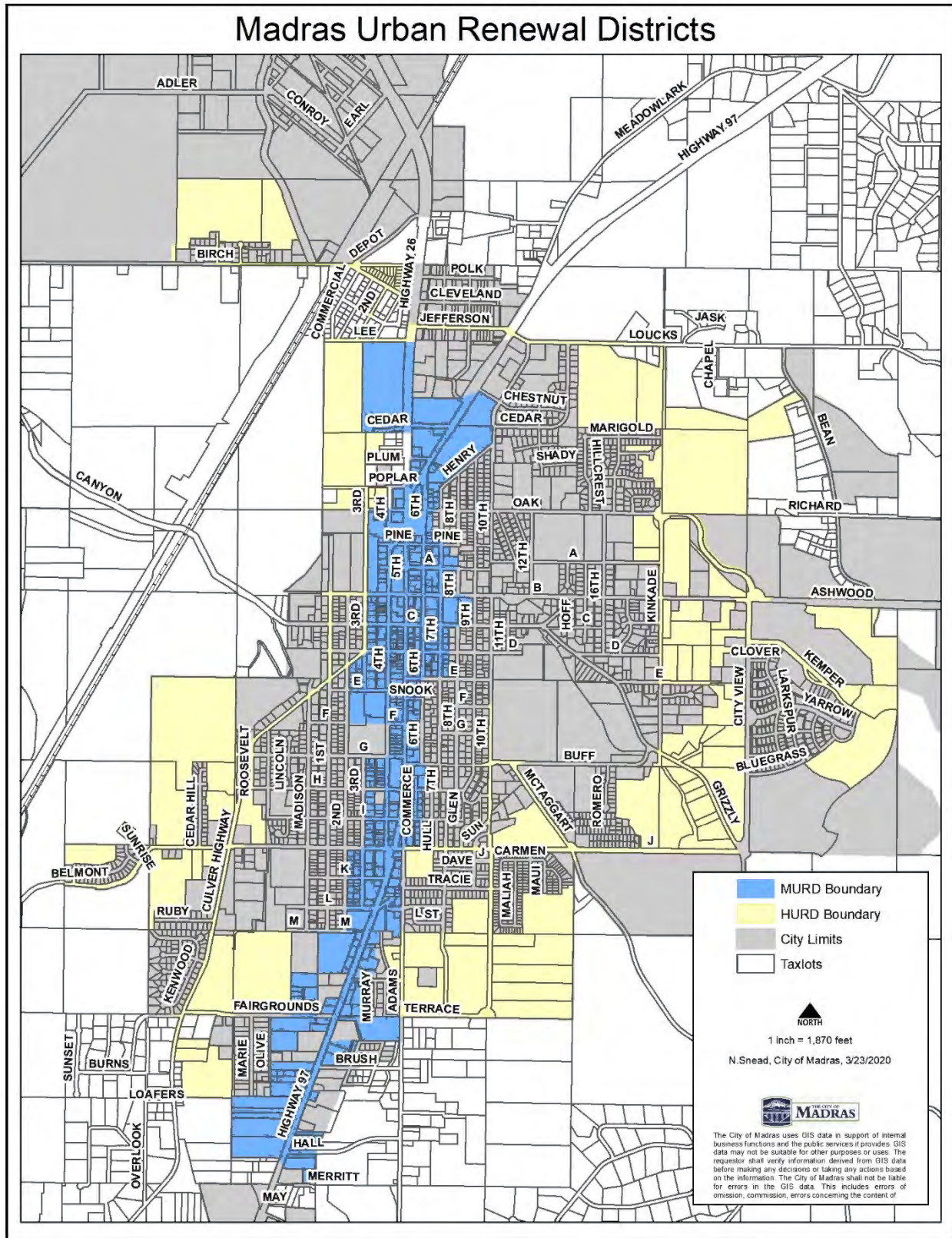
4.0 Maximum Indebtedness

The maximum indebtedness initially authorized for the Commercial URD was \$14,000,000. As of June 30, 2023, \$8,270,730 was used leaving \$5,729,270 available. The maximum indebtedness used for the Commercial URD in the fiscal year 2022/2023 was \$480,000.

The maximum indebtedness initially authorized for the Housing URD was \$39,100,000. As of June 30, 2023, \$891,000 was used leaving \$38,209,000 available. The maximum indebtedness used for the Housing URD in the fiscal year 2022/2023 was \$212,000.

These figures were updated as of January 31, 2024.

Figure 1. Madras Urban Renewal Area Boundaries



The Madras Redevelopment Commission (MRC) has published the FY 2022/2023 annual report. It is on file at City Hall and with the MRC. The full information is available to all interested persons.

In FY 2022/2023, the MRC Commercial District received \$746,927 in current year property tax revenue with total revenues of \$1,381,635. Expenditures from FY 2022/2023 were \$1,237,461. The estimated tax revenues from the FY 2022/2024 biennial budget are \$1,544,986. The estimated tax revenues and expenditures for the FY 2022/2024 biennial budget are \$1,933,977. The estimated impact of carrying out the Commercial District on the tax collections for the preceding year for all taxing districts is shown in the table below. The amount of maximum indebtedness remaining for the Commercial District is \$5,729,270.

The Housing District received \$188,296 in property tax revenue with total revenues of \$400,621. Expenditures in FY 2022/2023 were \$392,093. The estimated tax revenues and expenditures for the FY 2022/2024 biennial budget are \$761,563. The estimated impact of carrying out the Housing District on the tax collections for the preceding year for all taxing districts is shown in the table below. The amount of maximum indebtedness remaining for the Housing District is \$38,209,000.

Taxing Jurisdiction	Impact From Commercial District	Impact From Housing District
Jefferson County	183,306	45,968
City of Madras	212,114	54,243
Jefferson County Fire & EMS District	60,887	15,573
MAC Recreational District	12,842	3,273
Jefferson County Library District	22,312	5,704
Central Oregon CC	31,882	8,134
Jefferson County ESD	12,296	3,125
509J School District	235,764	60,409

Madras Pioneer Publishing Dates: February 21, 2024
February 28, 2024

Please provide the City of Madras verification of publishing.

MADRAS URBAN RENEWAL AGENCY
Request for Commission Action

Meeting Date: April 23, 2024
To: Madras Redevelopment Commissioners
From: Jeff Hurd, Public Works Director, Nicholas Snead, Community Development Director
Through: Will Ibershof, City Administrator
Subject: **DISCUSSION ON THE SDC REDUCTION FOR VARIOUS HOUSING TYPES**

TYPE OF ACTION REQUESTED:

Discuss

MOTION(S) FOR CONSIDERATION:

N/A

OVERVIEW:

At the April 23, 2019 council meeting, staff presented the following resolutions. 10-2019, 11-2019, 12-2019, 13-2019, related to housing, industrial job creation, park impact, and downtown redevelopment partial fee exemptions (Incentives). Council adopted these resolutions that are set to expire on April 23, 2024.

The partial fee exemptions are broken down into the following categories.

- Partial Fee Exemptions (residential)
 - 75% reduction for all SDCs for multi-family (4 or more units)
 - 50% reduction for all SDCs for single family dwellings sold at \$240,000 or less (includes duplex and triplex units also)
 - 25% reduction for all SDCs for single family dwellings sold above \$240,000 (includes duplex and triplex units also)
 - Park SDC reduced to 0.1 equivalent dwelling unit (EDU) per multi-family unit from current 1.0 per EDU calculation
- Job Creation partial exemption (1% per job up to a maximum of 25% in Enterprise Zone for industrial uses)
- Downtown commercial core – cap maximum trip generator land use to encourage new development and redevelopment consistent with Urban Renewal District goals
- Per the 2018 Housing Action Plan, the new Urban Renewal Housing District is anticipated to backfill the revenue loss from these fee incentives and help construct capital improvement projects listed within the respective master plans

STAFF ANALYSIS:

There are two challenges that exist.

- The incentives for market rate housing are not working. Homes are being sold and apartments are rented for what the market will bear. The city has exceeded its goals by 360%. In addition, workforce housing and low-income housing are slow going. Developers are not building the needed units. In speaking with one, it comes down to costs and returns on the project.

- If the MRC wants to see an increase in workforce and low-income housing, then it is staff's recommendation that council and the MRC commission financial incentives that reflect this goal. Then direct staff to draft future resolutions that will reflect the goals.
- When the SDC reduction occurred, the MRC did not transfer the funds to the SDC funds. This creates a shortfall within the SDC funds.

The following table reflects what the city would expect from development in the next fiscal year.

Development Name	Dev. Type	% SDC Reduction	# of Units	SDCs No Reduction	SDCs With Reduction	Difference
Belmont Apartments	Townhomes	75%	35	\$ 124,685.90	\$ 31,171.48	\$ (93,514.43)
Willow Heights	Subdivision (Duplex, Triplex)	25%	90	\$ 965,885.40	\$ 724,414.05	\$ (241,471.35)
Willowbrook Subdivision	Subdivision (SFD)	25%	30	\$ 413,616.00	\$ 310,212.00	\$ (103,404.00)
City View Subdivision	Subdivision (Duplexes)	25%	101	\$1,083,938.06	\$ 812,953.55	\$ (270,984.52)
Stone Oak Subdivision	Subdivision (Four Plexes per lot)	75%	40	\$ 429,282.40	\$ 107,320.60	\$ (321,961.80)
Sagebrook Subdivision	Subdivision (SFD)	25%	110	\$1,516,592.00	\$ 1,137,444.00	\$ (379,148.00)
Sagebrook Subdivision	Subdivision (Townhomes)	50%	40	\$ 429,282.40	\$ 214,641.20	\$ (214,641.20)
Grizzly Subdivision	Subdivision (SFD)	25%	7	\$ 96,510.40	\$ 72,382.80	\$ (24,127.60)
Yarrow Apartments (PH III)	Apartments	75%	48	\$ 151,683.52	\$ 37,920.88	\$ (113,762.64)
Park Place Subdivision	Subdivision	25%	34	\$ 468,764.80	\$ 351,573.60	\$ (117,191.20)
			Total	\$5,680,240.88	\$ 3,800,034.15	\$(1,880,206.73)

The table below outlines what we can expect to see in requests, if the current model continues.

Development Name	Dev. Type	% SDC	# of Units	SDCs No Reduction	SDCs With Reduction	Difference
Belmont Apartments	Townhomes	75%	10	\$ 56,458.33	\$ 14,114.58	\$ (42,343.75)
Willow Heights	Subdivision (Duplex, Triplex)	25%	20	\$ 214,641.20	\$ 160,980.90	\$ (53,660.30)
Willowbrook Subdivision	Subdivision (SFD)	25%	10	\$ 137,872.00	\$ 103,404.00	\$ (34,468.00)
City View Subdivision	Subdivision (Duplexes)	25%	20	\$ 214,641.20	\$ 160,980.90	\$ (53,660.30)
Stone Oak Subdivision	Subdivision (Four Plexes per lot)	75%	12	\$ 128,784.72	\$ 32,196.18	\$ (96,588.54)
Sagebrook Subdivision	Subdivision (SFD)	25%	50	\$ 689,360.00	\$ 517,020.00	\$ (172,340.00)
Grizzly Subdivision	Subdivision (SFD)	25%	2	\$ 27,574.40	\$ 20,680.80	\$ (6,893.60)
Yarrow Apartments (PH III)	Apartments	75%	48	\$ 151,683.52	\$ 37,920.88	\$ (113,762.64)
Park Place Subdivision	Subdivision	25%	4	\$ 55,148.80	\$ 41,361.60	\$ (13,787.20)
			Total	\$ 1,676,164.17	\$ 1,088,659.84	\$ (587,504.33)

It is staff's recommendation that the following changes occur.

- Remove any future incentives for market rate housing and apartments. The city is experiencing growth in these two areas. Focus the investment from the MRC into workforce housing. Say 120% of AMI.
- If there is a reduction in the SDC's for a development, then the MRC make a corresponding transfer to the respective SDC fund.

FISCAL INFORMATION:

SUPPORTING DOCUMENTATION:

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Nicholas Snead, Community Development Director

Through: Will Ibershof, City Administrator

Subject: **LETTER OF SUPPORT FOR JEFFERSON COUNTY BROADBAND DEPLOYMENT PROGRAM GRANT PROPOSAL**

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

I move to approve the letter of support for Jefferson County's Broadband Deployment Program grant application to Business Oregon.

OVERVIEW:

The Oregon Broadband Office has announced the Broadband Deployment Program for which will provide grants for needed broadband infrastructure improvements in the state. The County's broadband consultant (Strategic Networks Group) and the City's grant writer (Global Grants Services) are collaborating to prepare a grant application. As part of the application, a letter of support is needed from the City of Madras. Staff notes that the scope of the grant proposal was not fully known at the time this staff report was prepared. Staff will verbally report to the Council in this regard at the April 23, 2024, Council meeting. As such, the staff requests that the City Council approve the letter of support for Jefferson County's Broadband Deployment Program grant application to Business Oregon.

STAFF ANALYSIS:

N/A

FISCAL INFORMATION:

N/A

SUPPORTING DOCUMENTATION:

Letter of Support.

STRATEGIC GOAL:

N/A



125 SW "E" Street
Madras, OR 97741
541-475-2344
www.ci.madras.or.us

April 15, 2024

Michael DeHart
Program Coordinator
Business Oregon
1234 State Street
Salem, OR 97301

Mr. DeHart,

Please allow this letter to express the City of Madras' support for the Broadband Deployment Project proposed by Jefferson County which seeks funding through the Broadband Deployment Program for desperately needed infrastructure improvements. There is a critical importance of expanding broadband infrastructure to ensure equitable access to high-speed internet for all residents and businesses in Jefferson County.

The City of Madras fully supports and is available to assist with the Broadband Deployment project, which is planned as a Public-Private Partnership between Jefferson County and Blue Mountain Networks. By leveraging the County's Broadband Plan, resources, expertise, and partnerships, we are confident that the proposed infrastructure improvements will be efficient and effective in bringing reliable high-speed internet access to underserved areas of Jefferson County. This project will benefit economic development, education, healthcare, and our residents' overall quality of life.

We appreciate the opportunity to express our support for this important initiative and stand ready to assist in any way possible to help bring it to fruition. Please do not hesitate to contact us if you require any further information or assistance.

Sincerely,

Mike Lepin, Mayor

City of Madras
Capital Project List

As of 3/31/24		FY 2023-2024				
		Budget	Actual	Variance	% Complete	
General Fund - Police Department						
Equipment Purchases	101-106-540-1401	\$ -	\$ 11,848	\$ (11,848)	N/A	
PD Radios	101-106-540-1402	\$ 12,737	\$ 12,737	\$ 0	100%	
PD Body Cameras	101-106-540-1403	\$ 40,000	\$ -	\$ 40,000	0%	
E-Citations	101-106-540-1405	\$ -	\$ 4,388	\$ (4,388)	N/A	
PD Total		\$ 52,737	\$ 28,973	\$ 23,764		
General Fund - Other						
Homeless Shelter	101-109-540-1702	\$ 2,965,804	\$ 2,802,463	\$ 163,341	94%	
Server at City Hall	101-109-540-1705	\$ 22,068	\$ 22,068	\$ 0	100%	
General Fund - Other Total		\$ 2,987,872	\$ 2,824,531	\$ 163,341		
TOF Fund						
J Street Bridge	204-040-540-1325	\$ 100,000	\$ 56,845	\$ 43,155	57%	
10th Street Summerplace	204-040-540-1330	\$ -	\$ 150,000	\$ (150,000)	N/A	
MTEP Culver Hwy/Hall Road/J Street	204-040-540-3003	\$ 1,250,000	\$ 1,254	\$ 1,248,746	0%	
Cedar Street Storm Improvements	204-040-540-1334	\$ -	\$ 15,730	\$ (15,730)	N/A	
Pave 10th Street - J to Buff Street	204-040-540-1331	\$ 400,000	\$ -	\$ 400,000	0%	
Cleveland, Birch & 3rd Street	204-040-540-1332	\$ 175,000	\$ -	\$ 175,000	0%	
Oak Street Improvements	204-040-540-1333	\$ 250,000	\$ -	\$ 250,000	0%	
TOF Fund Total		\$ 2,175,000	\$ 223,829	\$ 1,951,171		
Parks Fund						
Willowbrook Park Irrigation	101-105-540-1303	\$ 10,000	\$ -	\$ 10,000	0%	
Bean Park Equipment Rehab	101-105-540-1306	\$ 65,000	\$ 67,379	\$ (2,379)	104%	
Hoffman Park	101-105-540-1307	\$ -	\$ 2,679	\$ (2,679)	N/A	
Parks Fund Total		\$ 75,000	\$ 70,057	\$ 4,943		
Golf Course Fund						
Willowbrook Cart Path	208-208-540-1305	\$ 40,000	\$ -	\$ 40,000	0%	
Golf Course Fund Total		\$ 40,000	\$ -	\$ 40,000		
Improvement Fee Fund						
Improvement Projects	409-409-540-2901	\$ 320,000	\$ -	\$ 320,000	0%	
Improvement Fee Fund Total		\$ 320,000	\$ -	\$ 320,000		
Water Fund						
G Street Water Line Replacement	502-020-540-3203	\$ 42,337	\$ 42,337	\$ 0	100%	
Water Fund Total		\$ 42,337	\$ 42,337	\$ 0		
Wastewater Fund						
Equipment Purchases	503-030-540-1401	\$ 80,000	\$ -	\$ 80,000	0%	
Sewer Improvement Econ Development	503-030-540-2814	\$ 85,000	\$ 19,033	\$ 65,967	22%	
Highway 97 Sewer Upgrade	503-030-540-2818	\$ 40,000	\$ -	\$ 40,000	0%	
Culver Highway Sewer	503-030-540-2820	\$ 1,000,000	\$ 20,679	\$ 979,321	2%	
Odor Control	503-030-540-2821	\$ 300,000	\$ 324,891	\$ (24,891)	108%	
Demers Pumpstation Upgrade	503-030-540-2823	\$ 1,250,000	\$ 2,030	\$ 1,247,970	0%	
Sewer Effluent Irrigation Project	503-030-540-2824	\$ 1,000,000	\$ -	\$ 1,000,000	0%	
Hall Road Sewer Extension	503-030-540-2825	\$ 1,000,000	\$ -	\$ 1,000,000	0%	
RV Dump/Fairgrounds	503-030-540-2826	\$ 20,000	\$ 10,000	\$ 10,000	50%	
Heliclean	503-030-540-2827	\$ 100,000	\$ -	\$ 100,000	0%	
SWWTP Blowers	503-030-540-2828	\$ 200,000	\$ -	\$ 200,000	0%	
Sludge Pump #1 & #2	503-030-540-2829	\$ 90,000	\$ -	\$ 90,000	0%	
Wastewater Fund Total		\$ 5,165,000	\$ 376,633	\$ 4,788,367		
Airport Fund						
Airport Improvements	509-090-540-1001	\$ 80,000	\$ -	\$ 80,000	0%	
Helipad	509-090-540-1009	\$ 189,000	\$ 960	\$ 188,040	1%	
Aeroair Roof Repair	509-090-540-1014	\$ 50,000	\$ 6,917	\$ 43,083	14%	
Apron and Fencing Improvements	509-090-540-1015	\$ -	\$ 81,814	\$ (81,814)	N/A	
Airport Fund Total		\$ 319,000	\$ 89,691	\$ 229,309		
Public Works - Fleet Fund						
Equipment Purchases	803-102-540-1401	\$ 75,000	\$ 13,205	\$ 61,795	18%	
Equipment Lease	803-102-540-1404	\$ 97,000	\$ 97,553	\$ (553)	101%	
Public Works - Fleet Fund		\$ 172,000	\$ 110,758	\$ 61,242		
Grand Totals		\$ 11,348,946	\$ 3,766,808	\$ 7,582,138		



**PROCLAMATION
RECOGNITION OF ARBOR DAY
April 26, 2024**

WHEREAS, Arbor Day is dedicated to the planting of trees in our community, in order to support our environment and bolster our quality of life; and

WHEREAS, the City of Madras this is the 31st year that Madras has been recognized as a Tree City USA by the Arbor Day Foundation; and

WHEREAS, the City takes pride on being environmentally sustainable, in numerous practices and processes, and in encouraging residents to do the same; and

WHEREAS, this year the City will host a celebration of Arbor Day on April 26, 2024 along B Street and the COCC trail, where the City will be planting trees.

NOW THEREFORE, I, Mike Lepin, Mayor of the City of Madras, do hereby proclaim April 26, 2024, Arbor Day in Madras, and celebrate the trees that make our City beautiful and sustainable.

Mike Lepin, Mayor

ATTEST:

Keli Pollock, City Recorder

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Nicholas Snead, Community Development Director

Through: Will Ibershof, City Administrator

Subject: **WITHDRAWAL OF TERRITORY FROM MADRAS CITY LIMITS.**

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

I move that the City Council approve the proposed Withdrawal of approximately 40 acres +/- from the City Limits as lands exchanged with the approximately 40 acres +/- annexed under Planning File No. AX 23-2 & PA-23-1.

OVERVIEW:

The City Council approved an Urban Growth Boundary adjustment and Annexation proposal (City Files No. PA-23-1 & AX-23-2) and directed staff to prepare the necessary adopting ordinances for the Council to consider at the April 23, 2024 meeting. This was the UGB and annexation swap associated with the Yarrow development.

The City Attorney has recommended that the City not pass the ordinances that would cause effect to the UGB adjustment and annexation of territory until the requirements of ORS 222.460 are satisfied. At the March 26, 2024, Council meeting the Council conducted the first of two public hearings and passed an order establishing the date, time, and location of the second and final hearing date on April 23, 2024, and affirming that an election shall not be held on the question of withdrawing territory from the Madras city limits.

On April 23, 2024, the Council will conduct the second and final public hearings of the withdrawal of territory to fulfill the requirements of ORS 222.460.

STAFF ANALYSIS:

Table 1 below identifies the requirements of ORS 222.460 and identifies how the City is compliant with the requirements.

Table 1. Requirements of ORS 222.460.

Statute	Requirement	Compliance
ORS 222.460(2)	A withdrawal of territory from the city shall be initiated by a resolution of the legislative body of the city.	Council considered (Order No. 2024-01) an adopting ordinance on April 23, 2024 at 5:30 PM.

<p>ORS 222.460(3)</p>	<p>The resolution shall: (a) Name the city and declare that it is the intent of the legislative body of the city to change the boundaries of the city by means of a withdrawal of territory; (b) Describe the boundaries of the affected territory; and (c) Have attached a county assessor's cadastral map showing the location of the affected territory.</p>	<p>Council passed Order No. 2024-01 at the March 26, 2024 Council meeting. Order No. 2024-01 contains the requirements of this statute.</p>
<p>ORS 222.460(4)</p>	<p>Not later than 30 days after adoption of the resolution, the legislative body of the city shall hold a public hearing at which the residents of the city may appear and be heard on the question of the withdrawal of territory. The legislative body of the city shall cause notice of the hearing to be given in the manner required under ORS 222.120 (3).</p>	<p>At the March 12, 2024 City Council meeting the Council passed Resolution No. 03-2024. The City Council held the first of two public hearings on March 26, 2024 which is consistent Statute. Additionally, the City published of the first and second public hearing date, time, and location in the Madras Pioneer newspaper on March 13, 2024 and March 20, 2024 for the first public hearing. Additionally, the City published notice in the Madras Pioneer newspaper on April 10, 2024 and April 17, 2024 for the second public hearing that will be held on April 23, 2024.</p>
<p>ORS 222.460(5)</p>	<p>After receiving testimony at the public hearing, the legislative body of the city may alter the boundaries described in the resolution to either include or exclude territory. If the legislative body of the city still favors the withdrawal of territory pursuant to the resolution, as approved or modified, it shall enter an order so declaring. The order shall set forth the boundaries of the area to be withdrawn. The order shall also fix a place, and a time not less than 20 nor more than 50 days after the date of the order, for a final hearing on the resolution. The order shall declare that if written requests for an election are not filed as provided by subsection (6) of this section, the legislative body of the city, at the time of the final hearing,</p>	<p>On March 26, 2024, the City Council held a public hearing and accepted public testimony on the proposed withdrawal of territory. After doing so, the Council passed Order No. 2024-01 that establishes the date, time, location, and that an election is not needed for the proposed withdrawal of territory. Order No. 2024-01 has been available at City Hall starting on March 21, 2024. The second and final public hearing on the matter will be held on April 23, 2024. Therefore, Order No. 2024-01 will have been available for 33 days.</p>

	will adopt a resolution or ordinance detaching the territory from the city.	
ORS 222.460(6)	An election shall not be held on the question of withdrawal of the affected territory from the city unless written requests for an election are filed at or before the hearing by not less than 15 percent of the electors or 100 electors, whichever is the lesser number, registered in the territory proposed to be withdrawn from the city.	City staff is not proposing that an election be held on the matter of the proposed withdrawal of territory. If written testimony from 15%-100% of the City of Madras electors is filed with the City requesting an election on the matter, City staff will seek guidance on how to proceed with the proposed withdrawal of territory.
ORS 222.460(7)	At the time and place set for the final hearing upon the resolution for withdrawal, if the required number of written requests for an election on the proposed withdrawal have not been filed, the legislative body of the city shall, by resolution or ordinance, declare that the territory is detached from the city.	If at the final hearing if the required number of written requests for an election on the proposed withdrawal have not been filed, the legislative body of the city shall, by resolution or ordinance, declare that the territory is detached from the city, the City Council will consider passing an adopting ordinance causing effect to the proposed withdrawal of territory.
ORS 222.460(8)	If the required number of requests for an election are filed on or before the final hearing, the legislative body of the city shall call an election in the city upon the question of the withdrawal of the affected territory.	If the required number of requests for an election are filed on or before the final hearing, the City Council shall call an election in the city upon the question of the withdrawal of the affected territory.
ORS 222.460(9)	If an election is called and a majority of the votes cast at the election is in favor of the withdrawal of the designated area from the city, the legislative body of the city shall, by resolution or ordinance, declare that the territory is detached from the city. If the majority of the votes cast is against the withdrawal, the legislative body of the city shall enter an order declaring the results of the election and that no withdrawal shall occur.	If an election is called and a majority of the votes cast at the election is in favor of the withdrawal of the designated area from the city, the City Council shall, by resolution or ordinance, declare that the territory is detached from the city. If the majority of the votes cast are against the withdrawal, the City Council shall enter an order declaring the results of the election and that no withdrawal shall occur.
ORS 222.460(10)	The described area withdrawn shall, from the date of entry of the order, be free from assessments and taxes levied thereafter by the	The territory proposed to be withdrawn from the city limits is owned by the City of Madras which is exempt from property

	city. However, the withdrawn area shall remain subject to any bonded or other indebtedness existing at the time of the order. The proportionate share shall be based on the assessed valuation, according to the assessment roll in the year of the levy, of all the property contained in the city immediately prior to the withdrawal.	taxes. Therefore, this requirement is satisfied by the fact that the City is exempt from property taxes.
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Table 2 below outlines the time of the public meetings and the actions (to be) taken by the governing body.

Table 2. Public Hearings

Hearings Body	Hearing Date	Action Taken
Madras City Council	December 12, 2023	Resolution No. 24-2023, a city-initiated annexation and authorization for a corresponding Urban Growth Boundary Amendment application
Madras Planning Commission	January 3, 2024	Recommended Council Approval.
Jefferson County Planning Commission	February 8, 2024	Staff will report at the 2/13/24 Council meeting.
Madras City Council	February 13, 2024	UGB Amendment and Annexation (Boundary Change) Public Hearings.
Jefferson County Board of Commissioners	February 28, 2024	Public Hearing Madras Urban Growth Boundary Adjustment.
Madras City Council	March 12, 2024	Resolution No. 03-2024 Initiating withdrawal of City-owned land.
Madras City Council	March 26, 2024	First Public Hearing of Madras Withdrawal. Order 2024-01, Setting the final hearing date, time, and location.
Madras City Council	April 23, 2024	Final Public Hearing of Madras Withdrawal. Ordinance 984, Withdrawing City-owned land from City limits. Ordinance 985, Annexing City-owned land into City limits. Ordinance 986, Amending the UGB.

FISCAL INFORMATION:

N/A

SUPPORTING DOCUMENTATION:

See attached.

STRATEGIC GOAL:

N/A

MADRAS CITY COUNCIL ORDER NO. 2024-01

WHEREAS, pursuant to Resolution No. 03-2024 (the “Authorizing Resolution”), the City of Madras (“City”) resolved to initiate the withdrawal of approximately 42 acres of land owned by City from the city limits, which lands comprise a portion of Jefferson County Assessor’s Map and Tax Lot 1114070000100 (“Tax Lot 100”) and are further described and depicted in the attached Exhibit A and Exhibit B respectively (the “Withdrawal Territory”);

WHEREAS, withdrawal of the Withdrawal Territory would effectuate, in part, an exchange of lands from the city limits as City has also proposed, by separate action, to annex approximately 42 acres into the city limits, which annexed lands comprise a different portion of Tax Lot 100 from the Withdrawal Territory;

WHEREAS, the Authorizing Resolution set an initial public hearing on the withdrawal before the Madras City Council (“City Council”) on March 26, 2024;


WHEREAS, ORS 222.460(3) provides that if, after receiving testimony at a public hearing, the legislative body still favors the withdrawal, it shall enter an order so declaring and fix a place and time for a final hearing on the withdrawal; and

WHEREAS, after providing all required notice, and considering testimony received at the initial public hearing, the Madras City Council (“City Council”) still favors the withdrawal and desires to set a final public hearing on the withdrawal.

NOW, THEREFORE, the Madras City Council orders as follows:

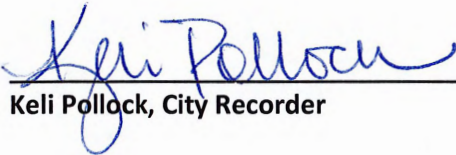
1. Findings. The above-stated findings, and those contained in the Authorizing Resolution, are hereby adopted except to the extent inconsistent with this Order No. 2024-01 (this “Order”).
2. Approval of Withdrawal. City Council hereby declares that City Council still favors the withdrawal of the Withdrawal Territory.
3. Final Hearing. City Council hereby orders that a final public hearing on the withdrawal be set for 5:30 on April 23, 2024 at the City Council Chambers, 125 SW “E” Street, Madras, OR 97741.
4. Election. An election shall not be held on the question of withdrawal of the Withdrawal Territory from the city limits unless written requests for an election are filed at or before the final hearing by not less than 15 percent of the electors or 100 electors, whichever is the lesser number, registered in the Withdrawal Territory. If the minimum number of written requests for an election are not filed, City Council will adopt a resolution or ordinance withdrawing the Withdrawal Territory from the city limits .
5. Severability; Effective Date. The provisions of this Order are severable. If any section, subsection, sentence, clause, and/or portion of this Order is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Order. This Order will be in full force and effect from and after its approval and adoption.

THE FOREGOING ORDER WAS ADOPTED BY THE MADRAS CITY COUNCIL AND SIGNED BY THE MAYOR
ON MARCH 26, 2024



Mike Lepin, Mayor

ATTEST:



Keli Pollock, City Recorder

EXHIBIT A
LEGAL DESCRIPTION OF WITHDRAWAL TERRITORY

[attached]

EXHIBIT A
DEPICTION OF WITHDRAWAL TERRITORY

[attached]



AKS ENGINEERING & FORESTRY
 12965 SW Herman Road, Suite 100, Tualatin, OR 97062
 P: (503) 563-6151 F: (503) 563-6152

AKS Job #9057-04

OFFICES IN: BEND, OR | KEIZER, OR | THE DALLES, OR | TUALATIN, OR | VANCOUVER, WA | WHITE SALMON, WA

EXHIBIT A

Urban Growth Boundary and City of Madras City Limits Removal

A portion of Parcel 2 of the Partition Plat No. 2010-09, recorded as Microfilm Number 2010-3786, Deed Records of Jefferson County, located in the Northeast One-Quarter and Southeast One-Quarter of Section 7, Township 11 South, Range 14 East, Willamette Meridian, City of Madras, Jefferson County, Oregon, and being more particularly described as follows:

Beginning at the southwest corner of Parcel 1 of Partition Plat No. 2002-12, recorded as Microfilm Number 2002-5926, Deed Records of Jefferson County; thence along the south line of said Parcel 1, South 89°07'21" East 599.97 feet to the southeast corner of said Parcel 1 and the Urban Growth Boundary (UGB) limits line and the City of Madras city limits line; thence along said UGB limits line and said city limits line on the following courses: South 47°41'24" East 1393.95 feet; thence South 08°27'59" West 346.95 feet; thence South 62°24'07" East 401.61 feet; thence South 07°20'37" West 682.98 feet; thence South 44°33'20" East 472.19 feet; thence South 41°35'10" East 651.77 feet to the southeast corner of Parcel 2 of said Partition Plat No. 2010-09; thence along the south line of said Parcel 2 and said UGB limits line and said city limits line, North 89°07'10" West 889.14 feet; thence leaving said south line along said UGB limits line and said city limits line, North 21°47'55" West 232.63 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the left (with a radial bearing of North 55°02'29" West) with a Radius of 659.00 feet, a Central Angle of 01°43'47", an Arc Length of 19.90 feet, and a Chord of North 34°05'37" East 19.89 feet; thence North 52°56'34" West 31.85 feet; thence North 21°47'55" West 47.99 feet to said UGB limits line and said city limits line; thence along said UGB limits line and said city limits line, North 41°07'25" West 509.87 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the right (with a radial bearing of North 69°51'04" East) with a Radius of 811.00 feet, a Central Angle of 03°49'28", an Arc Length of 54.13 feet, and a Chord of North 18°14'12" West 54.12 feet; thence North 33°40'53" East 306.09 feet; thence along a non-tangent curve to the right (with a radial bearing of North 84°55'23" East) with a Radius of 990.00 feet, a Central Angle of 02°11'14", an Arc Length of 37.79 feet, and a Chord of North 03°59'00" West 37.79 feet; thence along a reverse curve to the left with a Radius of 835.00 feet, a Central Angle of 37°06'32", an Arc Length of 540.81 feet, and a Chord of North 21°26'40" West 531.41 feet; thence along a reverse curve to the right with a Radius of 2600.00 feet, a Central Angle of 17°51'47", an Arc Length of 810.61 feet, and a Chord of North 31°04'02" West 807.33 feet; thence along a reverse curve to the left with a Radius of 950.00 feet, a Central Angle of 63°36'04", an Arc Length of 1054.55 feet, and a Chord of North 53°56'11" West 1001.23 feet to the west line of said Parcel 2; thence along said west line, North 00°15'35" East 164.74 feet to the Point of Beginning.

The above described tract of land contains 42.0 acres, more or less.

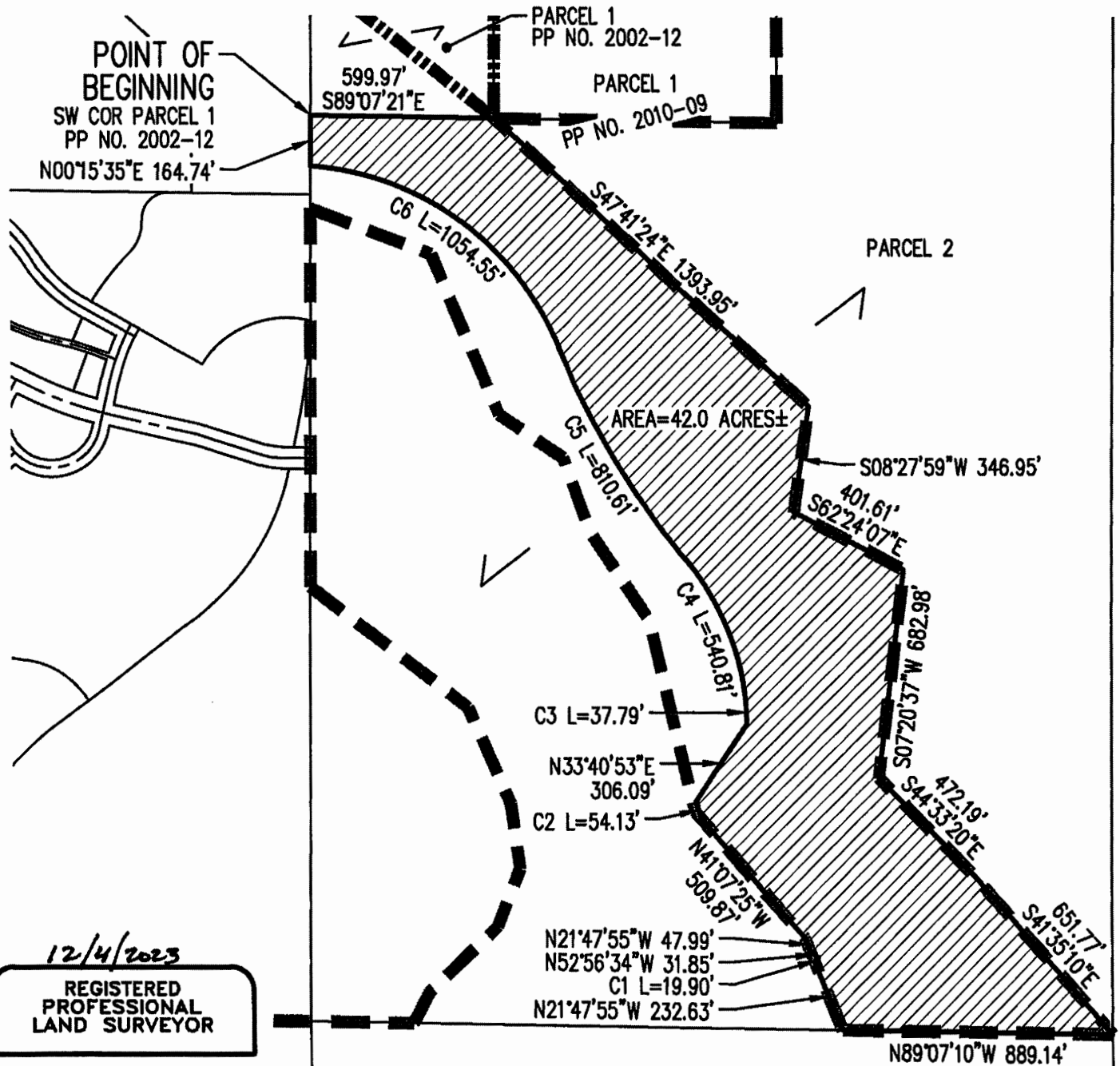
12/4/2023
**REGISTERED
 PROFESSIONAL
 LAND SURVEYOR**

Michael S. Kalina

**OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS
 RENEWS: 6/30/25**

EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
CITY OF MADRAS, JEFFERSON COUNTY, OREGON



12/4/2023

**REGISTERED
 PROFESSIONAL
 LAND SURVEYOR**

Michael S. Kalina

OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS
 RENEWS: 6/30/25

SEE PAGE 2 FOR CURVE DATA

SCALE: 1" = 500 FEET

- - - - - URBAN GROWTH BOUNDARY
 & MADRAS CITY LIMITS
 ■■■■■■■■■■ MADRAS CITY LIMITS

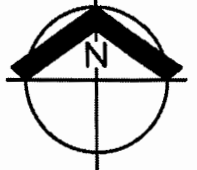
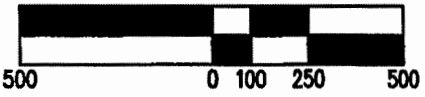


EXHIBIT B

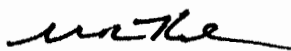
A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
 LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
 TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
 CITY OF MADRAS, JEFFERSON COUNTY, OREGON

CURVE TABLE

CURVE	RADIAL BEARING	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD
C1	N55°02'29"W	659.00'	01°43'47"	19.90'	N34°05'37"E 19.89'
C2	N69°51'04"E	811.00'	03°49'28"	54.13'	N18°14'12"W 54.12'
C3	N84°55'23"E	990.00'	02°11'14"	37.79'	N03°59'00"W 37.79'
C4		835.00'	37°06'32"	540.81'	N21°26'40"W 531.41'
C5		2600.00'	17°51'47"	810.61'	N31°04'02"W 807.33'
C6		950.00'	63°36'04"	1054.55'	N53°56'11"W 1001.23'

12/4/2023

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR



OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS

RENEWS: 6/30/25

AKS ENGINEERING & FORESTRY, LLC
 12965 SW HERMAN RD, STE 100
 TUALATIN, OR 97062
 503.563.6151 WWW.AKS-ENG.COM



URBAN GROWTH BOUNDARY &
 CITY OF MADRAS CITY LIMITS
 REMOVAL

TL 11140700 00100	
DRWN: WCB	CHKD: MSK
AKS JOB: 9057-04	EXHIBIT 41 of 54

PamplinMediaGroup

-Ad Proof-

This is the proof of your ad, scheduled to run on the dates indicated below. Please proofread carefully, and if changes are needed, please contact Joey Lantz prior to deadline at or jlantz@madraspioneer.com.

<p>Date: 03/05/24 Account #: 108143 Reference #: Notice of Public Hearings Company Name: MADRAS, CITY OF Contact: Address: 125 SW E ST MADRAS</p> <p>Telephone: (541) 475-2344 Fax: (000) 000-0000</p>	<p>Ad ID: 319019 Start: 03/13/24 Stop: 03/20/24</p> <p>Total Cost: \$198.67 Ad Size: 4.139 Column Width: 1 Column Height: 4.139</p> <p>Ad Class: 1208 Phone # Email: jlantz@madraspioneer.com</p>
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Run Dates:

Madras Pioneer 03/13/24
Madras Pioneer 03/20/24

NOTICE OF PUBLIC HEARINGS

DATE OF HEARING: March 26, 2024 (City Council) at 5:30 PM
The meeting will have the ability to attend via Zoom and in person.

LOCATION: Council Chambers, City Hall
125 SW "E" Street
Madras, OR, 9771

FILE: AX-23-2

APPLICANTS: City of Madras
125 SW E Street
Madras, OR, 9771

SUBJECT PROPERTIES: 11-14-7-100

ZONING: Planned Residential (R-3)

PROPOSAL: Withdrawal of approximately 40 acres +/- from the City limits as lands exchanged with the approximately 40 acres +/- annexed under Planning File No. AX 23-2.

Please contact City staff for additional details about how to participate in this meeting and public hearing. You may submit written comments prior to the public hearings at City Hall. You also may provide oral comments during the public hearings. If you have any questions, you may also call Nicholas Snead, Community Development Director at 541-475-2344. The file for these matters is available for public review at City Hall located at 125 SW "E" Street.

Publish: March 13, 20, 2024

MAP319019

NOTICE OF PUBLIC HEARINGS

DATE OF HEARING: April 23, 2024 (City Council) at 5:30 PM
The meeting will have the ability to attend via Zoom and in person.

LOCATION: Council Chambers, City Hall
125 SW "E" Street
Madras, OR, 9771

FILE: AX-23-2

APPLICANTS: City of Madras
125 SW E Street
Madras, OR, 9771

SUBJECT PROPERTIES: 11-14-7-100

ZONING: Planned Residential (R-3)

PROPOSAL: Following the First Hearing on March 26, 2024, the City Council will hold the Final Withdrawal Hearing on April 23, 2024. The proposal is an approximately 40 acres +/- from the City limits as lands exchanged with the approximately 40 acres +/- annexed under Planning File No. AX 23-2.

Please contact City staff for additional details about how to participate in this meeting and public hearing. You may submit written comments prior to the public hearings at City Hall. You also may provide oral comments during the public hearings. If you have any questions, you may also call Nicholas Snead, Community Development Director at 541-475-2344. The file for these matters is available for public review at City Hall located at 125 SW "E" Street.

Madras Pioneer Publishing Dates: April 10, 2024
April 17, 2024

CITY OF MADRAS
Work Session Report

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Kate Knop, Finance Director, Will Ibershof, City Administrator

Through: Will Ibershof, City Administrator

Subject: **REVIEW AND DISCUSSION ON COMMUNITY GRANTS**

TYPE OF ACTION REQUESTED:

Discuss

OVERVIEW:

Each year the city allocates funds to a wide range of community organizations. The resources are allocated through TED funds.

The FY 2024-25, the council tentatively allocated \$60,000 for community grants. That number can change if council wishes to do so. There is \$155,000 of unallocated TED funds that could be used for community grants.

The FY 2024-25, the council decided that they wish to be the governing body to hear the presentations and approve the grants for the various community groups. You may recall, that in years past the budget committee was the governing body for the grant process.

To help council with this process, staff has a few recommendations for council to consider.

STAFF ANALYSIS:

Fiscal year 2024-25, there are 21 organizations and three additional reoccurring requests, and \$188,723.00 in total requests. At a previous council meeting, council decided to break the grants down into two separate buckets. Economic Development and Social Services. The list below outlines which organizations applied and for how much. In addition, staff noted which of the two buckets they are requesting funding.

**Community Project Grants
Budget Year 2024-2025**

Organization	Original Request	2023-2024 Report Received	Award
Garden of Eatin	\$ 700.00		
Veterans	\$ 5,000.00	Yes	
Veterans Auxillary	\$ 1,000.00		
Ronald McDonald House- Bend	\$ 5,500.00	Yes	
Madras Downtown Association	\$ 18,950.00		
Madras Rock and Gem Show	\$ 5,000.00		
LINC	\$ 6,000.00	Yes	
High Desert Community Theatre	\$ 2,000.00	N/A	
Jefferson County Youth Soccer Association	\$ 20,000.00	N/A	
Heart of Oregon	\$ 1,823.00		
WAK-9 Service Dogs	\$ 1,000.00	N/A	
Kids Club	\$ 10,000.00		
Latino Association	\$ 5,000.00		
Chamber of Commerce (ADA Remodel)	\$ 40,000.00	N/A	
JC Little League	\$ 15,000.00		
JCFG-FamilyPrograms	\$ 10,000.00	N/A	
JCFG-Fence	\$ 12,000.00	N/A	
JCFG-COWDEO	\$ 5,000.00		
JCFG-Security	\$ 5,000.00		
Operation Rudolph-Kiwanis Madras	\$ 2,500.00		
Madras Community Food Pantry	\$ 11,000.00	NA	
JC Law Enforcement Banquet, 2021-2026	\$ 750.00		\$ 750.00
Jefferson County Little League(expired)			\$ -
Madras Kiwanis(expired)			\$ -
Madras Sparklers, 2021-2026	\$ 500.00		\$ 500.00
Jefferson County Fairgrounds show barn, 3 of 9	\$ 5,000.00	NA	\$ 5,000.00
Sub-total	\$ 188,723.00		\$ 6,250.00
Chamber of Commerce	\$ 76,500.00		
Air Show of the Cascades	\$ 18,500.00		
Sub-total	\$ 95,000.00		\$ -
If N/A then they did not apply last year			
Total Awards	\$ 283,723.00		\$ 6,250.00

Below is a breakdown of the grant applications by category.

Social	\$	119,273.00
Economic	\$	69,450.00
	\$	188,723.00
Chamber	\$	76,500.00
Air Show	\$	18,500.00
	\$	283,723.00

To assist council with their evaluation, staff is recommending a point scale system broken out by the following percentages.

- 40% for their community impact. Meaning will the grant positively impact 2-200 people.
- 40% for their history and effective use of any previous grant funding. Did the organization receive funding in the past and were those funds use in the way their grant application outlined.
- 20% for their percentage of a match. The higher their percentage of the match, the more points they will be awarded.

Tonight, staff is looking for council's direction in three different areas.

1. On establishing a date for the presentations, by the different organizations.
2. If the recommendations on percentages of points allocated is appropriate.
3. If council wishes to allocate additional TED funding for community grants.

It is staff's recommendation that council establish a date in early May for presentations, utilize the percentage allocations to score each grant and keep the funding at the \$60,000 level.

FISCAL INFORMATION:

SUPPORTING DOCUMENTATION:

STRATEGIC GOAL:

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Nicholas Snead, Community Development Director

Through: Will Ibershof, City Administrator

Subject: **ORDINANCE NO. 984, AN ORDINANCE OF THE CITY OF MADRAS WITHDRAWING APPROXIMATELY 42 ACRES OF CITY-OWNED LAND FROM THE MADRAS CITY LIMITS**

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

I move that the Council approve and adopt Ordinance No. 984.

OVERVIEW:

On February 13, 2024, the City Council approved an Urban Growth Boundary adjustment and Annexation proposal (City Files No. PA-23-1 & AX-23-2) and directed staff to prepare the necessary adopting ordinances for the Council to consider at a future meeting. This was the UGB and annexation swap associated with the Yarrow development.

On March 12, 2024, the City Council approved Resolution 03-2024 initiating the Withdrawal of Approximately 42 acres of land comprising a portion of City-Owned real property identified as Jefferson County Assessor’s Map No 11-14-7-100. The Council took formal action to withdraw said territory from the city limits.

The Council will be presented with three (3) ordinances to consider passing at the April 23, 2024, meeting. These ordinances will: 1) withdraw territory from the city limits, 2) annex territory into the city limits consistent with the UGB adjustments, and 3) adjust the UGB (Yarrow UGB swap).

The City Attorney has prepared Ordinance No.984 which includes the City of Madras withdrawing approximately 42 acres of City-owned land from the city limits.

Table 1 below outlines the time of the public meetings and the actions taken by the governing body.

Table 1. Public Hearings

Hearings Body	Hearing Date	Action Taken
Madras City Council	December 12, 2023	Resolution No. 24-2023, a city-initiated annexation and

		authorization for a corresponding Urban Growth Boundary Amendment application
Madras Planning Commission	January 3, 2024	Recommended Council Approval.
Jefferson County Planning Commission	February 8, 2024	Staff will report at the 2/13/24 Council meeting.
Madras City Council	February 13, 2024	UGB Amendment and Annexation (Boundary Change) Public Hearings.
Jefferson County Board of Commissioners	February 28, 2024	Public Hearing Madras Urban Growth Boundary Adjustment.
Madras City Council	March 12, 2024	Resolution No. 03-2024 Initiating withdrawal of City-owned land.
Madras City Council	March 26, 2024	First Public Hearing of Madras Withdrawal. Order 2024-01, Setting the final hearing date, time, and location.
Madras City Council	April 23, 2024	Final Public Hearing of Madras Withdrawal. Ordinance 984, Withdrawing City-owned land from City limits. Ordinance 985, Annexing City-owned land into City limits. Ordinance 986, Amending the UGB.

STAFF ANALYSIS:

N/A

FISCAL INFORMATION:

N/A

SUPPORTING DOCUMENTATION:

Ordinance No. 984

STRATEGIC GOAL:

N/A

ORDINANCE NO. 984

AN ORDINANCE OF THE CITY OF MADRAS WITHDRAWING APPROXIMATELY 42 ACRES OF CITY-OWNED LAND FROM THE MADRAS CITY LIMITS

WHEREAS, pursuant to Resolution No. 03-2024 (the “Authorizing Resolution”), the City of Madras (“City”), through the Madras City Council (“City Council”), resolved to initiate the withdrawal of approximately 42 acres of land owned by City from the city limits, which lands comprise a portion of Jefferson County Assessor’s Map and Tax Lot 1114070000100 (“Tax Lot 100”) and are further described and depicted in the attached Exhibit A and Exhibit B respectively (the “Withdrawn Territory”);

WHEREAS, withdrawal of the Withdrawn Territory would effectuate, in part, an exchange of lands from the city limits as City has also proposed, by separate action, to annex approximately 42 acres into the city limits, which annexed lands comprise a different portion of Tax Lot 100 from the Withdrawn Territory;

WHEREAS, the Authorizing Resolution set an initial public hearing on the proposed withdrawal before the City Council on March 26, 2024;

WHEREAS, after holding a duly noticed public hearing on March 26, 2024, City Council still favored withdrawal of the Withdrawn Territory and adopted Order No. 2024-01, which set a final public hearing for April 23, 2024; and

WHEREAS, after holding a duly noticed public hearing on April 23, 2024, reviewing all relevant materials, considering public testimony and written comments, and evaluating compliance with applicable approval criteria, City Council deliberated the matter fully and voted to approve withdrawal of the Withdrawn Territory.

NOW, THEREFORE, the City of Madras ordains as follows:

SECTION 1: FINDINGS

- 1.1 The findings contained in the recitals and those found in the staff report delivered at the April 23, 2024 public hearing before City Council are hereby adopted and incorporated herein by reference.

SECTION 2: WITHDRAWN TERRITORY

- 2.1 The lands described in the attached Exhibit A and depicted in the attached Exhibit B are hereby withdrawn from the jurisdictional boundaries of the City of Madras.

SECTION 3: NOTIFICATION TO APPROPRIATE AGENCIES AND UTILITIES

- 3.1 The City Recorder will cause notice of the withdrawal adopted by this Ordinance No. 984 (this "Ordinance") to be recorded with the Jefferson County Clerk.
- 3.2 The City Recorder will file with the Jefferson County Assessor and the Oregon Department of Revenue legal descriptions and accurate maps showing the Withdrawn Territory.
- 3.3 Notification will also be forwarded to the appropriate state agencies, Jefferson County Clerk, Jefferson County GIS Department, Jefferson County Community Development Department, and to all utilities subject to notice pursuant to ORS 222.005.

SECTION 4: MISCELLANEOUS

- 4.1 If any section, subsection, sentence, clause, and/or portion of this Ordinance is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Ordinance.
- 4.2 This Ordinance may be corrected by order of the City Council to cure editorial and/or clerical errors.

APPROVED AND ADOPTED by the City Council of the City of Madras and signed by the Mayor this _____ day of _____, 20 _____.

Ayes: _____
 Nays: _____
 Abstentions: _____
 Absent: _____
 Vacancies: _____

Mike Lepin, Mayor

ATTEST:

Keli Pollock, City Recorder

EXHIBIT A
LEGAL DESCRIPTION OF WITHDRAWN TERRITORY

[attached]



AKS ENGINEERING & FORESTRY

12965 SW Herman Road, Suite 100, Tualatin, OR 97062

P: (503) 563-6151 F: (503) 563-6152

AKS Job #9057-04

OFFICES IN: BEND, OR | KEIZER, OR | THE DALLES, OR | TUALATIN, OR | VANCOUVER, WA | WHITE SALMON, WA

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Urban Growth Boundary and City of Madras City Limits Removal

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The above described tract of land contains 42.0 acres, more or less.

12/4/2023

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JANUARY 12, 2016
MICHAEL S. KALINA
89558PLS

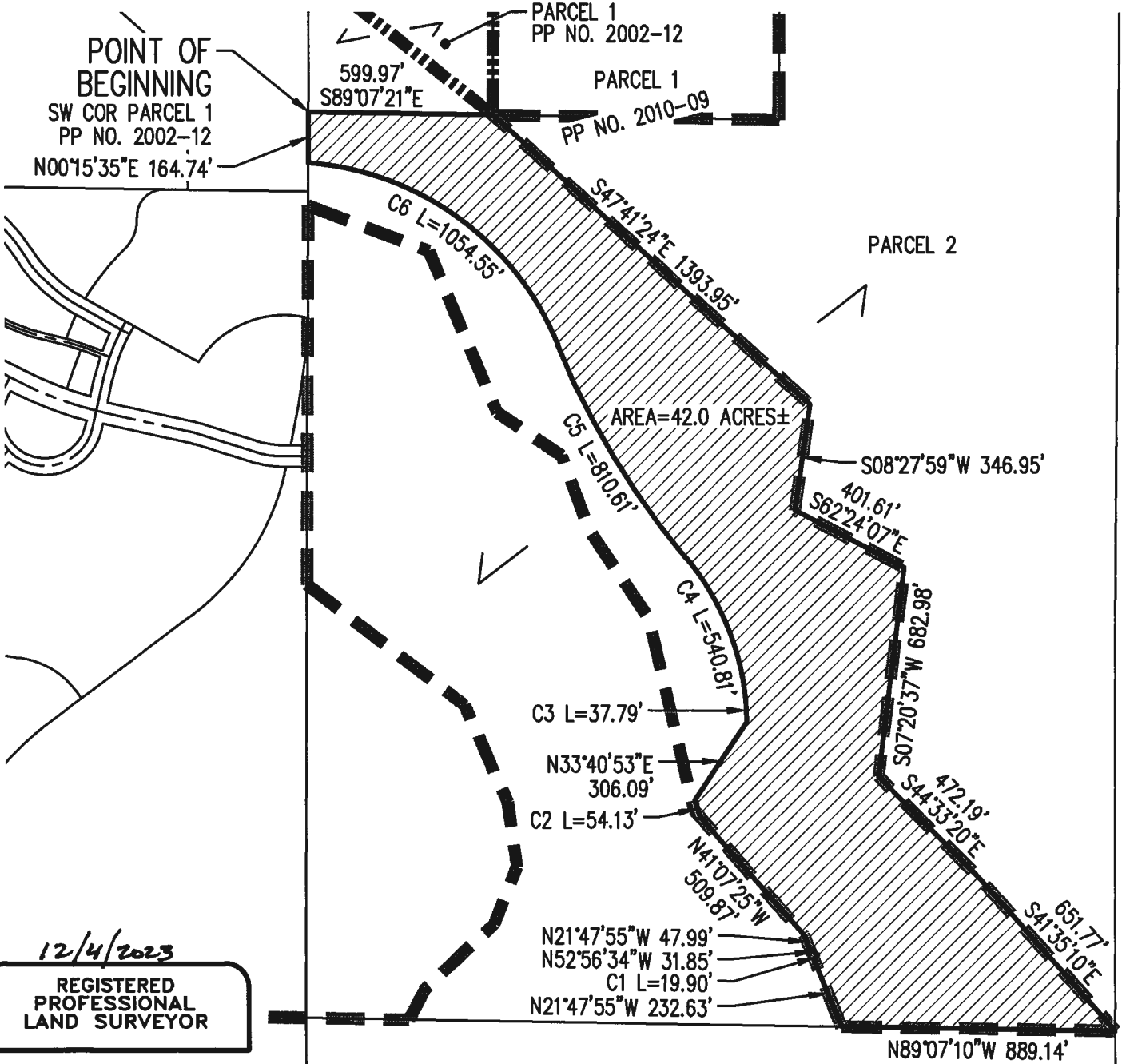
RENEWS: 6/30/25

EXHIBIT B
DEPICTION OF WITHDRAWN TERRITORY

[attached]

EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
CITY OF MADRAS, JEFFERSON COUNTY, OREGON



12/4/2023

REGISTERED
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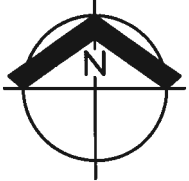
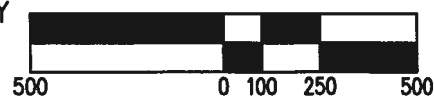
Michael S. Kalina

OREGON
JANUARY 12, 2016
MICHAEL S. KALINA
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RENEWS: 6/30/25

--- URBAN GROWTH BOUNDARY
& MADRAS CITY LIMITS
- - - MADRAS CITY LIMITS

SEE PAGE 2 FOR CURVE DATA

SCALE: 1"=500 FEET



AKS ENGINEERING & FORESTRY, LLC
12965 SW HERMAN RD, STE 100
TUALATIN, OR 97062
503.563.6151 WWW.AKS-ENG.COM



URBAN GROWTH BOUNDARY &
CITY OF MADRAS CITY LIMITS
REMOVAL

TL 11140700 00100	
DRWN: WCB	CHKD: MSK
AKS JOB: 9057-04	EXHIBIT B

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DRWN: WCB	CHKD: MSK
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RESOLUTION NO. 03-2024

A RESOLUTION OF THE CITY OF MADRAS INITIATING WITHDRAWAL OF APPROXIMATELY 42 ACRES OF LAND COMPRISING A PORTION OF CITY-OWNED REAL PROPERTY IDENTIFIED AS JEFFERSON COUNTY ASSESSOR'S MAP AND TAX LOT 1114070000100

WHEREAS, ORS 222.460 permits the Madras City Council ("Council") to initiate the withdrawal of territory from the jurisdictional boundaries (i.e. City limits) of the City of Madras ("City") by adopting a resolution;

WHEREAS, City is the owner of the real property identified as Jefferson County Assessor's Map and Tax Lot 1114070000100 ("Tax Lot 100");

WHEREAS, Tax Lot 100 is partially located within the City's Urban Growth Boundary ("UGB") and City's jurisdictional boundaries (i.e. City limits);

WHEREAS, City desires and intends to reconfigure the portion of Tax Lot 100 located within the UGB and City limits by withdrawing approximately 42 acres of Tax Lot 100 from the UGB and City limits (the "Withdrawal Area") and replacing it with a different portion of Tax Lot 100 consisting of 42 acres (the "Annexation Area");

WHEREAS, the Council adopts this resolution to initiate withdrawal of the Withdrawal Area from the City limits and to set the requisite hearing.

NOW, THEREFORE, BE IT RESOLVED, by and through the Madras City Council meeting in regular session as follows:

1. Findings. In addition to the above-stated findings contained in this Resolution No. ~~24-~~ **03-2024** (this "Resolution"), which are hereby adopted, the Council adopts the following findings:

a. The public interest will be furthered by a withdrawal of the Withdrawal Area from the City limits.

b. It is the intent of Council to change the boundaries of the City by means of the withdrawal of the Withdrawal Area.

c. There are no electors residing or registered within the Withdrawal Area.

2. Withdrawal Area. Attached as Exhibit A is a legal description of the Withdrawal Area. Attached as Exhibit B is a map of the Withdrawal Area.

3. Consent and Authorization. The City, by and through the Council, as the owner of the Withdrawal Area hereby consents to and authorizes the withdrawal of the Withdrawal Area. Council authorizes the City Administrator, or designee, to execute any documents necessary to memorialize such consent and to file appropriate petitions and applications.

4. Public Hearing. Council will conduct a public hearing on the proposed withdrawal on March 26, 2024 at 5:30 PM at City Hall. City staff is directed to provide notice of the foregoing public hearing in the manner prescribed by applicable law.

5. Miscellaneous. All pronouns contained in this Resolution and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word "or" is not exclusive. The words "include," "includes," and "including" are not limiting. Any reference to a particular law, rule, regulation, restriction, code, or ordinance includes the law, rule, regulation, restriction, code, or ordinance as now in force and hereafter amended. The provisions of this Resolution are severable. If any section, subsection, sentence, clause, and/or portion of this Resolution is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by order of the Council to cure editorial and/or clerical errors.

APPROVED AND ADOPTED by the Madras City Council and signed by the mayor on this 12 day of March, 2024.



Mike Lepin, Mayor

ATTEST:



Keli Pollock, City Recorder

Exhibit A
Legal Description of Withdrawal Area

[attached]



EXHIBIT A

Urban Growth Boundary and City of Madras City Limits Removal

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12/4/2023
**REGISTERED
 PROFESSIONAL
 LAND SURVEYOR**

Michael S. Kalina

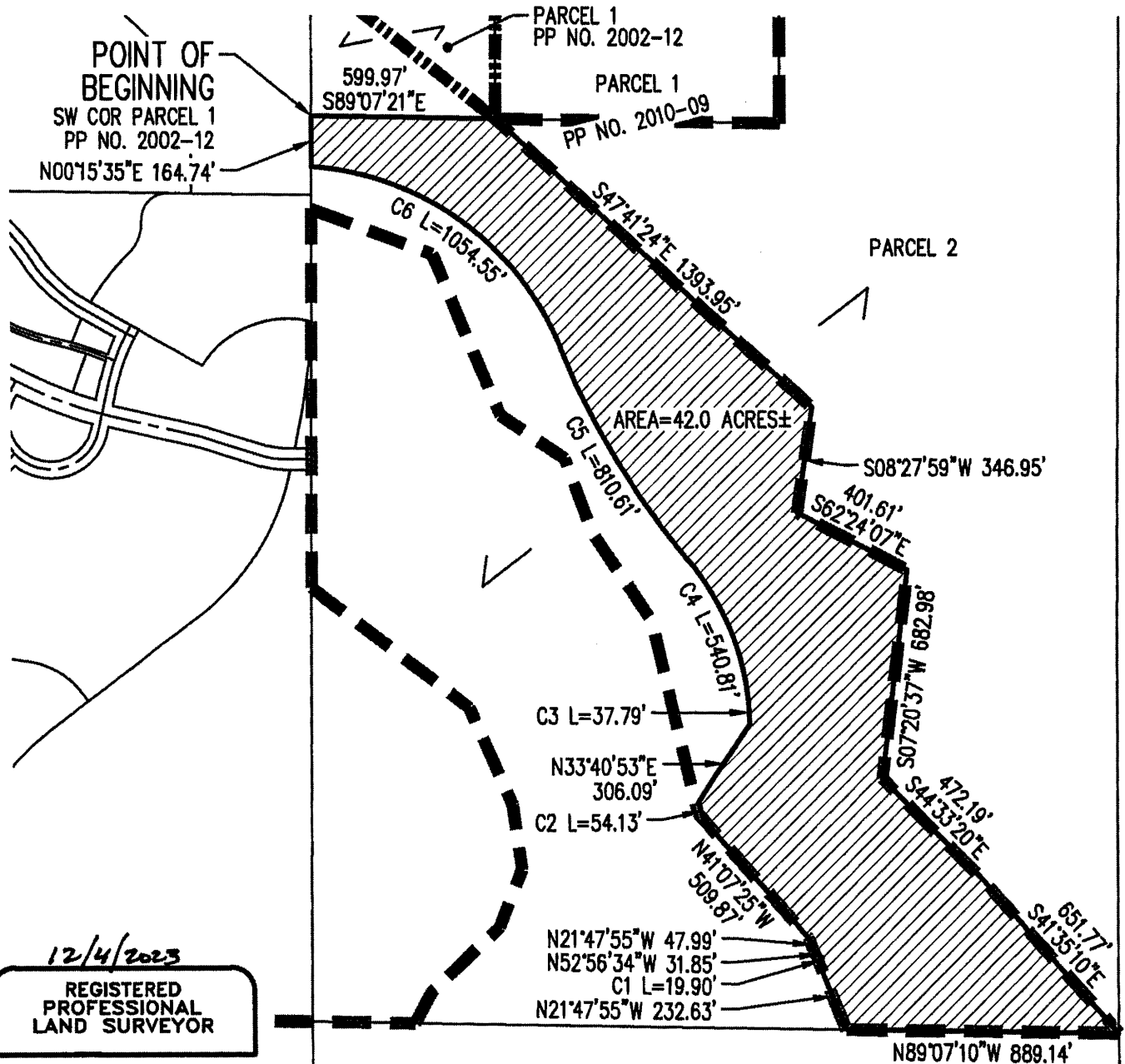
**OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS
 RENEWS: 6/30/25**

Exhibit B
Depiction of Withdrawal Area

[attached]

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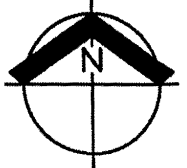
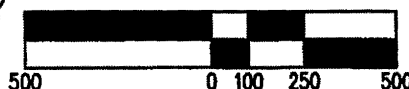
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OREGON
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RENEWS: 6/30/25

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--- URBAN GROWTH BOUNDARY & MADRAS CITY LIMITS

||||| MADRAS CITY LIMITS

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REMOVAL

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CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Nicholas Snead, Community Development Director

Through: Will Ibershof, City Administrator

Subject: **ORDINANCE NO. 985, AN ORDINANCE OF THE CITY OF MADRAS ANNEXING APPROXIMATELY 42 ACRES OF CITY-OWNED LAND INTO THE MADRAS CITY LIMITS**

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

I move that the Council approve and adopt Ordinance No. 985.

OVERVIEW:

On December 12, 2023, the Council approved Resolution No. 24-2023, initiating the annexation of approximately 42 acres comprising a portion of city-owned real property identified as Jefferson County Assessor's Map and Tax Lot 1114070000100 and authorized the City to make an application for a corresponding Urban Growth Boundary Amendment.

On February 13, 2024, the City Council approved an Urban Growth Boundary adjustment and Annexation proposal (City Files No. PA-23-1 & AX-23-2) and directed staff to prepare the necessary adopting ordinances for the Council to consider at a future meeting. This was the UGB and annexation swap associated with the Yarrow development.

On March 12, 2024, the City Council approved Resolution 03-2024 initiating the Withdrawal of Approximately 42 acres of land comprising a portion of City-Owned real property identified as Jefferson County Assessor's Map No 11-14-7-100. The Council took formal action to withdraw said territory from the city limits.

The Council will be presented with three (3) ordinances to consider passing at the April 23, 2024, meeting. These ordinances will: 1) withdraw territory from the city limits, 2) annex territory into the city limits consistent with the UGB adjustments, and 3) adjust the UGB (Yarrow UGB swap).

The City Attorney has prepared Ordinance No.985 which includes the City of Madras withdrawing approximately 42 acres of City-owned land from the city limits.

Table 1 below outlines the time of the public meeting and the actions taken by the governing body.

Table 1. Public Hearings

Hearings Body	Hearing Date	Action Taken
Madras City Council	December 12, 2023	Resolution No. 24-2023, a city-initiated annexation and authorization for a corresponding Urban Growth Boundary Amendment application.
Madras Planning Commission	January 3, 2024	Recommended Council Approval.
Jefferson County Planning Commission	February 8, 2024	Staff will report at the 2/13/24 Council meeting.
Madras City Council	February 13, 2024	UGB Amendment and Annexation (Boundary Change) Public Hearings.
Jefferson County Board of Commissioners	February 28, 2024	Public Hearing Madras Urban Growth Boundary Adjustment.
Madras City Council	March 12, 2024	Resolution No. 03-2024 Initiating withdrawal of City-owned land.
Madras City Council	March 26, 2024	First Public Hearing of Madras Withdrawal. Order setting the final hearing date, time, and location.
Madras City Council	April 23, 2024	Final Public Hearing of Madras Withdrawal. Ordinance 984, Withdrawing City-owned land from City limits. Ordinance 985, Annexing City-owned land into City limits. Ordinance 986, Amending the UGB.

STAFF ANALYSIS:

N/A

FISCAL INFORMATION:

N/A

SUPPORTING DOCUMENTATION:

Ordinance No. 985

STRATEGIC GOAL:

N/A

ORDINANCE NO. 985

AN ORDINANCE OF THE CITY OF MADRAS ANNEXING APPROXIMATELY 42 ACRES OF CITY-OWNED LAND INTO THE MADRAS CITY LIMITS

WHEREAS, pursuant to Resolution No. 24-2023 (the “Authorizing Resolution”), the City of Madras (“City”), through the Madras City Council (“City Council”), resolved to initiate the annexation of approximately 42 acres of land owned by City into the city limits, which lands comprise a portion of Jefferson County Assessor’s Map and Tax Lot 1114070000100 (“Tax Lot 100”) and are further described and depicted in the attached Exhibit A and Exhibit B respectively (the “Annexed Territory”);

WHEREAS, annexation of the Annexed Territory would effectuate, in part, an exchange of lands from the city limits as City has also proposed, by separate action, to withdraw approximately 42 acres from the city limits, which withdrawn lands comprise a different portion of Tax Lot 100 from the Annexed Territory;

WHEREAS, after holding a duly noticed public hearing on January 3, 2024, reviewing all relevant materials, considering public testimony and written comments, and evaluating compliance with applicable approval criteria, the Madras Planning Commission deliberated the matter fully and recommended that City Council approve annexation of the Annexed Territory; and

WHEREAS, after holding a duly noticed public hearing on February 13, 2024, reviewing all relevant materials, considering public testimony and written comments, and evaluating compliance with applicable approval criteria, City Council deliberated the matter fully and voted to approve annexation of the Annexed Territory.

NOW, THEREFORE, the City of Madras ordains as follows:

SECTION 1: FINDINGS

- 1.1 The findings contained in the recitals and those found in the staff report delivered at the February 13, 2024 public hearing before City Council are hereby adopted and incorporated herein by reference. City Council finds the annexation consistent with the Madras Comprehensive Plan and all other applicable approval criteria.

SECTION 2: ANNEXATION OF ANNEXED AREA

- 2.1 The lands described in the attached Exhibit A and depicted in the attached Exhibit B are hereby annexed into the jurisdictional boundaries of the City of Madras.
- 2.2 In accordance with Madras Municipal Code 18.70.020(9), the Annexed Lands are hereby zoned Planned Residential Development (R-3).

SECTION 3: NOTIFICATION TO APPROPRIATE AGENCIES AND UTILITIES

- 3.1 The City Recorder will cause notice of the annexation adopted by this Ordinance No. 985 (this "Ordinance") to be recorded with the Jefferson County Clerk.
- 3.2 The City Recorder will file with the Jefferson County Assessor and the Oregon Department of Revenue legal descriptions and accurate maps showing the Annexed Territory.
- 3.3 Notification will also be forwarded to the appropriate state agencies, Jefferson County Clerk, Jefferson County GIS Department, Jefferson County Community Development Department, and to all utilities subject to notice pursuant to ORS 222.005.

SECTION 4: MISCELLANEOUS

- 4.1 If any section, subsection, sentence, clause, and/or portion of this Ordinance is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Ordinance.
- 4.2 This Ordinance may be corrected by order of the City Council to cure editorial and/or clerical errors.

APPROVED AND ADOPTED by the City Council of the City of Madras and signed by the Mayor this _____ day of _____, 20 ____.

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Vacancies: _____

Mike Lepin, Mayor

ATTEST:

Keli Pollock, City Recorder

EXHIBIT A
LEGAL DESCRIPTION OF ANNEXED TERRITORY

[attached]

EXHIBIT "A"
Legal Description

Parcel 2 of Partition Plat No. 2010-09 according to the official plat thereof, recorded October 20, 2010 as Microfilm No. 2010-3786 in the office of the County Clerk for Jefferson County, Oregon.

EXCEPTING THEREFROM that portion in Deed of Dedication, recorded February 11, 2022 as Microfilm No. 2022-0628 in the office of the County Clerk for Jefferson County, Oregon.

LIMITATIONS OF LIABILITY

"CUSTOMER" REFERS TO THE RECIPIENT OF THIS REPORT.

CUSTOMER EXPRESSLY AGREES AND ACKNOWLEDGES THAT IT IS EXTREMELY DIFFICULT, IF NOT IMPOSSIBLE, TO DETERMINE THE EXTENT OF LOSS WHICH COULD ARISE FROM ERRORS OR OMISSIONS IN, OR THE COMPANY'S NEGLIGENCE IN PRODUCING, THE REQUESTED REPORT, HEREIN "THE REPORT." CUSTOMER RECOGNIZES THAT THE FEE CHARGED IS NOMINAL IN RELATION TO THE POTENTIAL LIABILITY WHICH COULD ARISE FROM SUCH ERRORS OR OMISSIONS OR NEGLIGENCE. THEREFORE, CUSTOMER UNDERSTANDS THAT THE COMPANY IS NOT WILLING TO PROCEED IN THE PREPARATION AND ISSUANCE OF THE REPORT UNLESS THE COMPANY'S LIABILITY IS STRICTLY LIMITED. CUSTOMER AGREES WITH THE PROPRIETY OF SUCH LIMITATION AND AGREES TO BE BOUND BY ITS TERMS

THE LIMITATIONS ARE AS FOLLOWS AND THE LIMITATIONS WILL SURVIVE THE CONTRACT:

ONLY MATTERS IDENTIFIED IN THIS REPORT AS THE SUBJECT OF THE REPORT ARE WITHIN ITS SCOPE. ALL OTHER MATTERS ARE OUTSIDE THE SCOPE OF THE REPORT.

CUSTOMER AGREES, AS PART OF THE CONSIDERATION FOR THE ISSUANCE OF THE REPORT AND TO THE FULLEST EXTENT PERMITTED BY LAW, TO LIMIT THE LIABILITY OF THE COMPANY, ITS LICENSORS, AGENTS, SUPPLIERS, RESELLERS, SERVICE PROVIDERS, CONTENT PROVIDERS AND ALL OTHER SUBSCRIBERS OR SUPPLIERS, SUBSIDIARIES, AFFILIATES, EMPLOYEES, AND SUBCONTRACTORS FOR ANY AND ALL CLAIMS, LIABILITIES, CAUSES OF ACTION, LOSSES, COSTS, DAMAGES AND EXPENSES OF ANY NATURE WHATSOEVER, INCLUDING ATTORNEY'S FEES, HOWEVER ALLEGED OR ARISING, INCLUDING BUT NOT LIMITED TO THOSE ARISING FROM BREACH OF CONTRACT, NEGLIGENCE, THE COMPANY'S OWN FAULT AND/OR NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, BREACH OF WARRANTY, EQUITY, THE COMMON LAW, STATUTE OR ANY OTHER THEORY OF RECOVERY, OR FROM ANY PERSON'S USE, MISUSE, OR INABILITY TO USE THE REPORT OR ANY OF THE MATERIALS CONTAINED THEREIN OR PRODUCED, SO THAT THE TOTAL AGGREGATE LIABILITY OF THE COMPANY AND ITS AGENTS, SUBSIDIARIES, AFFILIATES, EMPLOYEES, AND SUBCONTRACTORS SHALL NOT IN ANY EVENT EXCEED THE COMPANY'S TOTAL FEE FOR THE REPORT.

CUSTOMER AGREES THAT THE FOREGOING LIMITATION ON LIABILITY IS A TERM MATERIAL TO THE PRICE THE CUSTOMER IS PAYING, WHICH PRICE IS LOWER THAN WOULD OTHERWISE BE OFFERED TO THE CUSTOMER WITHOUT SAID TERM. CUSTOMER RECOGNIZES THAT THE COMPANY WOULD NOT ISSUE THE REPORT BUT FOR THIS CUSTOMER AGREEMENT, AS PART OF THE CONSIDERATION GIVEN FOR THE REPORT, TO THE FOREGOING LIMITATION OF LIABILITY AND THAT ANY SUCH LIABILITY IS CONDITIONED AND PREDICATED UPON THE FULL AND TIMELY PAYMENT OF THE COMPANY'S INVOICE FOR THE REPORT.

THE REPORT IS LIMITED IN SCOPE AND IS NOT AN ABSTRACT OF TITLE, TITLE OPINION, PRELIMINARY TITLE REPORT, TITLE REPORT, COMMITMENT TO ISSUE TITLE INSURANCE, OR A TITLE POLICY, AND SHOULD NOT BE RELIED UPON AS SUCH. THE REPORT DOES NOT PROVIDE OR OFFER ANY TITLE INSURANCE, LIABILITY COVERAGE OR ERRORS AND OMISSIONS COVERAGE. THE REPORT IS NOT TO BE RELIED UPON AS A REPRESENTATION OF THE STATUS OF TITLE TO THE PROPERTY. THE COMPANY MAKES NO REPRESENTATIONS AS TO THE REPORT'S ACCURACY, DISCLAIMS ANY WARRANTY AS TO THE REPORT, ASSUMES NO DUTIES TO CUSTOMER, DOES NOT INTEND FOR CUSTOMER TO RELY ON THE REPORT, AND ASSUMES NO LIABILITY FOR ANY LOSS OCCURRING BY REASON OF RELIANCE ON THE REPORT OR OTHERWISE.

IF CUSTOMER (A) HAS OR WILL HAVE AN INSURABLE INTEREST IN THE SUBJECT REAL PROPERTY, (B) DOES NOT WISH TO LIMIT LIABILITY AS STATED HEREIN AND (C) DESIRES THAT ADDITIONAL LIABILITY BE ASSUMED BY THE COMPANY, THEN CUSTOMER MAY REQUEST AND PURCHASE A POLICY OF TITLE INSURANCE, A BINDER, OR A COMMITMENT TO ISSUE A POLICY OF TITLE INSURANCE. NO ASSURANCE IS GIVEN AS TO THE INSURABILITY OF THE TITLE OR STATUS OF TITLE. CUSTOMER EXPRESSLY AGREES AND ACKNOWLEDGES IT HAS AN INDEPENDENT DUTY TO ENSURE AND/OR RESEARCH THE ACCURACY OF ANY INFORMATION OBTAINED FROM THE COMPANY OR ANY PRODUCT OR SERVICE PURCHASED.

NO THIRD PARTY IS PERMITTED TO USE OR RELY UPON THE INFORMATION SET FORTH IN THE REPORT, AND NO LIABILITY TO ANY THIRD PARTY IS UNDERTAKEN BY THE COMPANY.

CUSTOMER AGREES THAT, TO THE FULLEST EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE COMPANY, ITS LICENSORS, AGENTS, SUPPLIERS, RESELLERS, SERVICE PROVIDERS, CONTENT PROVIDERS, AND ALL OTHER SUBSCRIBERS OR SUPPLIERS, SUBSIDIARIES, AFFILIATES, EMPLOYEES AND SUBCONTRACTORS BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE, EXEMPLARY, OR SPECIAL DAMAGES, OR LOSS OF PROFITS, REVENUE, INCOME, SAVINGS, DATA, BUSINESS, OPPORTUNITY, OR GOODWILL, PAIN AND SUFFERING, EMOTIONAL DISTRESS, NON-OPERATION OR INCREASED EXPENSE OF OPERATION, BUSINESS INTERRUPTION OR DELAY, COST OF CAPITAL, OR COST OF REPLACEMENT PRODUCTS OR SERVICES, REGARDLESS OF WHETHER SUCH LIABILITY IS BASED ON BREACH OF CONTRACT, TORT, NEGLIGENCE, THE COMPANY'S OWN FAULT AND/OR NEGLIGENCE, STRICT LIABILITY, BREACH OF WARRANTIES, FAILURE OF ESSENTIAL PURPOSE, OR OTHERWISE AND WHETHER CAUSED BY NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, THE COMPANY'S OWN FAULT AND/OR NEGLIGENCE OR ANY OTHER CAUSE WHATSOEVER, AND EVEN IF THE COMPANY HAS BEEN ADVISED OF THE LIKELIHOOD OF SUCH DAMAGES OR KNEW OR SHOULD HAVE KNOWN OF THE POSSIBILITY FOR SUCH DAMAGES.







END OF THE LIMITATIONS OF LIABILITY

EXHIBIT B
DEPICTION OF ANNEXED TERRITORY
[attached]

EXHIBIT B1: EXISTING LAND OWNERSHIP

NOTE: THE BPA EASEMENT IS NOT INCLUDED IN ANY AREA CALCULATIONS

LEGEND:

-  MASTER PLAN (MP) AREA BOUNDARY
-  EXISTING BPA EASEMENT BOUNDARY
-  EXISTING PROPERTY LINE
-  URBAN GROWTH BOUNDARY (UGB)
-  LAND CURRENTLY OWNED BY BEAN FOUNDATION
-  LAND CURRENTLY OWNED BY CITY OF MADRAS (MP AREA ONLY)

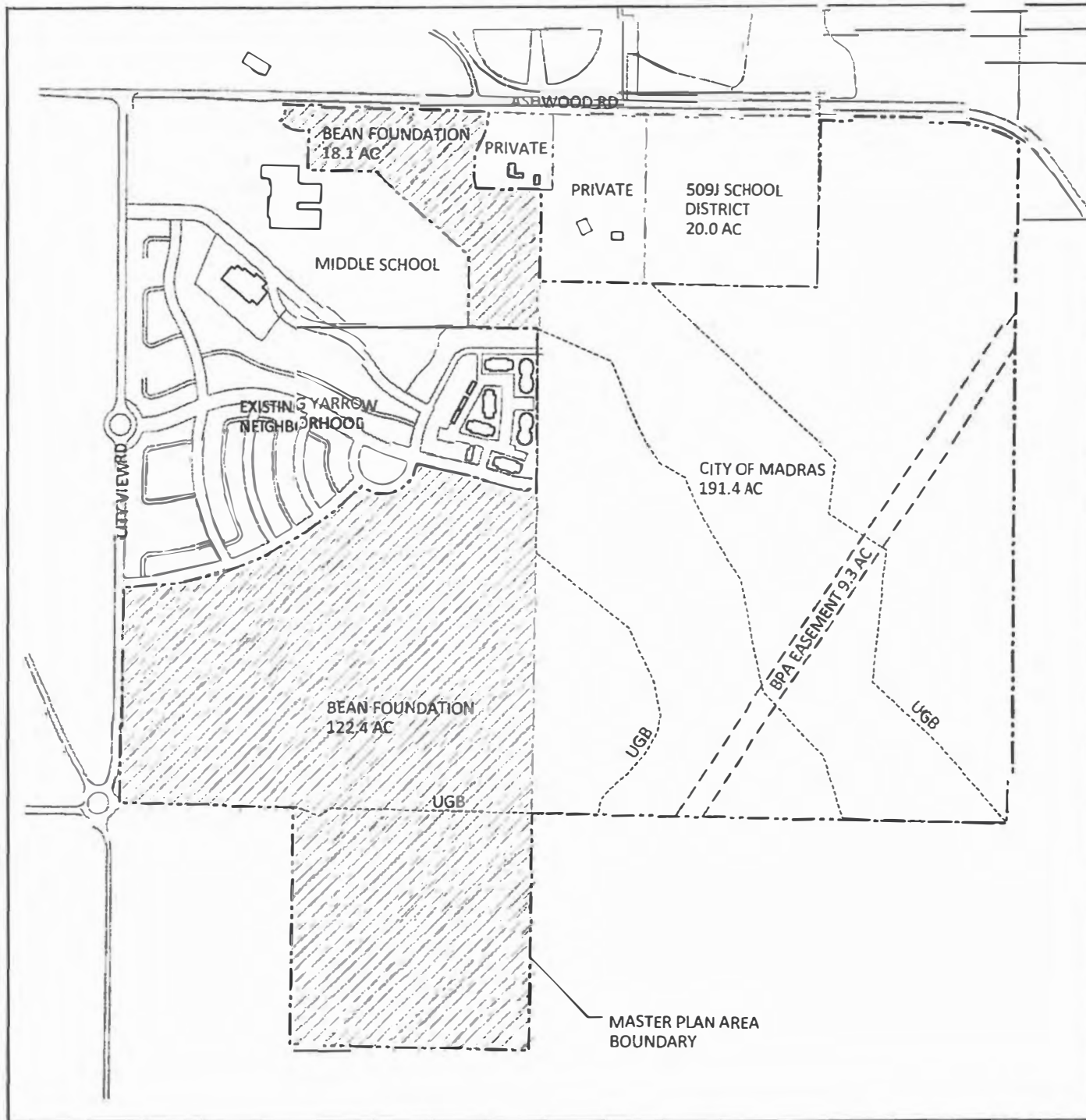









EXHIBIT B2: PROPOSED LAND ACQUISITION

Total land acquired from City of Madras by Bean Foundation: 120.0 AC +/-

Total land within master plan area to remain owned by City of Madras: 71.4 AC +/-

NOTE: THE BPA EASEMENT IS NOT INCLUDED IN ANY AREA CALCULATIONS. FUTURE RIGHT-OF-WAY (R.O.W.) ALIGNMENTS SHOWN ARE PRELIMINARY & SUBJECT TO CHANGE DURING LATER STAGES OF DESIGN PROCESS.

LEGEND:

-  MASTER PLAN AREA BOUNDARY
-  EXISTING BPA EASEMENT BOUNDARY
-  EXISTING PROPERTY LINE
-  PROPOSED AREA OF LAND ACQUISITION BOUNDARY
-  LAND CURRENTLY OWNED BY BEAN FOUNDATION
-  LAND TO BE ACQUIRED FROM CITY OF MADRAS BY BEAN FOUNDATION
-  LAND TO REMAIN CITY-OWNED (MP AREA ONLY)

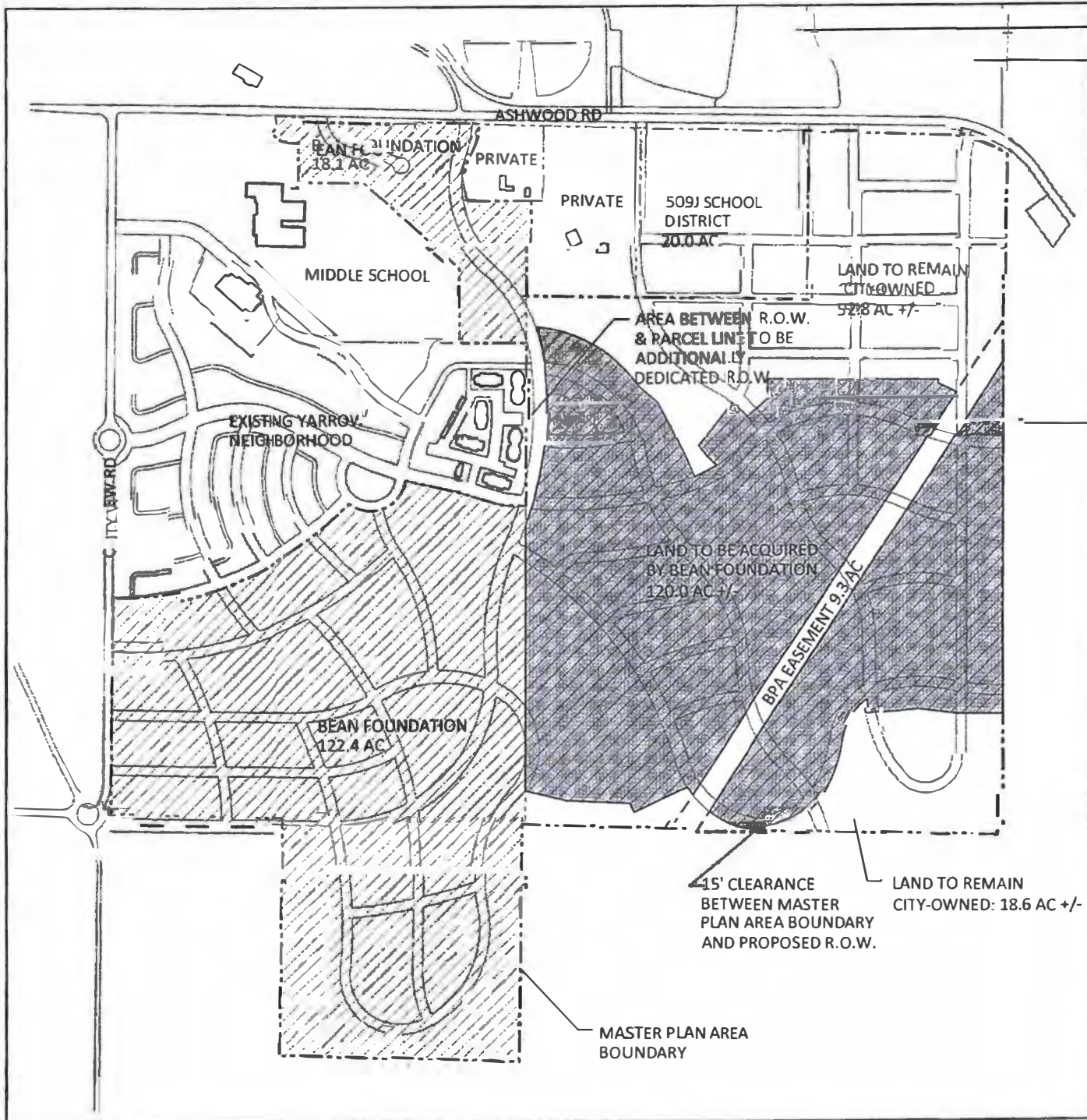










EXHIBIT B3: OPTIONAL LAND PURCHASE

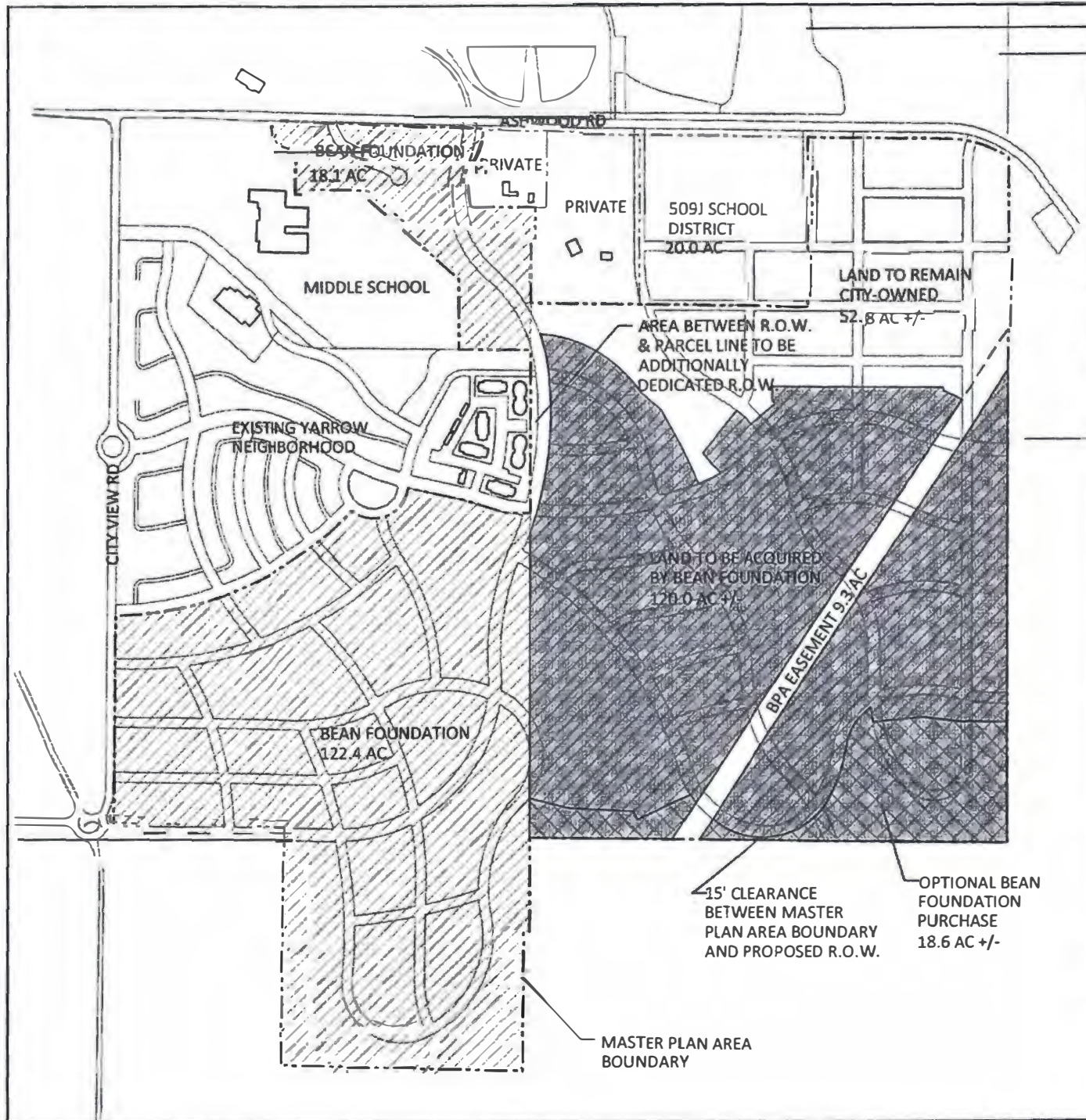
Total land acquired from City of Madras by Bean Foundation: 138.5 AC +/-

Total land within master plan area to remain owned by City of Madras: 52.8 AC +/-

NOTE: THE BPA EASEMENT IS NOT INCLUDED IN ANY AREA CALCULATIONS. FUTURE RIGHT-OF-WAY (R.O.W.) ALIGNMENTS SHOWN ARE PRELIMINARY & SUBJECT TO CHANGE DURING LATER STAGES OF DESIGN PROCESS.

LEGEND:

-  MASTER PLAN AREA BOUNDARY
-  EXISTING BPA EASEMENT BOUNDARY
-  EXISTING PROPERTY LINE
-  PROPOSED AREA OF LAND ACQUISITION BOUNDARY
-  LAND CURRENTLY OWNED BY BEAN FOUNDATION
-  LAND TO BE ACQUIRED FROM CITY OF MADRAS BY BEAN FOUNDATION
-  OPTIONAL BEAN FOUNDATION PURCHASE
-  LAND TO REMAIN CITY-OWNED (MP AREA ONLY)



RESOLUTION NO. 24-2023

A RESOLUTION OF THE CITY OF MADRAS FOR A CITY-INITIATED ANNEXATION OF APPROXIMATELY 42 ACRES COMPRISING A PORTION OF CITY-OWNED REAL PROPERTY IDENTIFIED AS JEFFERSON COUNTY ASSESSOR'S MAP AND TAX LOT 1114070000100 AND AUTHORIZATION FOR CITY TO MAKE APPLICATION FOR A CORRESPONDING URBAN GROWTH BOUNDARY AMENDMENT

WHEREAS, Madras Municipal Code ("MMC") Section 18.70.020 permits the Madras City Council ("Council") to initiate a petition for annexation by adopting a resolution;

WHEREAS, MMC Section 18.75.010 permits the Council to initiate an application for amendment of the Madras Comprehensive Plan, including amendments to City of Madras ("City") urban growth boundary ("UGB");

WHEREAS, City is the owner of the real property identified as Jefferson County Assessor's Map and Tax Lot 1114070000100 ("Tax Lot 100");

WHEREAS, Tax Lot 100 is partially located within the UGB and City's jurisdictional boundaries (i.e. City limits);

WHEREAS, City desires and intends to reconfigure the portion of Tax Lot 100 located within the UGB and City limits by withdrawing approximately 42 acres of Tax Lot 100 from the UGB and City limits (the "Withdrawal Area") and replacing it with a different portion of Tax Lot 100 consisting of 42 acres (the "Annexation Area");

WHEREAS, the Council will initiate withdrawal of the Withdrawal Area by a separate resolution;

WHEREAS, the Council desires to initiate annexation of the Annexation Area and to authorize City's application for a corresponding amendment to the UGB such that the Withdrawal Area will be excluded from the UGB and the Annexation Area will be included in the UGB.

NOW, THEREFORE, BE IT RESOLVED, by and through the Madras City Council meeting in regular session as follows:

1. Findings. In addition to the above-stated findings contained in this Resolution No. 24-2023 (this "Resolution"), which are hereby adopted, the Council adopts the following findings:

a. There are no electors residing or registered within the Annexation Area.

2. Annexation Area. Attached as Exhibit A is a preliminary legal description of the Annexation Area. Attached as Exhibit B is a map generally depicting the Annexation Area.

3. Consent and Authorization. The City, by and through the Council, hereby consents to and authorizes a petition for annexation of the Annexation Area and corresponding application for an amendment to the Comprehensive Plan to adjust the UGB consistent with the lands proposed for withdrawal and annexation. Council authorizes the City Administrator, or designee, to execute any documents necessary to memorialize such consent and to file appropriate petitions and applications.

4. Public Hearing. Council dispenses with submitting the question of the proposed annexation to the voters. A public hearing before the City’s Planning Commission on the proposed annexation will be scheduled for January 3, 2024 at 6:30 PM at City Hall. A public hearing on the proposed annexation before Council will be scheduled on February 13, 2024 at 5:30 PM at City Hall. City staff is directed to provide notice of the foregoing public hearing in the manner prescribed by applicable law. City reserves all rights to postpone, continue, and otherwise adjust the scheduling of public hearings.

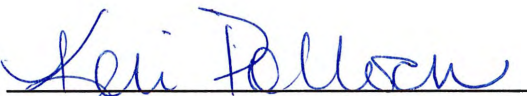
5. Miscellaneous. All pronouns contained in this Resolution and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting. Any reference to a particular law, rule, regulation, restriction, code, or ordinance includes the law, rule, regulation, restriction, code, or ordinance as now in force and hereafter amended. The provisions of this Resolution are severable. If any section, subsection, sentence, clause, and/or portion of this Resolution is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by order of the Council to cure editorial and/or clerical errors.

APPROVED AND ADOPTED by the Madras City Council and signed by the mayor on this 12 day of Dec., 2023.



Mike Lepin, Mayor

ATTEST:



Keli Pollock, City Recorder



AKS ENGINEERING & FORESTRY
 12965 SW Herman Road, Suite 100, Tualatin, OR 97062
 P: (503) 563-6151 F: (503) 563-6152

AKS Job #9057-04

OFFICES IN: BEND, OR | KEIZER, OR | THE DALLES, OR | TUALATIN, OR | VANCOUVER, WA | WHITE SALMON, WA

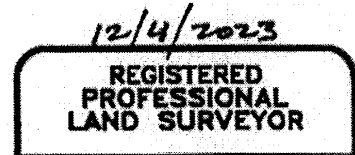
EXHIBIT A

Urban Growth Boundary and City of Madras City Limits Addition

A portion of Parcel 2 of the Partition Plat No. 2010-09, recorded as Microfilm Number 2010-3786, Deed Records of Jefferson County, located in the Northeast One-Quarter and Southeast One-Quarter of Section 7, Township 11 South, Range 14 East, Willamette Meridian, Jefferson County, Oregon, and being more particularly described as follows:

Commencing at the southwest corner of Parcel 1 of Partition Plat No. 2002-12, recorded as Microfilm Number 2002-5926, Deed Records of Jefferson County; thence along the west line of Parcel 2 of said Partition Plat No. 2010-09, South 00°15'35" West 303.96 feet to the Urban Growth Boundary (UGB) limits line and the City of Madras city limits line and the Point of Beginning; thence along said UGB limits line and said city limits line on the following courses: South 69°29'50" East 419.01 feet; thence South 22°53'30" East 568.60 feet; thence South 56°09'41" East 251.84 feet; thence South 20°24'37" East 257.22 feet; thence South 33°53'19" East 345.24 feet; thence South 13°18'01" East 636.80 feet; thence South 41°07'25" East 29.14 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the left (with a radial bearing of North 69°51'04" East) with a Radius of 811.00 feet, a Central Angle of 32°47'38", an Arc Length of 464.19 feet, and a Chord of South 36°32'45" East 457.88 feet; thence South 52°56'34" East 100.88 feet to said UGB limits line and said city limits line; thence along said UGB limits line and said city limits line, South 21°47'55" East 38.41 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the right (with a radial bearing of North 55°02'29" West) with a Radius of 659.00 feet, a Central Angle of 11°14'27", an Arc Length of 129.29 feet, and a Chord of South 40°34'44" West 129.08 feet; thence along a compound curve to the right with a Radius of 379.00 feet, a Central Angle of 54°17'01", an Arc Length of 359.08 feet, and a Chord of South 73°20'28" West 345.80 feet; thence along a compound curve to the right with a Radius of 529.00 feet, a Central Angle of 47°22'39", an Arc Length of 437.43 feet, and a Chord of North 55°49'42" West 425.07 feet to a point of non-tangency; thence South 64°46'49" West 316.44 feet; thence along a non-tangent curve to the right (with a radial bearing of North 64°06'38" East) with a Radius of 650.00 feet, a Central Angle of 13°51'31", an Arc Length of 157.22 feet, and a Chord of North 18°57'36" West 156.84 feet to said UGB limits line and said city limits line; thence along said UGB limits line and said city limits line on the following courses: North 46°54'09" East 89.82 feet; thence North 21°53'31" East 198.47 feet; thence North 07°51'12" West 212.24 feet; thence North 23°50'29" West 341.53 feet; thence North 52°36'21" West 644.53 feet to the west line of Parcel 2 of said Partition Plat No. 2010-09; thence along said west line and said UGB limits line and said city limits line, North 00°15'35" East 1229.81 feet to the Point of Beginning.

The above described tract of land contains 42.0 acres, more or less.



Michael S. Kalina

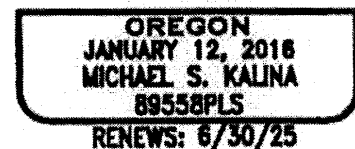
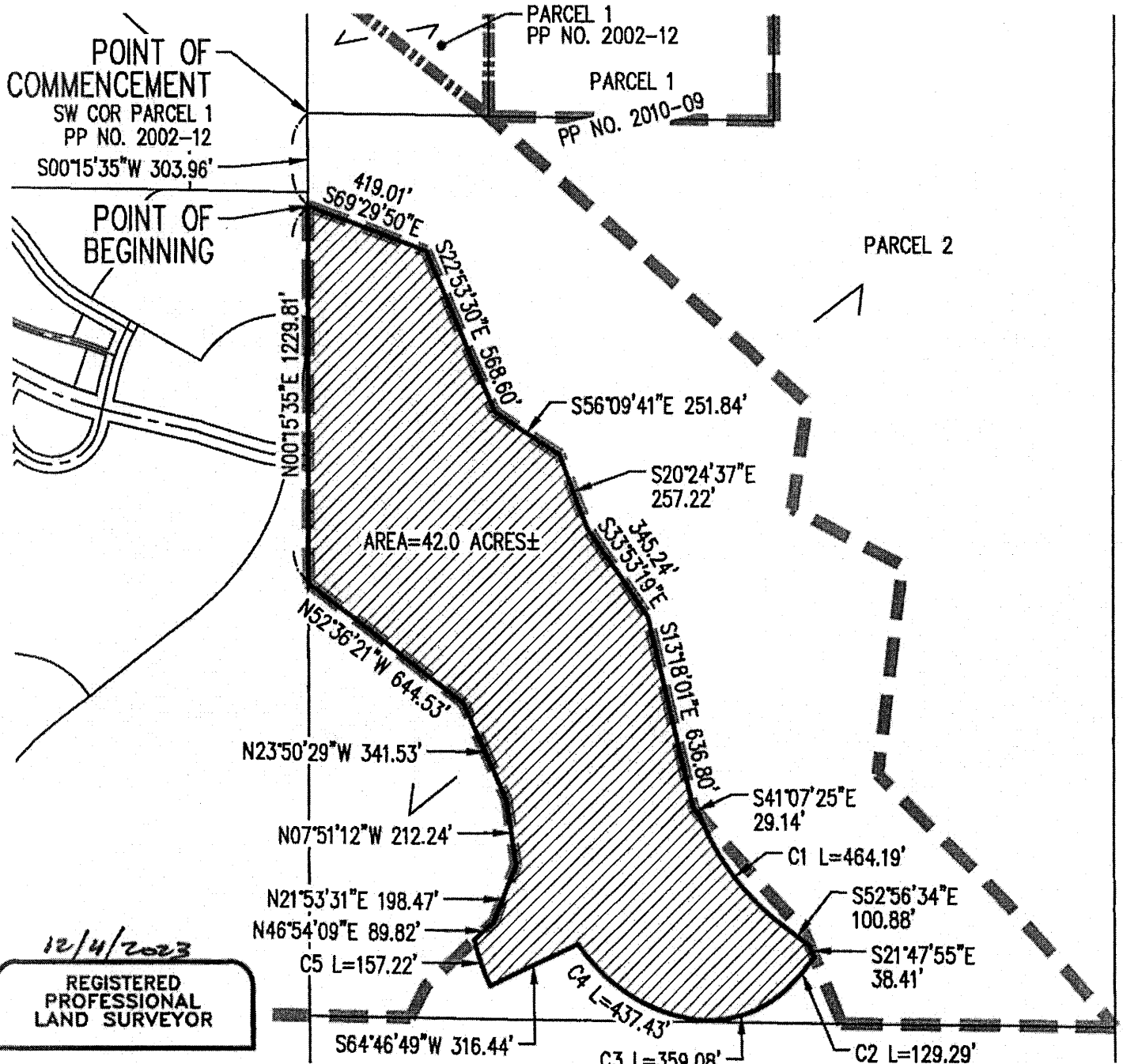


EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
JEFFERSON COUNTY, OREGON



12/4/2023

REGISTERED
PROFESSIONAL
LAND SURVEYOR

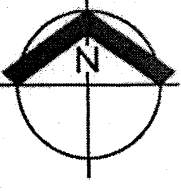
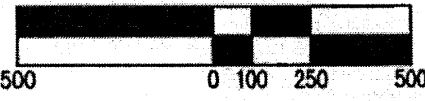
Michael S. Kalina

OREGON
JANUARY 12, 2016
MICHAEL S. KALINA
89558PLS
RENEWS: 6/30/25

URBAN GROWTH BOUNDARY
& MADRAS CITY LIMITS

MADRAS CITY LIMITS

SEE PAGE 2 FOR CURVE DATA
SCALE: 1"=500 FEET



AKS ENGINEERING & FORESTRY, LLC
12965 SW HERMAN RD, STE 100
TUALATIN, OR 97062
503.563.6151 WWW.AKS-ENG.COM



URBAN GROWTH BOUNDARY &
CITY OF MADRAS CITY LIMITS
ADDITION

TL 11140700 00100
DRWN: WCB CHKD: MSK
AKS JOB: EXHIBIT
9057-04 79 of 854

EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
 LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
 TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
 JEFFERSON COUNTY, OREGON

CURVE TABLE

CURVE	RADIAL BEARING	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD
C1	N69°51'04"E	811.00'	32°47'38"	464.19'	S36°32'45"E 457.88'
C2	N55°02'29"W	659.00'	11°14'27"	129.29'	S40°34'44"W 129.08'
C3		379.00'	54°17'01"	359.08'	S73°20'28"W 345.80'
C4		529.00'	47°22'39"	437.43'	N55°49'42"W 425.07'
C5	N64°06'38"E	650.00'	13°51'31"	157.22'	N18°57'36"W 156.84'

12/4/2023

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR



OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS

RENEWS: 6/30/25

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URBAN GROWTH BOUNDARY &
 CITY OF MADRAS CITY LIMITS
 ADDITION

TL 11140700 00100

DRWN: WCB	CHKD: MSK
AKS JOB: 9057-P04e	EXHIBIT 80 of 254

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Nicholas Snead, Community Development Director

Through: Will Ibershof, City Administrator

Subject: **ORDINANCE NO. 986, AN ORDINANCE OF THE CITY OF MADRAS AMENDING THE URBAN GROWTH BOUNDARY TO INCLUDE APPROXIMATELY 42 ACRES OF CITY-OWNED LAND IN EXCHANGE FOR EXCLUDING APPROXIMATELY 42 ACRES OF CITY-OWNED LAND; ASSIGNING PLANNED RESIDENTIAL DEVELOPMENT (R-3) COMPREHENSIVE PLAN DESIGNATION TO INCLUDED LANDS**

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

I move that the Council approve and adopt Ordinance No. 986.

OVERVIEW:

On February 13, 2024, the City Council approved an Urban Growth Boundary adjustment and Annexation proposal (City Files No. PA-23-1 & AX-23-2) and directed staff to prepare the necessary adopting ordinances for the Council to consider at a future meeting. This was the UGB and annexation swap associated with the Yarrow development.

On March 12, 2024, the City Council approved Resolution 03-2024 initiating the Withdrawal of Approximately 42 acres of land comprising a portion of City-Owned real property identified as Jefferson County Assessor's Map No 11-14-7-100. The Council took formal action to withdraw said territory from the city limits.

The Council will be presented with three (3) ordinances to consider passing at the April 23, 2024, meeting. These ordinances will: 1) withdraw territory from the city limits, 2) annex territory into the city limits consistent with the UGB adjustments, and 3) adjust the UGB (Yarrow UGB swap).

The City Attorney has prepared Ordinance No.986 which includes the City of Madras withdrawing approximately 42 acres of City-owned land from the city limits.

Table 1 below outlines the time of the public meeting and the actions taken by the governing body.

Table 1. Public Hearings

Hearings Body	Hearing Date	Action Taken
Madras City Council	December 12, 2023	Resolution No. 24-2023, a city-initiated annexation and authorization for a corresponding Urban Growth Boundary Amendment application
Madras Planning Commission	January 3, 2024	Recommended Council Approval.
Jefferson County Planning Commission	February 8, 2024	Staff will report at the 2/13/24 Council meeting.
Madras City Council	February 13, 2024	UGB Amendment and Annexation (Boundary Change) Public Hearings.
Jefferson County Board of Commissioners	February 28, 2024	Public Hearing Madras Urban Growth Boundary Adjustment.
Madras City Council	March 12, 2024	Resolution No. 03-2024 Initiating withdrawal of City-owned land.
Madras City Council	March 26, 2024	First Public Hearing of Madras Withdrawal. Order setting the final hearing date, time, and location.
Madras City Council	April 23, 2024	Final Public Hearing of Madras Withdrawal. Ordinance 984, Withdrawing City-owned land from City limits. Ordinance 985, Annexing City-owned land into City limits. Ordinance 986, Amending the UGB.

STAFF ANALYSIS:

N/A

FISCAL INFORMATION:

N/A

SUPPORTING DOCUMENTATION:

Ordinance No. 986

STRATEGIC GOAL:

N/A

ORDINANCE NO. 986

AN ORDINANCE OF THE CITY OF MADRAS AMENDING THE URBAN GROWTH BOUNDARY TO INCLUDE APPROXIMATELY 42 ACRES OF CITY-OWNED LAND IN EXCHANGE FOR EXCLUDING APPROXIMATELY 42 ACRES OF CITY-OWNED LAND; ASSIGNING PLANNED RESIDENTIAL DEVELOPMENT (R-3) COMPREHENSIVE PLAN DESIGNATION TO INCLUDED LANDS

WHEREAS, pursuant to Resolution No. 03-2024 (the “Authorizing Resolution”), the City of Madras (“City”), through the Madras City Council (“City Council”), resolved to initiate an amendment to the Madras Comprehensive Plan to adjust City’s acknowledged urban growth boundary to include approximately 42 acres of land owned by City, which lands comprise a portion of Jefferson County Assessor’s Map and Tax Lot 1114070000100 (“Tax Lot 100”) and are further described and depicted in the attached Exhibit A and Exhibit B respectively (the “Included Lands”) in exchange for excluding approximately 42 acres of land owned by City, which lands comprise a different portion of Tax Lot 100 and are further described and depicted in the attached Exhibit C and Exhibit D respectively (the “Excluded Lands”);

WHEREAS, the proposed amendments also include designating the Included Lands as Planned Residential Development (R-3) under the Madras Comprehensive Plan, which is the same designation presently held by the Excluded Lands and thus result in no material change in the amount of R-3 designated acreage;

WHEREAS, City provided appropriate notice of the proposed amendments to the Madras Comprehensive Plan to the Department of Land Conservation and Development;

WHEREAS, after holding a duly notice public hearing on January 3, 2024, reviewing all relevant materials, considering written comments and public testimony, and evaluating compliance with applicable approval criteria, the Madras Planning Commission deliberated the matter fully and recommended that City Council approve the amendments; and

WHEREAS, after holding a duly notice public hearing on February 13, 2024, reviewing all relevant materials, considering written comments and public testimony, and evaluating compliance with applicable approval criteria, City Council deliberated the matter fully and voted to approve the amendments.

NOW, THEREFORE, the City of Madras ordains as follows:

SECTION 1: FINDINGS

- 1.1 The findings contained in the recitals and those found in the staff report delivered at the February 13, 2024 public hearing before City Council are hereby adopted and incorporated herein by reference. Council finds that

the proposed amendments are consistent with statewide land use goals, the Madras Comprehensive Plan, and all other applicable approval criteria.

SECTION 2: UGB AMENDMENT

- 2.1 The Included Lands, as described in the attached Exhibit A and depicted in the attached Exhibit B, are hereby included within the Madras urban growth boundary.
- 2.2 The Excluded Lands, as described in the attached Exhibit C and depicted in the attached Exhibit D, are hereby removed from the Madras urban growth boundary.

SECTION 3: COMPREHENSIVE PLAN DESIGNATION OF INCLUDED LANDS

- 3.1 The Included Lands are hereby designated under the Madras Comprehensive Plan as Planned Residential Development (R-3).

SECTION 4: MISCELLANEOUS

- 4.1 City staff are directed to update the Madras Comprehensive Plan and related maps to reflect this Ordinance 986 (this "Ordinance") and to take such other actions as may be necessary to further the purposes of this Ordinance.
- 4.2 If any section, subsection, sentence, clause, and/or portion of this Ordinance is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Ordinance.
- 4.3 This Ordinance may be corrected by order of the City Council to cure editorial and/or clerical errors.

APPROVED AND ADOPTED by the City Council of the City of Madras and signed by the Mayor this _____ day of _____, 20 _____.

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Vacancies: _____

Mike Lepin, Mayor

ATTEST:

Keli Pollock, City Recorder

EXHIBIT A
LEGAL DESCRIPTION OF INCLUDED LANDS

[attached]

EXHIBIT B
DEPICTION OF INCLUDED LANDS

[attached]

EXHIBIT C
LEGAL DESCRIPTION OF EXCLUDED LANDS

[attached]

EXHIBIT D
DEPICTION OF EXCLUDED LANDS

[attached]



AKS ENGINEERING & FORESTRY

12965 SW Herman Road, Suite 100, Tualatin, OR 97062

P: (503) 563-6151 F: (503) 563-6152

AKS Job #9057-04

OFFICES IN: BEND, OR | KEIZER, OR | THE DALLES, OR | TUALATIN, OR | VANCOUVER, WA | WHITE SALMON, WA

EXHIBIT A

Urban Growth Boundary and City of Madras City Limits Removal

A portion of Parcel 2 of the Partition Plat No. 2010-09, recorded as Microfilm Number 2010-3786, Deed Records of Jefferson County, located in the Northeast One-Quarter and Southeast One-Quarter of Section 7, Township 11 South, Range 14 East, Willamette Meridian, City of Madras, Jefferson County, Oregon, and being more particularly described as follows:

Beginning at the southwest corner of Parcel 1 of Partition Plat No. 2002-12, recorded as Microfilm Number 2002-5926, Deed Records of Jefferson County; thence along the south line of said Parcel 1, South 89°07'21" East 599.97 feet to the southeast corner of said Parcel 1 and the Urban Growth Boundary (UGB) limits line and the City of Madras city limits line; thence along said UGB limits line and said city limits line on the following courses: South 47°41'24" East 1393.95 feet; thence South 08°27'59" West 346.95 feet; thence South 62°24'07" East 401.61 feet; thence South 07°20'37" West 682.98 feet; thence South 44°33'20" East 472.19 feet; thence South 41°35'10" East 651.77 feet to the southeast corner of Parcel 2 of said Partition Plat No. 2010-09; thence along the south line of said Parcel 2 and said UGB limits line and said city limits line, North 89°07'10" West 889.14 feet; thence leaving said south line along said UGB limits line and said city limits line, North 21°47'55" West 232.63 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the left (with a radial bearing of North 55°02'29" West) with a Radius of 659.00 feet, a Central Angle of 01°43'47", an Arc Length of 19.90 feet, and a Chord of North 34°05'37" East 19.89 feet; thence North 52°56'34" West 31.85 feet; thence North 21°47'55" West 47.99 feet to said UGB limits line and said city limits line; thence along said UGB limits line and said city limits line, North 41°07'25" West 509.87 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the right (with a radial bearing of North 69°51'04" East) with a Radius of 811.00 feet, a Central Angle of 03°49'28", an Arc Length of 54.13 feet, and a Chord of North 18°14'12" West 54.12 feet; thence North 33°40'53" East 306.09 feet; thence along a non-tangent curve to the right (with a radial bearing of North 84°55'23" East) with a Radius of 990.00 feet, a Central Angle of 02°11'14", an Arc Length of 37.79 feet, and a Chord of North 03°59'00" West 37.79 feet; thence along a reverse curve to the left with a Radius of 835.00 feet, a Central Angle of 37°06'32", an Arc Length of 540.81 feet, and a Chord of North 21°26'40" West 531.41 feet; thence along a reverse curve to the right with a Radius of 2600.00 feet, a Central Angle of 17°51'47", an Arc Length of 810.61 feet, and a Chord of North 31°04'02" West 807.33 feet; thence along a reverse curve to the left with a Radius of 950.00 feet, a Central Angle of 63°36'04", an Arc Length of 1054.55 feet, and a Chord of North 53°56'11" West 1001.23 feet to the west line of said Parcel 2; thence along said west line, North 00°15'35" East 164.74 feet to the Point of Beginning.

The above described tract of land contains 42.0 acres, more or less.

12/4/2023

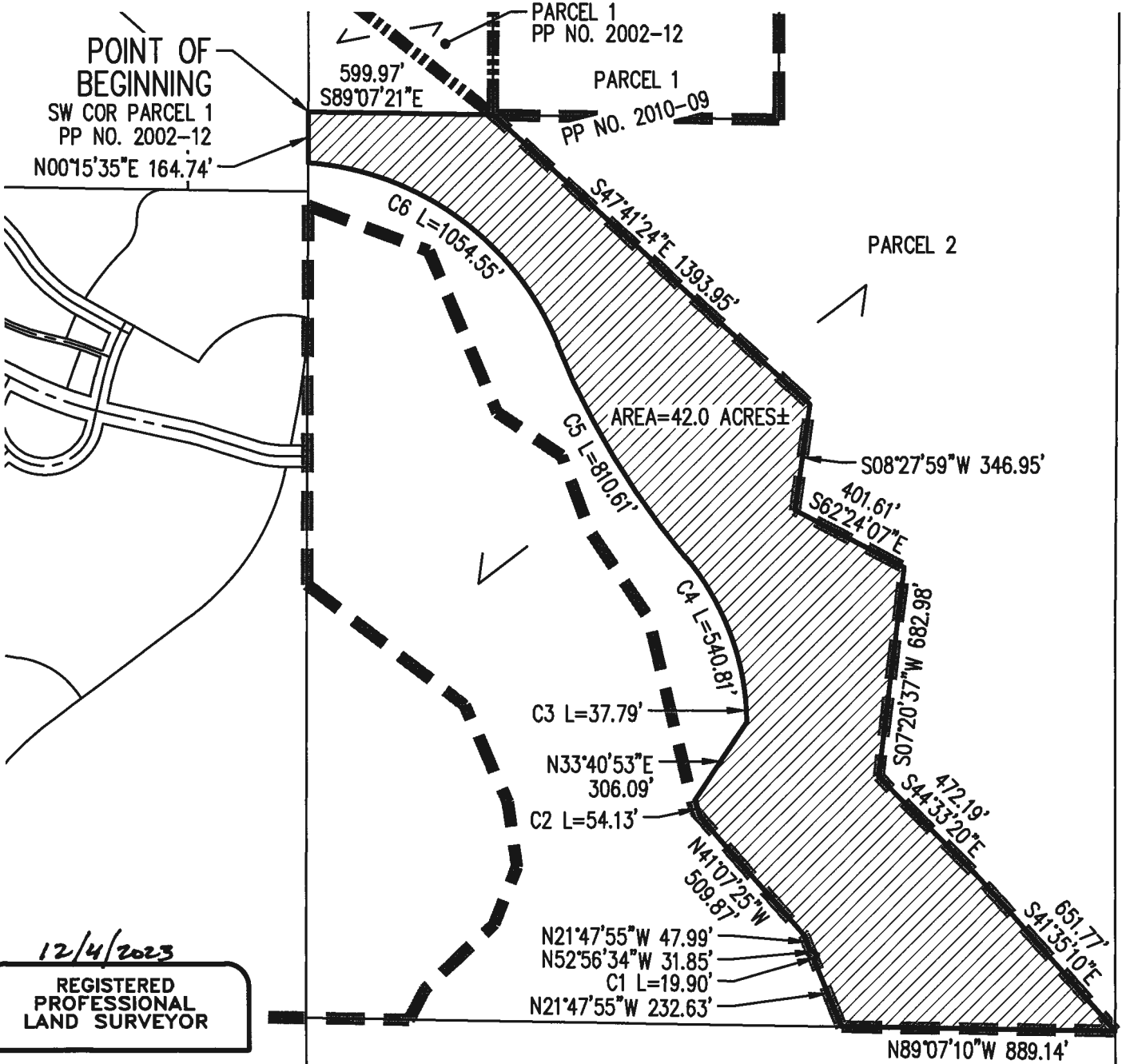
REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JANUARY 12, 2016
MICHAEL S. KALINA
89558PLS

RENEWS: 6/30/25

EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
CITY OF MADRAS, JEFFERSON COUNTY, OREGON



12/4/2023

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR

Michael S. Kalina

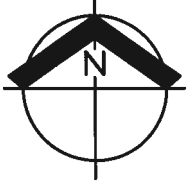
OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS
 RENEWS: 6/30/25

URBAN GROWTH BOUNDARY
 & MADRAS CITY LIMITS

MADRAS CITY LIMITS

SEE PAGE 2 FOR CURVE DATA

SCALE: 1"=500 FEET



AKS ENGINEERING & FORESTRY, LLC
 12965 SW HERMAN RD, STE 100
 TUALATIN, OR 97062
 503.563.6151 WWW.AKS-ENG.COM



URBAN GROWTH BOUNDARY &
 CITY OF MADRAS CITY LIMITS
 REMOVAL

TL 11140700 00100	
DRWN: WCB	CHKD: MSK
AKS JOB: 9057-04	EXHIBIT B

EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
 LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
 TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
 CITY OF MADRAS, JEFFERSON COUNTY, OREGON

CURVE TABLE

CURVE	RADIAL BEARING	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD
C1	N55°02'29"W	659.00'	01°43'47"	19.90'	N34°05'37"E 19.89'
C2	N69°51'04"E	811.00'	03°49'28"	54.13'	N18°14'12"W 54.12'
C3	N84°55'23"E	990.00'	02°11'14"	37.79'	N03°59'00"W 37.79'
C4		835.00'	37°06'32"	540.81'	N21°26'40"W 531.41'
C5		2600.00'	17°51'47"	810.61'	N31°04'02"W 807.33'
C6		950.00'	63°36'04"	1054.55'	N53°56'11"W 1001.23'

12/4/2023

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR



OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS

RENEWS: 6/30/25

AKS ENGINEERING & FORESTRY, LLC
 12965 SW HERMAN RD, STE 100
 TUALATIN, OR 97062
 503.563.6151 WWW.AKS-ENG.COM



URBAN GROWTH BOUNDARY &
 CITY OF MADRAS CITY LIMITS
 REMOVAL

TL 11140700 00100

DRWN: WCB	CHKD: MSK
AKS JOB: 9057-04	EXHIBIT B

REAL PROPERTY TRANSFER AND SATISFACTION AGREEMENT

This Real Property Transfer and Satisfaction Agreement (this "Agreement") effective as of the Effective Date (as defined below) is entered into between City of Madras ("City"), an Oregon municipal corporation, and Bean Foundation, Inc. ("Bean"), an Oregon non-profit corporation. For purposes of this Agreement, the term "Effective Date" means the date this Agreement is fully executed by the parties.

RECITALS:

- A. City and Bean are owners of contiguous parcels of real property located within City's incorporated limits.
- B. In 2004, Bean received and entertained a firm offer to purchase all Bean's real property contiguous to real property owned by City. At that time, representatives of City approached Bean with a plan which would require Bean to reject the pending offer and join City to form a strategic relationship designed to attract skilled and historically successful developers to create a master planned community on the contiguous parcels (later known as the Yarrow subdivision).
- C. In keeping with the concept to create a master planned community on the contiguous parcels, City and Bean issued a request for qualifications and after reviewing the responses, City and Bean selected Madras Land Development Company ("MLDC"). City, Bean, and MLDC then commenced three-way negotiations to reach agreements between each entity.
- D. During the negotiations, Bean realized that a real property purchase and sale agreement would not permit Bean to receive real property sale proceeds which would equal the present value of the real property sale proceeds from the third-party offer referenced above. Therefore, Bean agreed to a purchase price payment plan which included a base purchase price and an additional purchase price mechanism. This price mechanism preserved the then-present value of the real property for Bean, met the investment needs of MLDC, and was consistent with City's development plan.
- E. As a result of the negotiations, the following three agreements were executed: (a) City and MLDC entered into a Purchase and Sale Agreement dated September 15, 2005 (the "MLDC Agreement") for the sale of certain real property owned by City; (b) Bean and MLDC entered into a Purchase and Sale Agreement dated October 31, 2005 for the sale of 183 acres of real property owned by Bean (the "Bean Property"); and (c) an agreement between City and Bean dated December 18, 2006, which assured Bean's right to receive the additional purchase price (which had been deferred through the additional purchase price mechanism) if City's real property was not sold to MLDC pursuant to the MLDC Agreement.
- F. Many of the basic assumptions underlying the three agreements described above, including the timing and size of future growth of the Urban Growth Boundary ("UGB") and the growth rate in Central Oregon (in particular, Madras), proved incorrect. Furthermore, there had been a general recession in the national and local economies, particularly in construction and residential development.

G. City and Bean continued to remain committed to a long-term vision of a master planned community on the properties owned by each. MLDC appeared to have the same long-term vision.

H. MLDC requested renegotiation of its original agreements with Bean and City. City, by and through an Option Agreement dated December 8, 2009 (the "City Option Agreement"), entered a new agreement with MLDC. The City Option Agreement included a MLCD option to purchase 67 acres of real property owned by City and City's agreement to negotiate with MLCD in good faith regarding another 542 acres of City-owned real property for a total of 609 acres (the "City Property"). Bean entered into a separate revised agreement with MLDC that was an Option Agreement dated March 3, 2010 (the "Bean Option Agreement"), which included certain Bean real property that MLDC had not purchased to date (the "Remaining Bean Property"). MLDC agreed to pay Bean a modified base purchase price and an additional purchase price of seven percent (7%) of the purchase price of each buildable residential lot on Bean real property purchased under the Bean Option Agreement. Bean further agreed with MLDC to pay City one-seventh (1/7) of the additional purchase price proceeds received by Bean under the Bean Option Agreement to be used by City for amenities in the Yarrow subdivision. Further, MLDC agreed to pay Bean an additional purchase price of six percent (6%) of the purchase price of each residential buildable lot on City Property sold to unrelated third-party purchasers.

I. If all City Property was not purchased and developed under the City Option Agreement, Bean would not receive full compensation for the value of the Bean Property because the additional purchase price would not be paid. Therefore, on or about November 9, 2010, the parties entered into a certain agreement (the "2010 Agreement") in which City agreed to compensate Bean upon the occurrence of certain events and Bean agreed to remain committed to maintain the vision of the Yarrow master plan.

J. Under the 2010 Agreement, Bean agreed to provide City a "Final Compensation Calculation" (as that term is defined in Sections 2 and 3 of the 2010 Agreement) as of the date that any one of the following events occurred: (a) the City Option Agreement terminated pursuant to Section 2.1 of the City Option Agreement; (b) MLDC failed to exercise its option on the property as described in Section 3 of the City Option Agreement; (c) MLDC defaulted upon or terminated its agreements with Bean; or (d) December 8, 2023.

K. MLDC terminated its agreements with Bean and City.

L. Pursuant to the 2010 Agreement, City had the option to retain or dispose of the City Property upon occurrence of any event described in Section 3 of the 2010 Agreement.

M. City chose to retain its City Property. As a result, the Remaining Bean Property was immediately released from any obligation under the 2010 Agreement and City was obligated to pay the Final Compensation Calculation to Bean by either (a) certified check, or (b) delivery of a warranty deed to 120 acres of City Property to Bean, subject to reduction by a fraction stated in the 2010 Agreement, upon Bean's demand to pay the obligation in full.

N. Bean elected to exercise its remedies under the 2010 Agreement.

O. Pursuant to Section 6 of the 2010 Agreement, City elected to completely satisfy any and all obligations pursuant to the 2010 Agreement by delivery of a warranty deed to 119.58 acres of City Property to Bean in accordance with the reduction described in Section 6(b) of the 2010 Agreement.

AGREEMENT

NOW, THEREFORE, for the consideration set forth below, and the mutual covenants and agreements contained herein, including the recitals which are incorporated herein by reference, which are relied upon by the parties and which constitute part and parcel of this Agreement, and other good and valuable consideration the receipt and sufficiency of which is expressly acknowledged by the parties, City and Bean hereby agree as follows:

1. Conveyance of Property and Full Satisfaction of 2010 Agreement.

1.1 Conveyance and Satisfaction of Obligations. In full satisfaction of all City's obligations arising out of or under the 2010 Agreement, City will transfer and convey to Bean via warranty deed approximately 119.58 acres of City Property (the "Conveyed Property") located within Parcel 2 of Partition Plat No. 2010-09 (the "Parcel"), which Conveyed Property is described and depicted on the attached Exhibit A. City will transfer and convey the Conveyed Property to Bean subject to all liens, restrictions, and adverse claims then affecting the Conveyed Property subject to Section 1.4. The parties hereby agree that for any property conveyed, any area subject to a BPA Utility Easement shall not be included in the computation of the 119.58 acres notwithstanding the Conveyed Property may be conveyed subject to the BPA Utility Easement.

1.2 Parcel Partition. Bean acknowledges and understands that City does not presently own a parcel of land that precisely consists of 119.58 acres. Upon execution of this Agreement, City will undertake all reasonable actions necessary to expeditiously partition the Parcel to create the Conveyed Property, subject to the terms and conditions contained in this Agreement.

1.3 Time Limits and Title Insurance. City will convey the Conveyed Property to Bean (a) ninety (90) days after written notice by Bean (provided the Parcel has been lawfully partitioned in accordance with Section 1.2), or (b) ten (10) years after the Effective Date of this Agreement, whichever is sooner. City will furnish Bean, at City's cost and expense, an ALTA Standard Coverage Owner's Policy of Title Insurance issued by Western Title & Escrow Company concerning the Conveyed Property. The title insurance policy will be in an amount reasonably and mutually determined by Bean and City and will insure title is vested in Bean against any loss or damage by reason of defect in title, subject to the terms and conditions contained in this Agreement (including, without limitation, Section 1.1 and Section 1.4).

1.4 Title Report. Bean obtained the Ownership and Encumbrances Report with General Index and Liens dated December 23, 2022 (Order No. WTO246832) (the "Title Report") covering the Conveyed Property attached hereto as Exhibit B. Bean hereby accepts the Title Report and all "Exceptions" to title identified therein.

2. Release of Claims. In consideration of City's covenant to convey title to the Conveyed Property to Bean, Bean waives, releases, acquits, and forever discharges City for, from, and against any and all obligations, claims, demands, liabilities, and/or causes of action arising out of or related to the 2010 Agreement, except for the rights and performance expressly provided or reserved under this Agreement.

3. Property Inspection.

3.1 Inspections and Studies. Prior to conveyance of the Conveyed Property, Bean may perform reasonable tests, engineering studies, surveys, environmental analyses or studies, soil tests, and other inspections, studies and tests on the Conveyed Property as Bean may deem necessary, at Bean's cost and expense. Bean shall, at its sole expenses, restore the Conveyed Property to the condition in which it existed prior to any tests, studies, surveys, environmental analysis, and/or inspections which Bean conducts on the Conveyed Property.

3.2 Indemnification. Bean shall defend, indemnify and hold City and City's officers, employees, agents, independent contractors, and invitees (collectively "City's Agents") harmless for, from and against any claim, loss, liability, lien or damage arising from any entry and/or activities on the Conveyed Property by Bean and/or its officers, agents, employees and/or independent contractors (collectively, "Bean's Agents"); provided, however, that Bean shall have no obligation to indemnify, defend or hold harmless City and/or City's Agents for any claim, loss, liability, lien or damage if and to the extent caused by the acts or omissions of City and/or City's Agents. City agrees to cooperate in good faith with Bean and Bean's Agents to answer all questions that Bean or Bean's Agents ask about the Conveyed Property.

4. Yarrow Master Plan. Bean hereby covenants that the Conveyed Property shall be developed consistent with the Yarrow Master Plan and City of Madras Development Code, as each may be amended, supplemented, modified, replaced or adopted. Notwithstanding anything contained in this Agreement to the contrary, Bean understands and agrees that the Yarrow Master Plan will include and incorporate a trail system located within the Conveyed Property and Bean will coordinate with City for trailhead location and trail alignments. The parties agree to work collaboratively for the creation and incorporation of the trail system. The parties acknowledge that a trail system currently exists within the Conveyed Property and City shall cause to be removed any personal property related to the trail system prior to the conveyance set out in Section 1.1.

5. Project Approvals. The parties hereby agree to cooperate in good faith, and consistent with applicable law, in the execution of documents required of Bean in connection with its attempt to obtain any Project Approvals (as defined below) concerning the Conveyed Property. "Project Approvals" means all applications, improvement plans, boundary adjustments or subdivision of existing parcels, drawings and specifications, site plans, permits, building permits, licenses, entitlement approvals, agreements, documents and other instruments necessary or appropriate to obtain from any government or quasi-governmental entities or agencies for Bean's intended development of the Conveyed Property consistent with Bean's covenants in Section 4 of this Agreement. City acknowledges that some Project Approvals may be sought prior to City's conveyance of the Conveyed Property to Bean. This Section 5 does not limit City's

jurisdictional or regulatory authority as lawfully provided and any approvals or applications shall be subject to state and local laws and regulations.

6. [this section intentionally left blank]

7. Default; Notice. Subject to the terms and conditions contained in this Agreement, a party will be deemed in default under this Agreement if the party fails to perform the party's obligations under this Agreement. Prior to any party declaring the other party in default, the non-defaulting party must provide the alleged defaulting party prior written notice of the alleged default (the "Default Notice"), which Default Notice will specify with reasonable particularity the default the non-defaulting party believes exists. Commencing on the alleged defaulting party's receipt of the Default Notice, the alleged defaulting party will have ten (10) days within which to cure or remedy the alleged default(s) (the "Cure Period"); provided, however, if the nature of the default(s) is such that it cannot be completely remedied or cured within the Cure Period, there will not be a default by the alleged defaulting party under this Agreement if the alleged defaulting party begins correction of the default within the Cure Period and thereafter proceeds with reasonable diligence to effect the remedy as soon as practicable.

8. Expenses. Except as otherwise expressly provided herein, all costs and expenses, including fees and disbursements of counsel, financial advisors and accountants, incurred in connection with this Agreement and any future acts contemplated herein, shall be paid by the party incurring such costs and expenses, whether or not the conveyance occurred.

9. Notices. All notices, requests, consents, claims, demands, waivers and other communications hereunder shall be in writing and shall be deemed to have been given (a) when delivered by hand (with written confirmation of receipt); (b) when received by the addressee if sent by a nationally recognized overnight courier (receipt requested); (c) on the date sent by e-mail (with confirmation of transmission) if sent during normal business hours of the recipient, and on the next business day if sent after normal business hours of the recipient; or (d) on the third (3rd) day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid. Such communications must be sent to the respective parties at the following addresses (or at such other address for a party as shall be specified in a notice given in accordance with this section):

If to City: City of Madras
 Attn: City Administrator
 125 SW E Street
 Madras, OR 97741

With a Copy to: Jeremy M. Green
 Bryant, Lovlien & Jarvis PC
 591 SW Mill View Way
 Bend, OR 97702
 green@bljlawyers.com

If to Bean: Bean Foundation
 Attn: Executive Director

35 SE C Street, Suite D
Madras, OR 97741

With a copy to: Jered Reid
35 SE C Street, Suite D
Madras, OR 97741
jeredwreid@gmail.com

10. Severability. Each provision contained in this Agreement will be treated as a separate and independent provision. The unenforceability of any one provision will in no way impair the enforceability of any other provision contained herein. Any reading of a provision causing unenforceability will yield to a construction permitting enforcement to the maximum extent permitted by applicable law.

11. Entire Agreement; Survival. This Agreement constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings and agreements, both written and oral, with respect to such subject matter. The parties' representations, warranties, covenants, and other obligations contained in this Agreement will survive the conveyance of the Conveyed Property and will not merge with or into the warranty deed.

12. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns. Neither party may assign its rights or obligations hereunder without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed.

13. No Third-Party Beneficiaries. Any agreement contained, expressed or implied in this Agreement shall be only for the benefit of the parties hereto and their respective legal representatives, successors and permitted assigns, and such agreements shall not inure to the benefit of the obligees of any indebtedness of any party hereto, it being the intention of the parties hereto that no person shall be deemed a third-party beneficiary of this Agreement, except to the extent a third party is expressly given rights herein.

14. Amendment and Modification; Waiver. No provision of this Agreement may be amended, modified, waived, or discharged unless such amendment, waiver, modification, or discharge is agreed to in writing by City and Bean. No waiver by any party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party so waiving. No waiver by any party shall operate or be construed as a waiver in respect of any failure, breach or default not expressly identified by such written waiver, whether of a similar or different character, and whether occurring before or after that waiver. No failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

15. Governing Law; Venue. This Agreement is governed by the laws of the State of Oregon, without giving effect to any conflict-of-law principle that would result in the laws of any other

jurisdiction governing this Agreement. Any action or proceeding arising out of this Agreement will be litigated in courts located in Jefferson County, Oregon. Each party consents and submits to the jurisdiction of any local, state, or federal court located in Jefferson County, Oregon. Notwithstanding anything contained in this Agreement to the contrary, the parties' obligations under this Agreement will be performed, and remain subject to, all applicable federal, state, and local laws, regulations, and/or ordinances.

16. Attorney Fees; Dispute Resolution. If any arbitration or litigation is instituted to interpret, enforce, and/or rescind this Agreement, including, without limitation, any proceeding brought under the United States Bankruptcy Code, the prevailing party on a claim will be entitled to recover with respect to the claim, in addition to any other relief awarded, the prevailing party's reasonable attorney fees and other fees, costs, and expenses of every kind, including, without limitation, costs and disbursements specified in ORCP 68 A(2), incurred in connection with the arbitration, the litigation, any appeal or petition for review, the collection of any award, or the enforcement of any order, as determined by the arbitrator or court. If any claim, dispute, or controversy arising out of or related to this Agreement occurs (a "Dispute"), City and Bean will exert their best efforts to seek a fair and prompt negotiated resolution of the Dispute and will meet at least once to discuss and seek a resolution of the Dispute. If the Dispute is not resolved by negotiated resolution, either party may initiate a suit, action, arbitration, or other proceeding to interpret, enforce, and/or rescind this Agreement.

17. Specific Performance. The parties agree that irreparable damage would occur if any provision of this Agreement is not performed in accordance with the terms hereof and that the parties shall be entitled to specific performance of the terms hereof, in addition to any other remedy to which they are entitled at law or in equity.

18. Person; Interpretation; Execution. For purposes of this Agreement, the term "person" means any natural person, corporation, limited liability company, partnership, joint venture, firm, association, trust, unincorporated organization, government or governmental agency or political subdivision, or any other entity. All pronouns contained herein and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word "or" is not exclusive. The words "include," "includes," and "including" are not limiting. The titles, captions, or headings of the sections herein are inserted for convenience of reference only and are not intended to be a part of or to affect the meaning or interpretation of this Agreement. The parties may execute this Agreement in separate counterparts, each of which when executed and delivered will be an original, but all of which together will constitute one and the same instrument. Facsimile or email transmission of any signed original document will be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or email transmitted signatures by signing and delivering an original document.

19. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by facsimile or in electronic (i.e., "pdf") format shall be effective as delivery of a manually executed counterpart of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be binding and effective for all purposes as of the Effective Date.

CITY:
City of Madras,
an Oregon municipal corporation




Mike Lepin
Its: Mayor

11/02/23

Date

BEAN:
Bean Foundation, Inc.,
an Oregon nonprofit corporation



George Neilson
Its: President

11/02/23







Date

Exhibit A
Conveyed Property – Depiction and Description
[attached]

EXHIBIT A1: EXISTING LAND OWNERSHIP

NOTE: THE BPA EASEMENT IS NOT INCLUDED IN ANY AREA CALCULATIONS

LEGEND:

-  MASTER PLAN (MP) AREA BOUNDARY
-  EXISTING BPA EASEMENT BOUNDARY
-  EXISTING PROPERTY LINE
-  URBAN GROWTH BOUNDARY (UGB)
-  LAND CURRENTLY OWNED BY BEAN FOUNDATION
-  LAND CURRENTLY OWNED BY CITY OF MADRAS (MP AREA ONLY)

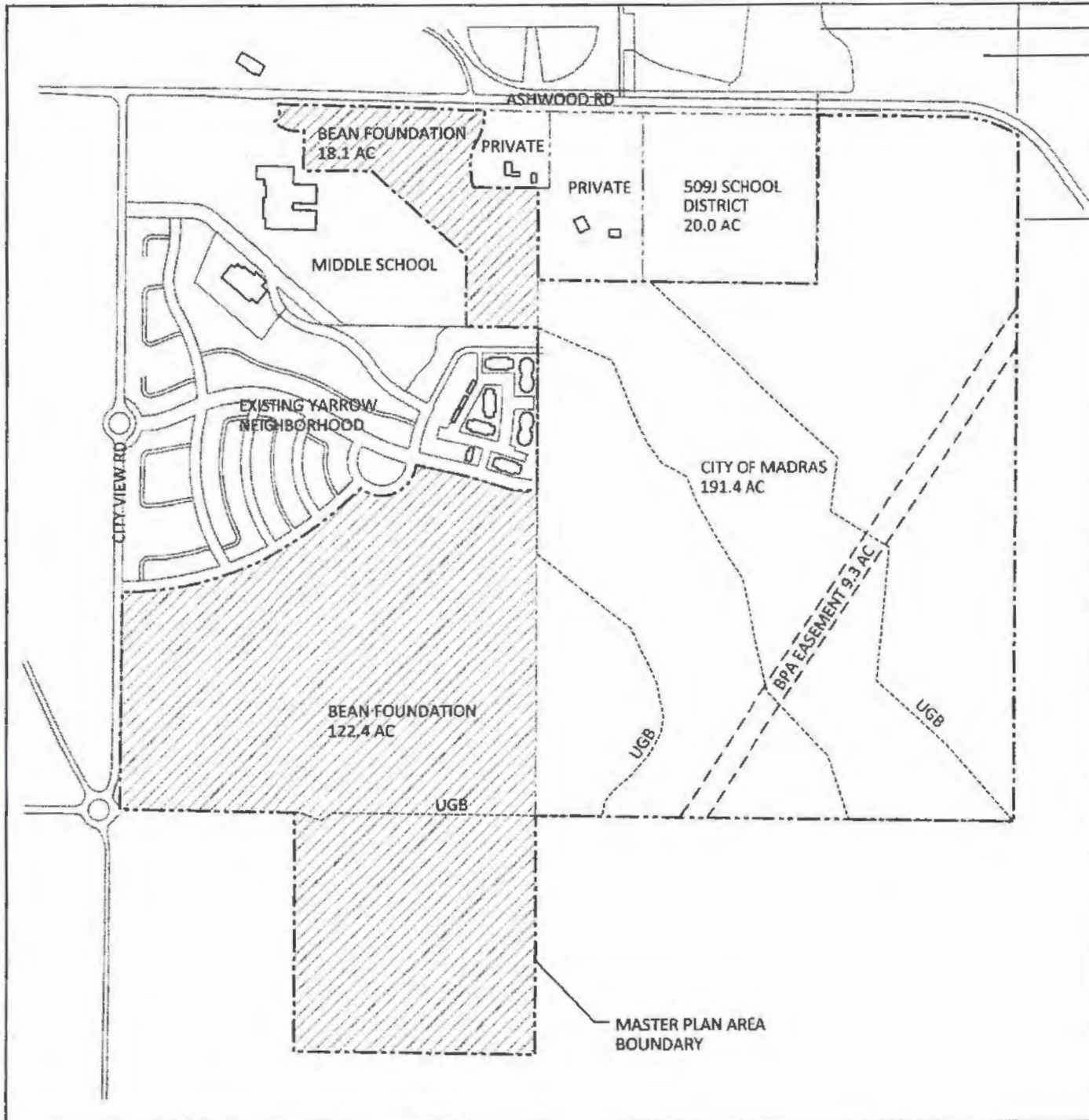









EXHIBIT A2: PROPOSED LAND ACQUISITION

Total land acquired from City of Madras by Bean Foundation: 120.0 AC +/-

Total land within master plan area to remain owned by City of Madras: 71.4 AC +/-

NOTE: THE BPA EASEMENT IS NOT INCLUDED IN ANY AREA CALCULATIONS. FUTURE RIGHT-OF-WAY (R.O.W.) ALIGNMENTS SHOWN ARE PRELIMINARY & SUBJECT TO CHANGE DURING LATER STAGES OF DESIGN PROCESS.

LEGEND:

-  MASTER PLAN AREA BOUNDARY
-  EXISTING BPA EASEMENT BOUNDARY
-  EXISTING PROPERTY LINE
-  PROPOSED AREA OF LAND ACQUISITION BOUNDARY
-  LAND CURRENTLY OWNED BY BEAN FOUNDATION
-  LAND TO BE ACQUIRED FROM CITY OF MADRAS BY BEAN FOUNDATION
-  LAND TO REMAIN CITY-OWNED (MP AREA ONLY)

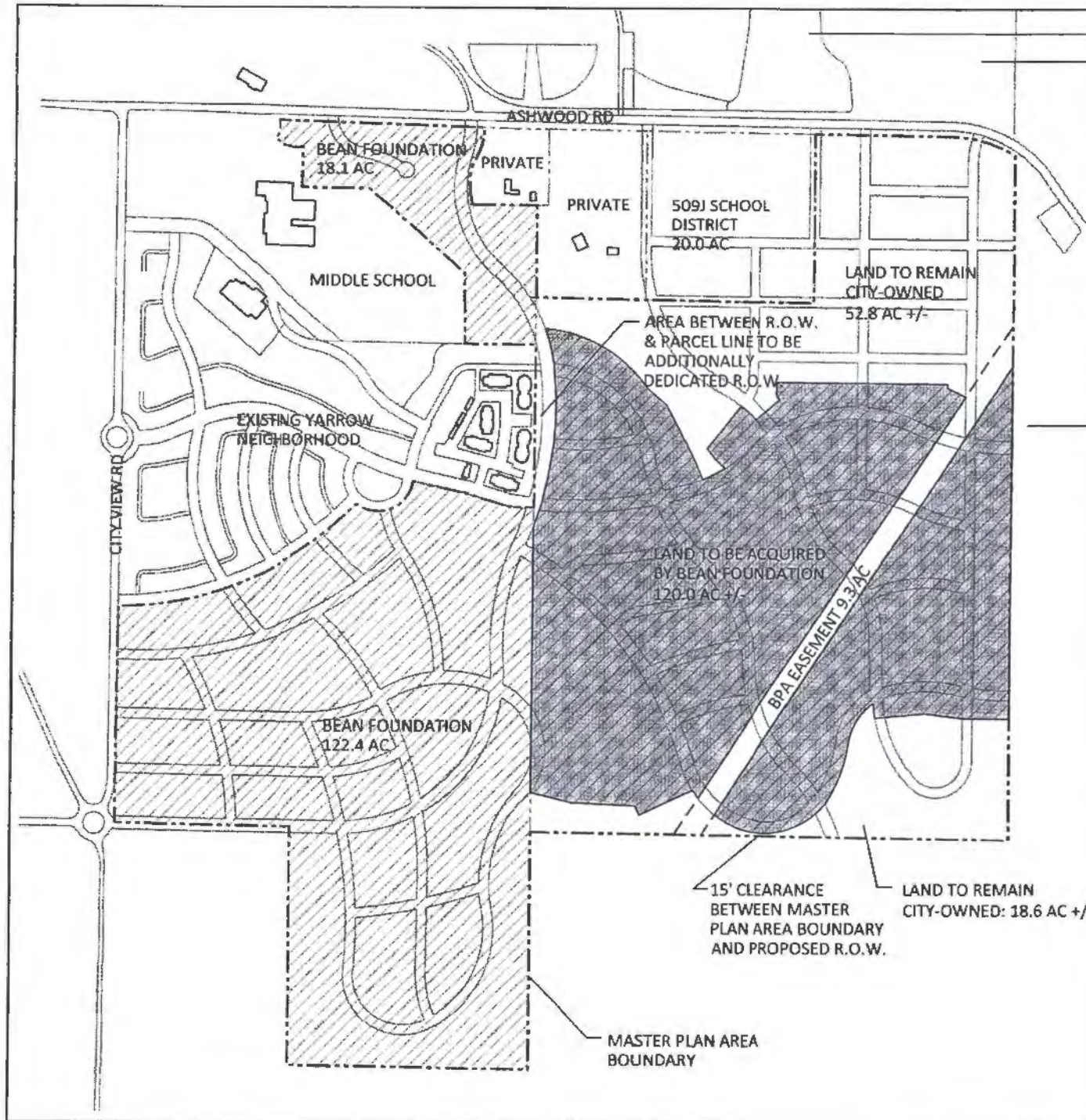










EXHIBIT A3: OPTIONAL LAND PURCHASE

Total land acquired from City of Madras by Bean Foundation: 138.5 AC +/-

Total land within master plan area to remain owned by City of Madras: 52.8 AC +/-

NOTE: THE BPA EASEMENT IS NOT INCLUDED IN ANY AREA CALCULATIONS. FUTURE RIGHT-OF-WAY (R.O.W.) ALIGNMENTS SHOWN ARE PRELIMINARY & SUBJECT TO CHANGE DURING LATER STAGES OF DESIGN PROCESS.

LEGEND:

-  MASTER PLAN AREA BOUNDARY
-  EXISTING BPA EASEMENT BOUNDARY
-  EXISTING PROPERTY LINE
-  PROPOSED AREA OF LAND ACQUISITION BOUNDARY
-  LAND CURRENTLY OWNED BY BEAN FOUNDATION
-  LAND TO BE ACQUIRED FROM CITY OF MADRAS BY BEAN FOUNDATION
-  OPTIONAL BEAN FOUNDATION PURCHASE
-  LAND TO REMAIN CITY-OWNED (MP AREA ONLY)

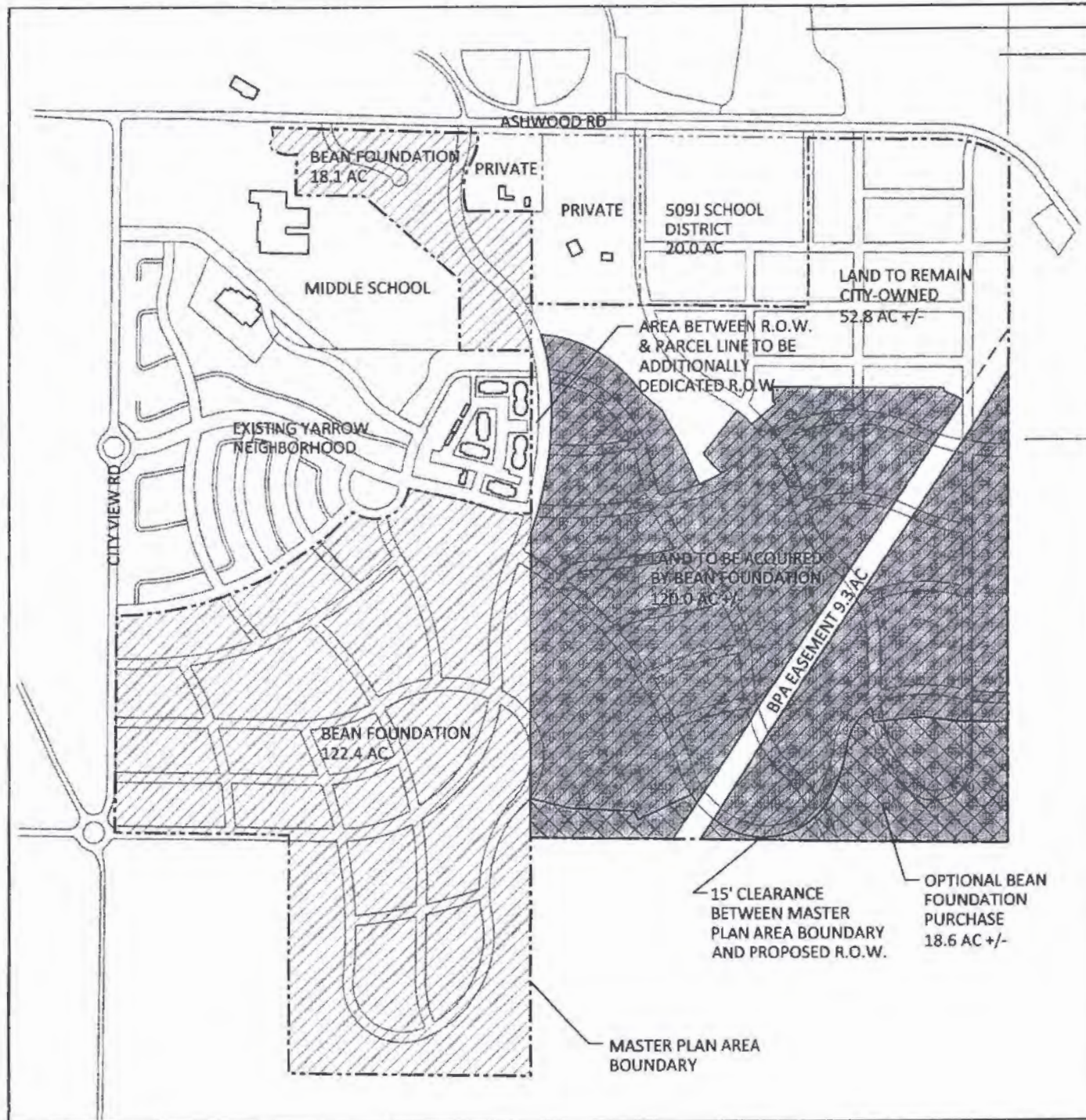


Exhibit B
Title Report

[attached]

Western Title & Escrow Company
Order No. WT0246832



OWNERSHIP AND ENCUMBRANCES REPORT WITH GENERAL INDEX LIENS
Informational Report of Ownership and Monetary and Non-Monetary Encumbrances

To ("Customer"): Law Office of Jered Reid
545 NE 7th St
Prineville, OR 97754

Order No.: WT0246832
Effective Date: December 23, 2022 at 05:00 PM
Charge: \$300.00

The information contained in this report is furnished by Western Title & Escrow Company (the "Company") as a real property information service based on the records and indices maintained by the Company for the county identified below. THIS IS NOT TITLE INSURANCE OR A PRELIMINARY TITLE REPORT FOR, OR COMMITMENT FOR, TITLE INSURANCE. No examination has been made of the title to the herein described property, other than as specifically set forth herein. Liability for any loss arising from errors and/or omissions is limited to the lesser of the charge or the actual loss, and the Company will have no greater liability by reason of this report. THIS REPORT IS SUBJECT TO THE LIMITATIONS OF LIABILITY STATED BELOW, WHICH LIMITATIONS OF LIABILITY ARE A PART OF THIS REPORT.

THIS REPORT INCLUDES MONETARY AND NON-MONETARY ENCUMBRANCES.

Part One - Ownership and Property Description

Owner. The apparent vested owner of property ("the Property") as of the Effective Date is:

City of Madras

Premises. The Property is:

(a) **Street Address:**

No Address, Madras, OR 97741

(b) **Legal Description:**

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

Part Two - Encumbrances

Encumbrances. As of the Effective Date, the Property appears subject to the following monetary and non-monetary encumbrances of record, not necessarily listed in order of priority, including liens specific to the subject property and general index liens (liens that are not property specific but affect any real property of the named person in the same county):

EXCEPTIONS

1. The Land has been classified as Farm Use, as disclosed by the tax roll. If the Land becomes disqualified, said Land may be subject to additional taxes and/or penalties.
2. City Liens, if any, of the City of Madras.
(Please contact the Title Department for a City Lien Search within 30 days of closing)
3. Regulations of North Unit Irrigation District, within which the above property lies, including levies, assessments, water and irrigation rights and easements for ditches and canals.

Coordination Agreement, including the terms and provisions thereof,

Recording Date: March 18, 2003
Recording No.: 2003-001285

4. The property lies within the boundaries of Deschutes Valley Water District and is subject to any charges or assessments levied by said District, and pipeline easements in connection therewith.
5. Any interest in any oil, gas and/or minerals, as disclosed by document

Entitled: Exchange Deed
Recording Date: April 20, 1955
Recording No: 26-540 (052680)

The present ownership or any other matters affecting said oil, gas and/or minerals are not shown herein.

6. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: Central Electric Cooperative, Inc., a cooperative corporation
Purpose: Right of Way
Recording Date: July 22, 1958
Recording No: 8-67 Miscellaneous Records (063442)

7. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: Central Electric Cooperative, Inc., a cooperative corporation
Purpose: Power Line
Recording Date: April 28, 1983
Recording No: 147456

8. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: United States of America, Department of Energy, Bonneville Power Administration
Purpose: See document
Recording Date: June 29, 1992
Recording No: 921919

Western Title & Escrow Company
Order No. WT0246832

- 9. Easements, conditions, restrictions and notes as delineated on or as offered for dedication on the recorded plat.

Plat: Partition Plat 2002-12
Recording Date: December 30, 2002
Recording No: 2002-5926

- 10. City of Madras Property Owner Consent to Annexation, including the terms and provisions thereof.

Recording Date: September 10, 2003
Recording No.: 2003-004730

- 11. Easements, conditions, restrictions and notes as delineated on or as offered for dedication on the recorded plat.

Plat: Partition Plat No. 2010-09
Recording Date: October 20, 2010
Recording No: 2010-3786

- 12. Note: Property taxes for the fiscal year shown below are paid in full.

Fiscal Year: 2022-2023
Amount: \$12.13
Levy Code: 0010
Account No.: 17904
Map No.: 1114170000100

Fiscal Year: 2022-2023
Amount: \$84.14
Levy Code: 0020
Account No.: 17905
Map No.: 1114170000100

Fiscal Year: 2022-2023
Amount: \$1.79
Levy Code: 0080
Account No.: 17903
Map No.: 1114170000100

Fiscal Year: 2022-2023
Amount: \$152.40
Levy Code: 0110
Account No.: 2833
Map No.: 1114170000100

End of Reported Information

There will be additional charges for additional information or copies. For questions or additional requests, contact:

Tyler Friesen
541-322-9288
titleofficersupport@westerntitle.com
Western Title & Escrow Company
60 SE 6th Street
Madras, OR 97741

EXHIBIT "A"
Legal Description

Parcel 2 of Partition Plat No. 2010-09 according to the official plat thereof, recorded October 20, 2010 as Microfilm No. 2010-3786 in the office of the County Clerk for Jefferson County, Oregon.

EXCEPTING THEREFROM that portion in Deed of Dedication, recorded February 11, 2022 as Microfilm No. 2022-0628 in the office of the County Clerk for Jefferson County, Oregon.

LIMITATIONS OF LIABILITY

"CUSTOMER" REFERS TO THE RECIPIENT OF THIS REPORT.

CUSTOMER EXPRESSLY AGREES AND ACKNOWLEDGES THAT IT IS EXTREMELY DIFFICULT, IF NOT IMPOSSIBLE, TO DETERMINE THE EXTENT OF LOSS WHICH COULD ARISE FROM ERRORS OR OMISSIONS IN, OR THE COMPANY'S NEGLIGENCE IN PRODUCING, THE REQUESTED REPORT, HEREIN "THE REPORT." CUSTOMER RECOGNIZES THAT THE FEE CHARGED IS NOMINAL IN RELATION TO THE POTENTIAL LIABILITY WHICH COULD ARISE FROM SUCH ERRORS OR OMISSIONS OR NEGLIGENCE. THEREFORE, CUSTOMER UNDERSTANDS THAT THE COMPANY IS NOT WILLING TO PROCEED IN THE PREPARATION AND ISSUANCE OF THE REPORT UNLESS THE COMPANY'S LIABILITY IS STRICTLY LIMITED. CUSTOMER AGREES WITH THE PROPRIETY OF SUCH LIMITATION AND AGREES TO BE BOUND BY ITS TERMS

THE LIMITATIONS ARE AS FOLLOWS AND THE LIMITATIONS WILL SURVIVE THE CONTRACT:

ONLY MATTERS IDENTIFIED IN THIS REPORT AS THE SUBJECT OF THE REPORT ARE WITHIN ITS SCOPE. ALL OTHER MATTERS ARE OUTSIDE THE SCOPE OF THE REPORT.

CUSTOMER AGREES, AS PART OF THE CONSIDERATION FOR THE ISSUANCE OF THE REPORT AND TO THE FULLEST EXTENT PERMITTED BY LAW, TO LIMIT THE LIABILITY OF THE COMPANY, ITS LICENSORS, AGENTS, SUPPLIERS, RESELLERS, SERVICE PROVIDERS, CONTENT PROVIDERS AND ALL OTHER SUBSCRIBERS OR SUPPLIERS, SUBSIDIARIES, AFFILIATES, EMPLOYEES, AND SUBCONTRACTORS FOR ANY AND ALL CLAIMS, LIABILITIES, CAUSES OF ACTION, LOSSES, COSTS, DAMAGES AND EXPENSES OF ANY NATURE WHATSOEVER, INCLUDING ATTORNEY'S FEES, HOWEVER ALLEGED OR ARISING, INCLUDING BUT NOT LIMITED TO THOSE ARISING FROM BREACH OF CONTRACT, NEGLIGENCE, THE COMPANY'S OWN FAULT AND/OR NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, BREACH OF WARRANTY, EQUITY, THE COMMON LAW, STATUTE OR ANY OTHER THEORY OF RECOVERY, OR FROM ANY PERSON'S USE, MISUSE, OR INABILITY TO USE THE REPORT OR ANY OF THE MATERIALS CONTAINED THEREIN OR PRODUCED, SO THAT THE TOTAL AGGREGATE LIABILITY OF THE COMPANY AND ITS AGENTS, SUBSIDIARIES, AFFILIATES, EMPLOYEES, AND SUBCONTRACTORS SHALL NOT IN ANY EVENT EXCEED THE COMPANY'S TOTAL FEE FOR THE REPORT.

CUSTOMER AGREES THAT THE FOREGOING LIMITATION ON LIABILITY IS A TERM MATERIAL TO THE PRICE THE CUSTOMER IS PAYING, WHICH PRICE IS LOWER THAN WOULD OTHERWISE BE OFFERED TO THE CUSTOMER WITHOUT SAID TERM. CUSTOMER RECOGNIZES THAT THE COMPANY WOULD NOT ISSUE THE REPORT BUT FOR THIS CUSTOMER AGREEMENT, AS PART OF THE CONSIDERATION GIVEN FOR THE REPORT, TO THE FOREGOING LIMITATION OF LIABILITY AND THAT ANY SUCH LIABILITY IS CONDITIONED AND PREDICATED UPON THE FULL AND TIMELY PAYMENT OF THE COMPANY'S INVOICE FOR THE REPORT.

THE REPORT IS LIMITED IN SCOPE AND IS NOT AN ABSTRACT OF TITLE, TITLE OPINION, PRELIMINARY TITLE REPORT, TITLE REPORT, COMMITMENT TO ISSUE TITLE INSURANCE, OR A TITLE POLICY, AND SHOULD NOT BE RELIED UPON AS SUCH. THE REPORT DOES NOT PROVIDE OR OFFER ANY TITLE INSURANCE, LIABILITY COVERAGE OR ERRORS AND OMISSIONS COVERAGE. THE REPORT IS NOT TO BE RELIED UPON AS A REPRESENTATION OF THE STATUS OF TITLE TO THE PROPERTY. THE COMPANY MAKES NO REPRESENTATIONS AS TO THE REPORT'S ACCURACY, DISCLAIMS ANY WARRANTY AS TO THE REPORT, ASSUMES NO DUTIES TO CUSTOMER, DOES NOT INTEND FOR CUSTOMER TO RELY ON THE REPORT, AND ASSUMES NO LIABILITY FOR ANY LOSS OCCURRING BY REASON OF RELIANCE ON THE REPORT OR OTHERWISE.

Western Title & Escrow Company
Order No. WT0246832

IF CUSTOMER (A) HAS OR WILL HAVE AN INSURABLE INTEREST IN THE SUBJECT REAL PROPERTY, (B) DOES NOT WISH TO LIMIT LIABILITY AS STATED HEREIN AND (C) DESIRES THAT ADDITIONAL LIABILITY BE ASSUMED BY THE COMPANY, THEN CUSTOMER MAY REQUEST AND PURCHASE A POLICY OF TITLE INSURANCE, A BINDER, OR A COMMITMENT TO ISSUE A POLICY OF TITLE INSURANCE. NO ASSURANCE IS GIVEN AS TO THE INSURABILITY OF THE TITLE OR STATUS OF TITLE. CUSTOMER EXPRESSLY AGREES AND ACKNOWLEDGES IT HAS AN INDEPENDENT DUTY TO ENSURE AND/OR RESEARCH THE ACCURACY OF ANY INFORMATION OBTAINED FROM THE COMPANY OR ANY PRODUCT OR SERVICE PURCHASED.

NO THIRD PARTY IS PERMITTED TO USE OR RELY UPON THE INFORMATION SET FORTH IN THE REPORT, AND NO LIABILITY TO ANY THIRD PARTY IS UNDERTAKEN BY THE COMPANY.

CUSTOMER AGREES THAT, TO THE FULLEST EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE COMPANY, ITS LICENSORS, AGENTS, SUPPLIERS, RESELLERS, SERVICE PROVIDERS, CONTENT PROVIDERS, AND ALL OTHER SUBSCRIBERS OR SUPPLIERS, SUBSIDIARIES, AFFILIATES, EMPLOYEES AND SUBCONTRACTORS BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE, EXEMPLARY, OR SPECIAL DAMAGES, OR LOSS OF PROFITS, REVENUE, INCOME, SAVINGS, DATA, BUSINESS, OPPORTUNITY, OR GOODWILL, PAIN AND SUFFERING, EMOTIONAL DISTRESS, NON-OPERATION OR INCREASED EXPENSE OF OPERATION, BUSINESS INTERRUPTION OR DELAY, COST OF CAPITAL, OR COST OF REPLACEMENT PRODUCTS OR SERVICES, REGARDLESS OF WHETHER SUCH LIABILITY IS BASED ON BREACH OF CONTRACT, TORT, NEGLIGENCE, THE COMPANY'S OWN FAULT AND/OR NEGLIGENCE, STRICT LIABILITY, BREACH OF WARRANTIES, FAILURE OF ESSENTIAL PURPOSE, OR OTHERWISE AND WHETHER CAUSED BY NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, THE COMPANY'S OWN FAULT AND/OR NEGLIGENCE OR ANY OTHER CAUSE WHATSOEVER, AND EVEN IF THE COMPANY HAS BEEN ADVISED OF THE LIKELIHOOD OF SUCH DAMAGES OR KNEW OR SHOULD HAVE KNOWN OF THE POSSIBILITY FOR SUCH DAMAGES.

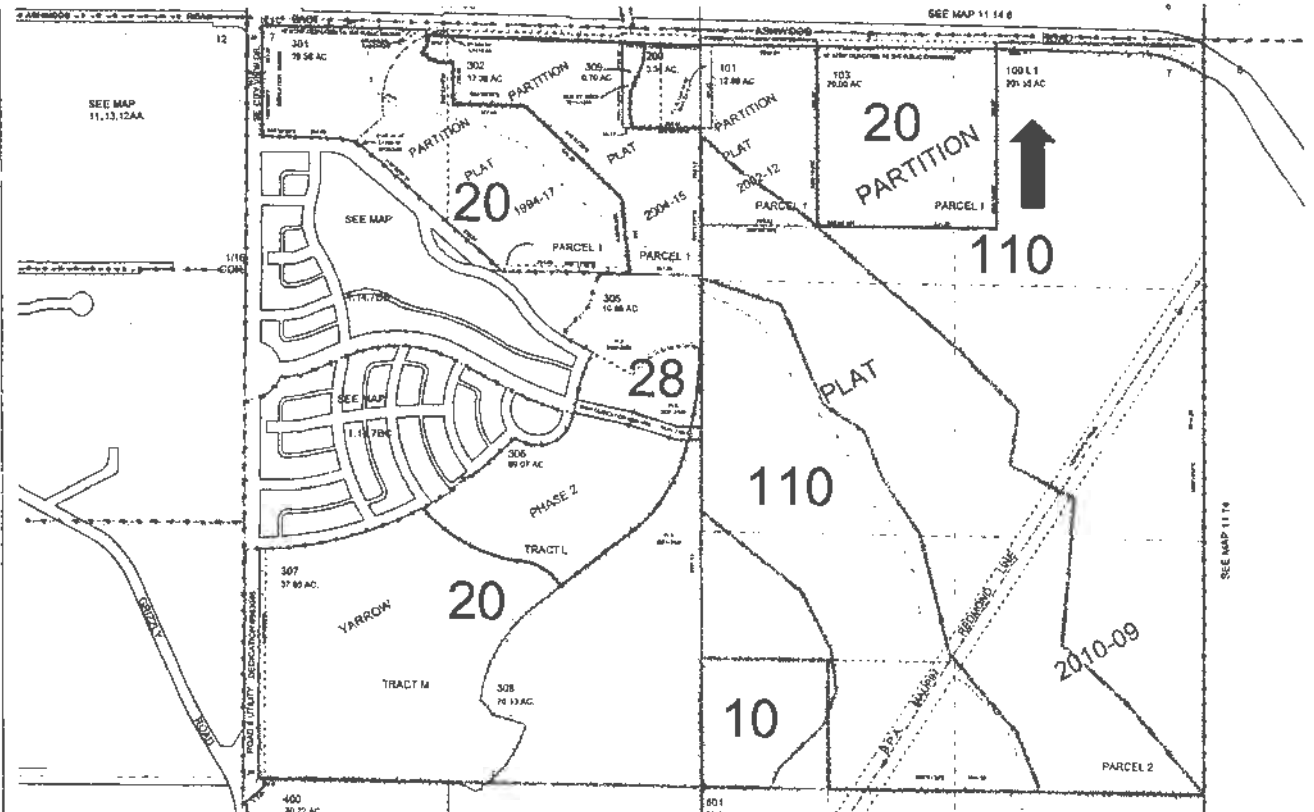
END OF THE LIMITATIONS OF LIABILITY



This map/plat is being furnished as an aid in locating the herein described Land in relation to adjoining streets, natural boundaries and other land, and is not a survey of the land depicted. Except to the extent a policy of title insurance is expressly modified by endorsement, if any, the Company does not insure dimensions, distances, location of easements, acreage or other matters shown thereon.



2604 1114070002A01
2835 1114070000500
12645 1114070000601



RESOLUTION NO. 03-2024

A RESOLUTION OF THE CITY OF MADRAS INITIATING WITHDRAWAL OF APPROXIMATELY 42 ACRES OF LAND COMPRISING A PORTION OF CITY-OWNED REAL PROPERTY IDENTIFIED AS JEFFERSON COUNTY ASSESSOR'S MAP AND TAX LOT 1114070000100

WHEREAS, ORS 222.460 permits the Madras City Council ("Council") to initiate the withdrawal of territory from the jurisdictional boundaries (i.e. City limits) of the City of Madras ("City") by adopting a resolution;

WHEREAS, City is the owner of the real property identified as Jefferson County Assessor's Map and Tax Lot 1114070000100 ("Tax Lot 100");

WHEREAS, Tax Lot 100 is partially located within the City's Urban Growth Boundary ("UGB") and City's jurisdictional boundaries (i.e. City limits);

WHEREAS, City desires and intends to reconfigure the portion of Tax Lot 100 located within the UGB and City limits by withdrawing approximately 42 acres of Tax Lot 100 from the UGB and City limits (the "Withdrawal Area") and replacing it with a different portion of Tax Lot 100 consisting of 42 acres (the "Annexation Area");

WHEREAS, the Council adopts this resolution to initiate withdrawal of the Withdrawal Area from the City limits and to set the requisite hearing.

NOW, THEREFORE, BE IT RESOLVED, by and through the Madras City Council meeting in regular session as follows:

1. Findings. In addition to the above-stated findings contained in this Resolution No. ~~24-~~ **03-2024** (this "Resolution"), which are hereby adopted, the Council adopts the following findings:

a. The public interest will be furthered by a withdrawal of the Withdrawal Area from the City limits.

b. It is the intent of Council to change the boundaries of the City by means of the withdrawal of the Withdrawal Area.

c. There are no electors residing or registered within the Withdrawal Area.

2. Withdrawal Area. Attached as Exhibit A is a legal description of the Withdrawal Area. Attached as Exhibit B is a map of the Withdrawal Area.

3. Consent and Authorization. The City, by and through the Council, as the owner of the Withdrawal Area hereby consents to and authorizes the withdrawal of the Withdrawal Area. Council authorizes the City Administrator, or designee, to execute any documents necessary to memorialize such consent and to file appropriate petitions and applications.

4. Public Hearing. Council will conduct a public hearing on the proposed withdrawal on March 26, 2024 at 5:30 PM at City Hall. City staff is directed to provide notice of the foregoing public hearing in the manner prescribed by applicable law.

5. Miscellaneous. All pronouns contained in this Resolution and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word "or" is not exclusive. The words "include," "includes," and "including" are not limiting. Any reference to a particular law, rule, regulation, restriction, code, or ordinance includes the law, rule, regulation, restriction, code, or ordinance as now in force and hereafter amended. The provisions of this Resolution are severable. If any section, subsection, sentence, clause, and/or portion of this Resolution is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by order of the Council to cure editorial and/or clerical errors.

APPROVED AND ADOPTED by the Madras City Council and signed by the mayor on this 12 day of March, 2024.



Mike Lepin, Mayor

ATTEST:



Keli Pollock, City Recorder

Exhibit A
Legal Description of Withdrawal Area

[attached]



AKS ENGINEERING & FORESTRY
 12965 SW Herman Road, Suite 100, Tualatin, OR 97062
 P: (503) 563-6151 F: (503) 563-6152
 OFFICES IN: BEND, OR | KEIZER, OR | THE DALLES, OR | TUALATIN, OR | VANCOUVER, WA | WHITE SALMON, WA

AKS Job #9057-04

EXHIBIT A

Urban Growth Boundary and City of Madras City Limits Removal

A portion of Parcel 2 of the Partition Plat No. 2010-09, recorded as Microfilm Number 2010-3786, Deed Records of Jefferson County, located in the Northeast One-Quarter and Southeast One-Quarter of Section 7, Township 11 South, Range 14 East, Willamette Meridian, City of Madras, Jefferson County, Oregon, and being more particularly described as follows:

Beginning at the southwest corner of Parcel 1 of Partition Plat No. 2002-12, recorded as Microfilm Number 2002-5926, Deed Records of Jefferson County; thence along the south line of said Parcel 1, South 89°07'21" East 599.97 feet to the southeast corner of said Parcel 1 and the Urban Growth Boundary (UGB) limits line and the City of Madras city limits line; thence along said UGB limits line and said city limits line on the following courses: South 47°41'24" East 1393.95 feet; thence South 08°27'59" West 346.95 feet; thence South 62°24'07" East 401.61 feet; thence South 07°20'37" West 682.98 feet; thence South 44°33'20" East 472.19 feet; thence South 41°35'10" East 651.77 feet to the southeast corner of Parcel 2 of said Partition Plat No. 2010-09; thence along the south line of said Parcel 2 and said UGB limits line and said city limits line, North 89°07'10" West 889.14 feet; thence leaving said south line along said UGB limits line and said city limits line, North 21°47'55" West 232.63 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the left (with a radial bearing of North 55°02'29" West) with a Radius of 659.00 feet, a Central Angle of 01°43'47", an Arc Length of 19.90 feet, and a Chord of North 34°05'37" East 19.89 feet; thence North 52°56'34" West 31.85 feet; thence North 21°47'55" West 47.99 feet to said UGB limits line and said city limits line; thence along said UGB limits line and said city limits line, North 41°07'25" West 509.87 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the right (with a radial bearing of North 69°51'04" East) with a Radius of 811.00 feet, a Central Angle of 03°49'28", an Arc Length of 54.13 feet, and a Chord of North 18°14'12" West 54.12 feet; thence North 33°40'53" East 306.09 feet; thence along a non-tangent curve to the right (with a radial bearing of North 84°55'23" East) with a Radius of 990.00 feet, a Central Angle of 02°11'14", an Arc Length of 37.79 feet, and a Chord of North 03°59'00" West 37.79 feet; thence along a reverse curve to the left with a Radius of 835.00 feet, a Central Angle of 37°06'32", an Arc Length of 540.81 feet, and a Chord of North 21°26'40" West 531.41 feet; thence along a reverse curve to the right with a Radius of 2600.00 feet, a Central Angle of 17°51'47", an Arc Length of 810.61 feet, and a Chord of North 31°04'02" West 807.33 feet; thence along a reverse curve to the left with a Radius of 950.00 feet, a Central Angle of 63°36'04", an Arc Length of 1054.55 feet, and a Chord of North 53°56'11" West 1001.23 feet to the west line of said Parcel 2; thence along said west line, North 00°15'35" East 164.74 feet to the Point of Beginning.

The above described tract of land contains 42.0 acres, more or less.

12/4/2023
**REGISTERED
 PROFESSIONAL
 LAND SURVEYOR**

Michael S. Kalina

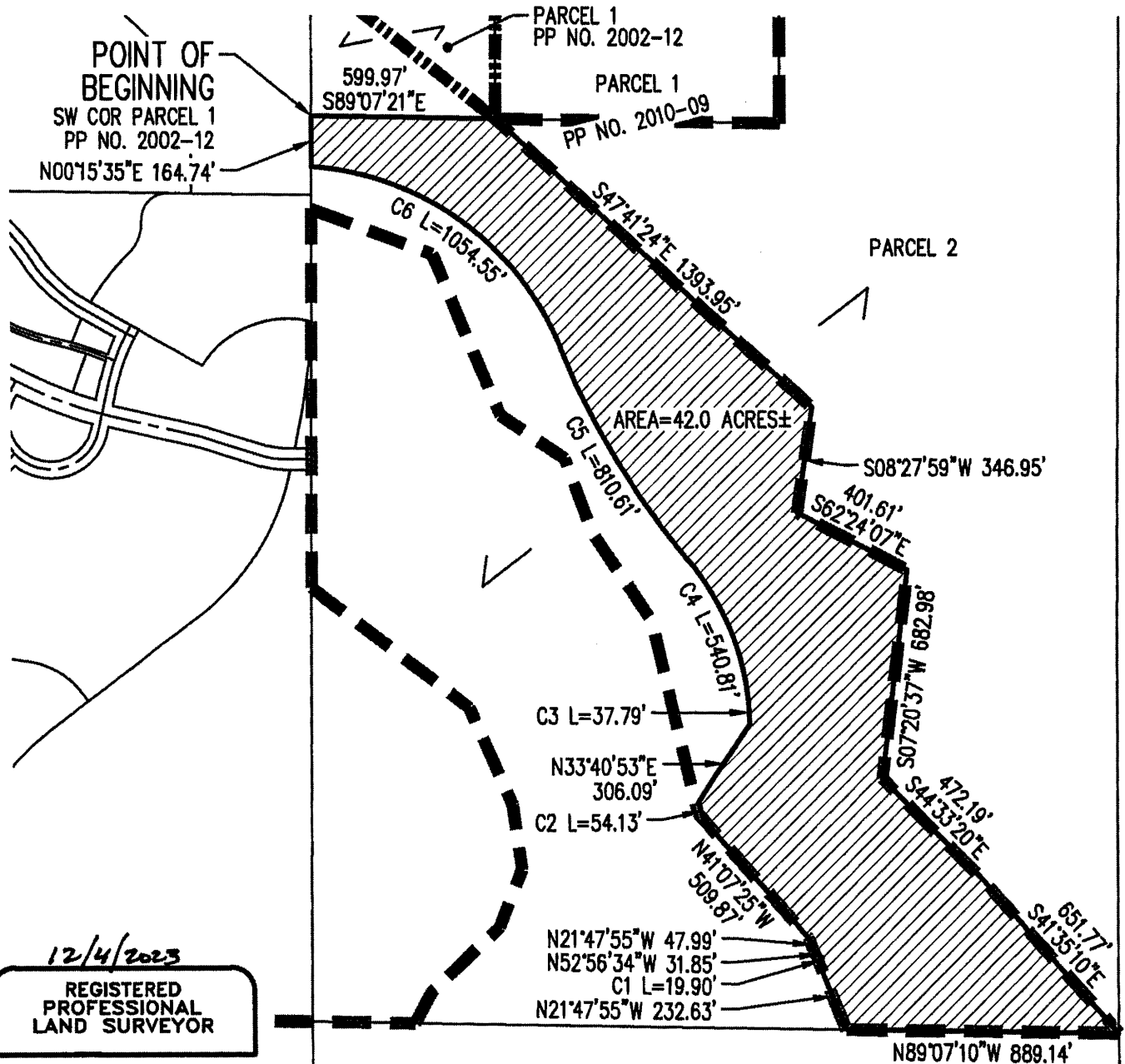
**OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS
 RENEWS: 6/30/25**

Exhibit B
Depiction of Withdrawal Area

[attached]

EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
 LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
 TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
 CITY OF MADRAS, JEFFERSON COUNTY, OREGON



12/4/2023

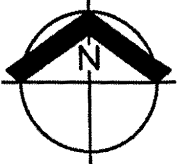
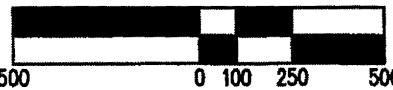
REGISTERED
 PROFESSIONAL
 LAND SURVEYOR

Michael S. Kalina

OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS
 RENEWS: 6/30/25

SEE PAGE 2 FOR CURVE DATA

SCALE: 1"=500 FEET



AKS ENGINEERING & FORESTRY, LLC
 12965 SW HERMAN RD, STE 100
 TUALATIN, OR 97062
 503.563.6151 WWW.AKS-ENG.COM



URBAN GROWTH BOUNDARY &
 CITY OF MADRAS CITY LIMITS
 REMOVAL

TL 11140700 00100	
DRWN: WCB	CHKD: MSK
AKS JOB: 9057-04	EXHIBIT B

EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
 LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
 TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
 CITY OF MADRAS, JEFFERSON COUNTY, OREGON

CURVE TABLE

CURVE	RADIAL BEARING	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD
C1	N55°02'29"W	659.00'	01°43'47"	19.90'	N34°05'37"E 19.89'
C2	N69°51'04"E	811.00'	03°49'28"	54.13'	N18°14'12"W 54.12'
C3	N84°55'23"E	990.00'	02°11'14"	37.79'	N03°59'00"W 37.79'
C4		835.00'	37°06'32"	540.81'	N21°26'40"W 531.41'
C5		2600.00'	17°51'47"	810.61'	N31°04'02"W 807.33'
C6		950.00'	63°36'04"	1054.55'	N53°56'11"W 1001.23'

12/4/2023

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR



OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS

RENEWS: 6/30/25

AKS ENGINEERING & FORESTRY, LLC
 12965 SW HERMAN RD, STE 100
 TUALATIN, OR 97062
 503.563.6151 WWW.AKS-ENG.COM



URBAN GROWTH BOUNDARY &
 CITY OF MADRAS CITY LIMITS
 REMOVAL

TL 11140700 00100	
DRWN: WCB	CHKD: MSK
AKS JOB: 9057-04	EXHIBIT B

RESOLUTION NO. 24-2023

A RESOLUTION OF THE CITY OF MADRAS FOR A CITY-INITIATED ANNEXATION OF APPROXIMATELY 42 ACRES COMPRISING A PORTION OF CITY-OWNED REAL PROPERTY IDENTIFIED AS JEFFERSON COUNTY ASSESSOR'S MAP AND TAX LOT 1114070000100 AND AUTHORIZATION FOR CITY TO MAKE APPLICATION FOR A CORRESPONDING URBAN GROWTH BOUNDARY AMENDMENT

WHEREAS, Madras Municipal Code ("MMC") Section 18.70.020 permits the Madras City Council ("Council") to initiate a petition for annexation by adopting a resolution;

WHEREAS, MMC Section 18.75.010 permits the Council to initiate an application for amendment of the Madras Comprehensive Plan, including amendments to City of Madras ("City") urban growth boundary ("UGB");

WHEREAS, City is the owner of the real property identified as Jefferson County Assessor's Map and Tax Lot 1114070000100 ("Tax Lot 100");

WHEREAS, Tax Lot 100 is partially located within the UGB and City's jurisdictional boundaries (i.e. City limits);

WHEREAS, City desires and intends to reconfigure the portion of Tax Lot 100 located within the UGB and City limits by withdrawing approximately 42 acres of Tax Lot 100 from the UGB and City limits (the "Withdrawal Area") and replacing it with a different portion of Tax Lot 100 consisting of 42 acres (the "Annexation Area");

WHEREAS, the Council will initiate withdrawal of the Withdrawal Area by a separate resolution;

WHEREAS, the Council desires to initiate annexation of the Annexation Area and to authorize City's application for a corresponding amendment to the UGB such that the Withdrawal Area will be excluded from the UGB and the Annexation Area will be included in the UGB.

NOW, THEREFORE, BE IT RESOLVED, by and through the Madras City Council meeting in regular session as follows:

1. Findings. In addition to the above-stated findings contained in this Resolution No. 24-2023 (this "Resolution"), which are hereby adopted, the Council adopts the following findings:

a. There are no electors residing or registered within the Annexation Area.

2. Annexation Area. Attached as Exhibit A is a preliminary legal description of the Annexation Area. Attached as Exhibit B is a map generally depicting the Annexation Area.

3. Consent and Authorization. The City, by and through the Council, hereby consents to and authorizes a petition for annexation of the Annexation Area and corresponding application for an amendment to the Comprehensive Plan to adjust the UGB consistent with the lands proposed for withdrawal and annexation. Council authorizes the City Administrator, or designee, to execute any documents necessary to memorialize such consent and to file appropriate petitions and applications.

4. Public Hearing. Council dispenses with submitting the question of the proposed annexation to the voters. A public hearing before the City’s Planning Commission on the proposed annexation will be scheduled for January 3, 2024 at 6:30 PM at City Hall. A public hearing on the proposed annexation before Council will be scheduled on February 13, 2024 at 5:30 PM at City Hall. City staff is directed to provide notice of the foregoing public hearing in the manner prescribed by applicable law. City reserves all rights to postpone, continue, and otherwise adjust the scheduling of public hearings.

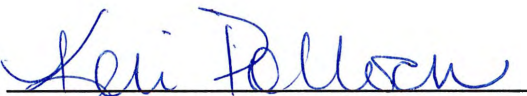
5. Miscellaneous. All pronouns contained in this Resolution and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting. Any reference to a particular law, rule, regulation, restriction, code, or ordinance includes the law, rule, regulation, restriction, code, or ordinance as now in force and hereafter amended. The provisions of this Resolution are severable. If any section, subsection, sentence, clause, and/or portion of this Resolution is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by order of the Council to cure editorial and/or clerical errors.

APPROVED AND ADOPTED by the Madras City Council and signed by the mayor on this 12 day of Dec., 2023.



Mike Lepin, Mayor

ATTEST:



Keli Pollock, City Recorder



AKS ENGINEERING & FORESTRY
 12965 SW Herman Road, Suite 100, Tualatin, OR 97062
 P: (503) 563-6151 F: (503) 563-6152

AKS Job #9057-04

OFFICES IN: BEND, OR | KEIZER, OR | THE DALLES, OR | TUALATIN, OR | VANCOUVER, WA | WHITE SALMON, WA

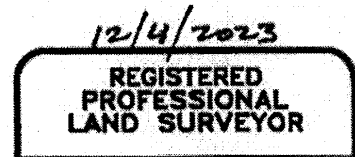
EXHIBIT A

Urban Growth Boundary and City of Madras City Limits Addition

A portion of Parcel 2 of the Partition Plat No. 2010-09, recorded as Microfilm Number 2010-3786, Deed Records of Jefferson County, located in the Northeast One-Quarter and Southeast One-Quarter of Section 7, Township 11 South, Range 14 East, Willamette Meridian, Jefferson County, Oregon, and being more particularly described as follows:

Commencing at the southwest corner of Parcel 1 of Partition Plat No. 2002-12, recorded as Microfilm Number 2002-5926, Deed Records of Jefferson County; thence along the west line of Parcel 2 of said Partition Plat No. 2010-09, South 00°15'35" West 303.96 feet to the Urban Growth Boundary (UGB) limits line and the City of Madras city limits line and the Point of Beginning; thence along said UGB limits line and said city limits line on the following courses: South 69°29'50" East 419.01 feet; thence South 22°53'30" East 568.60 feet; thence South 56°09'41" East 251.84 feet; thence South 20°24'37" East 257.22 feet; thence South 33°53'19" East 345.24 feet; thence South 13°18'01" East 636.80 feet; thence South 41°07'25" East 29.14 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the left (with a radial bearing of North 69°51'04" East) with a Radius of 811.00 feet, a Central Angle of 32°47'38", an Arc Length of 464.19 feet, and a Chord of South 36°32'45" East 457.88 feet; thence South 52°56'34" East 100.88 feet to said UGB limits line and said city limits line; thence along said UGB limits line and said city limits line, South 21°47'55" East 38.41 feet; thence leaving said UGB limits line and said city limits line on a non-tangent curve to the right (with a radial bearing of North 55°02'29" West) with a Radius of 659.00 feet, a Central Angle of 11°14'27", an Arc Length of 129.29 feet, and a Chord of South 40°34'44" West 129.08 feet; thence along a compound curve to the right with a Radius of 379.00 feet, a Central Angle of 54°17'01", an Arc Length of 359.08 feet, and a Chord of South 73°20'28" West 345.80 feet; thence along a compound curve to the right with a Radius of 529.00 feet, a Central Angle of 47°22'39", an Arc Length of 437.43 feet, and a Chord of North 55°49'42" West 425.07 feet to a point of non-tangency; thence South 64°46'49" West 316.44 feet; thence along a non-tangent curve to the right (with a radial bearing of North 64°06'38" East) with a Radius of 650.00 feet, a Central Angle of 13°51'31", an Arc Length of 157.22 feet, and a Chord of North 18°57'36" West 156.84 feet to said UGB limits line and said city limits line; thence along said UGB limits line and said city limits line on the following courses: North 46°54'09" East 89.82 feet; thence North 21°53'31" East 198.47 feet; thence North 07°51'12" West 212.24 feet; thence North 23°50'29" West 341.53 feet; thence North 52°36'21" West 644.53 feet to the west line of Parcel 2 of said Partition Plat No. 2010-09; thence along said west line and said UGB limits line and said city limits line, North 00°15'35" East 1229.81 feet to the Point of Beginning.

The above described tract of land contains 42.0 acres, more or less.



Michael S. Kalina

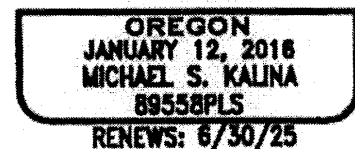
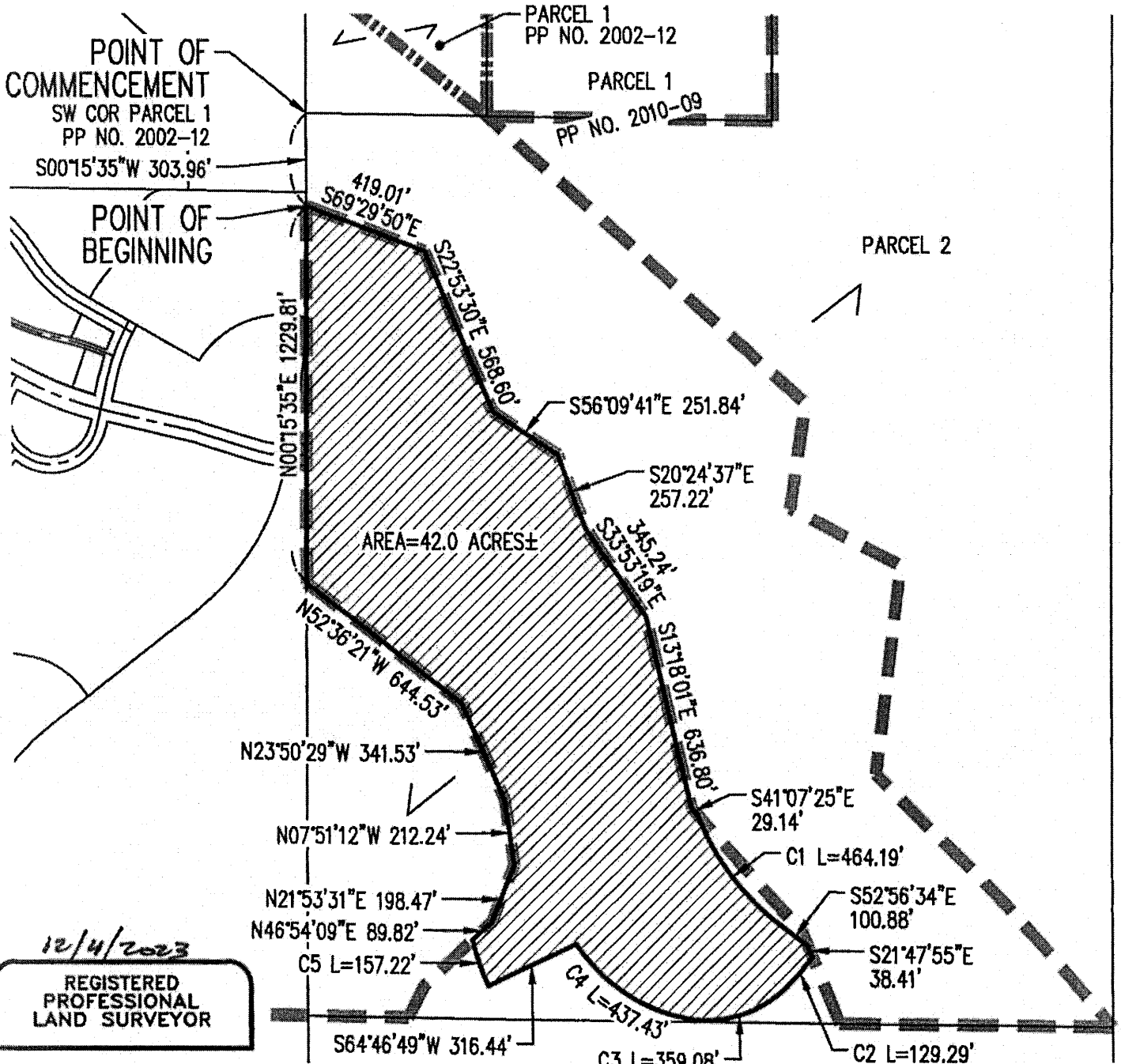


EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
JEFFERSON COUNTY, OREGON



12/4/2023

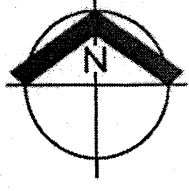
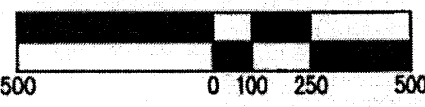
REGISTERED PROFESSIONAL LAND SURVEYOR

Michael S. Kalina

OREGON
JANUARY 12, 2016
MICHAEL S. KALINA
89558PLS
RENEWS: 6/30/25

URBAN GROWTH BOUNDARY & MADRAS CITY LIMITS
MADRAS CITY LIMITS

SEE PAGE 2 FOR CURVE DATA
SCALE: 1" = 500 FEET



AKS ENGINEERING & FORESTRY, LLC
12965 SW HERMAN RD, STE 100
TUALATIN, OR 97062
503.563.6151 WWW.AKS-ENG.COM



URBAN GROWTH BOUNDARY & CITY OF MADRAS CITY LIMITS ADDITION

TL 11140700 00100	
DRWN: WCB	CHKD: MSK
AKS JOB: 9057-041	EXHIBIT 23 of 54

EXHIBIT B

A PORTION OF PARCEL 2 OF PARTITION PLAT NO. 2010-09,
 LOCATED IN THE NORTHEAST 1/4 & SOUTHEAST 1/4 OF SECTION 7,
 TOWNSHIP 11 SOUTH, RANGE 14 EAST, WILLAMETTE MERIDIAN,
 JEFFERSON COUNTY, OREGON

CURVE TABLE

CURVE	RADIAL BEARING	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD
C1	N69°51'04"E	811.00'	32°47'38"	464.19'	S36°32'45"E 457.88'
C2	N55°02'29"W	659.00'	11°14'27"	129.29'	S40°34'44"W 129.08'
C3		379.00'	54°17'01"	359.08'	S73°20'28"W 345.80'
C4		529.00'	47°22'39"	437.43'	N55°49'42"W 425.07'
C5	N64°06'38"E	650.00'	13°51'31"	157.22'	N18°57'36"W 156.84'

12/4/2023

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR



OREGON
 JANUARY 12, 2016
 MICHAEL S. KALINA
 89558PLS

RENEWS: 6/30/25

AKS ENGINEERING & FORESTRY, LLC
 12965 SW HERMAN RD, STE 100
 TUALATIN, OR 97062
 503.563.6151 WWW.AKS-ENG.COM



URBAN GROWTH BOUNDARY &
 CITY OF MADRAS CITY LIMITS
 ADDITION

TL 11140700 00100

DRWN: WCB	CHKD: MSK
AKS JOB: 9057-a04	EXHIBIT 24 of 254

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Nicholas Snead, Community Development Director

Through: Will Ibershof, City Administrator

Subject: **GLOBAL GRANTS SERVICES GRANT WRITING QUARTERLY REPORT**

TYPE OF ACTION REQUESTED:

Discuss

MOTION(S) FOR CONSIDERATION:

No action is requested.

OVERVIEW:

On December 12, 2023, the City Council approved a contract with Global Grants Services (GGS) for grant writing services. Since then, the Community Development Director has been meeting with GGS every other week to coordinate the City's grant writing needs and efforts. Per their contract, GGS is to provide a quarterly report to the City Council on their grant writing efforts. At the April 23, 2024, Council meeting, GGS will provide a verbal overview of their writer report (attached). There is no action requested or required by the Council. The Council is encouraged to ask questions and provide guidance on their grant funding needs and priorities.

STAFF ANALYSIS:

N/A

FISCAL INFORMATION:

N/A

SUPPORTING DOCUMENTATION:

Global Grants Services written report.

STRATEGIC GOAL:

N/A

Global Grant Service First Quarter Staff Report

1. State Local Cyber Security Grant Program

1.1. Preparation of the State and Local Cyber Security Grant Program

Prior to the first month of the contract, the team began the preparation of the State and Local Cyber Security Grant Program. This effort focused on two main projects:

- **Cyber Security Assessment Project:** A comprehensive review and assessment of our current cyber security measures to identify vulnerabilities and areas for improvement.
- **Cyber Infrastructure Upgrade Project:** Planning and strategizing for upgrading our cyber infrastructure to enhance security and resilience against cyber threats.

1.2. Drafting and Preparation of Letters of Support

In addition to project planning, the team spent significant time drafting and preparing letters of support for both projects. These letters were essential to demonstrate community and stakeholder endorsement, reinforcing the importance and need for the proposed initiatives.

1.3 Submission of Both Applications

Both grant applications were submitted successfully during the first quarter, marking a crucial milestone in our efforts to bolster cyber security measures. The submissions were comprehensive, highlighting the significance of the projects and their potential impact on strengthening our organization's cyber resilience.

1.4 Anticipating State and Local Cybersecurity Grant Program Announcement

We await the announcement of the State and Local Cybersecurity Grant Program. This anticipated announcement, expected by **mid-April**.

2. COPS Grant: Equipment and Technologies Program

2.1. Research and Exploration

In the initial month of the first quarter, our team dedicated time to researching the COPS Grants program, with a specific focus on the Equipment and Technologies program. This involved understanding the eligibility criteria, application process, and potential benefits that align with our department's needs for enhancing equipment and technological capabilities.

2.2. Identified Projects: All-Terrain Vehicles and Audio-Visual Upgrades

Based on our research and needs assessment, we identified two key projects suitable for funding under the COPS Equipment and Technologies program:

- All-Terrain Vehicles: Procurement of two all-terrain vehicles to enhance our department's mobility and response capabilities, especially in challenging terrains and emergency situations.
- Audio-Visual Upgrades: Implementation of audio-visual upgrades to modernize our communication and surveillance systems, ensuring clearer and more efficient operations for the City's police department.

2.3. Establishing Contact with COPS Grants Program Representatives

Following our project identification, we proactively reached out to the COPS Grants Program Representatives to initiate a dialogue and gather more insights. This communication led to gaining understanding of the program's requirements and expectations.

2.4. Collaborative Efforts with Representatives

The COPS Grants Program Representatives have been actively collaborating with our team to explore ways in which our department can qualify for this program in the future. This partnership has been instrumental in identifying areas of improvement and aligning our strategies to meet the program's criteria.

Outlook

We will continue to work with the COPS Grants Program Representatives, for the Equipment and Technologies program.

3. Grant Portfolio and Grant Calendar Creation

3.1. Grant Portfolio Development

To assist our grant management process and ensure comprehensive tracking of all projects and potential fits for grant opportunities, we developed a Grant Portfolio. This dynamic document will serve as a living document, capturing detailed information about each project, its alignment with various grant programs, and the corresponding application requirements.

- Accessibility and Updates: The Grant Portfolio will be accessible through the city's shared drive, allowing team members to update and review the document collaboratively. Regular updates will ensure accuracy and relevance of the information contained within the portfolio.

3.2. Grant Calendar Establishment

Alongside with the Grant Portfolio, we created a Grant Calendar to complement our grant management efforts. This dedicated calendar will serve as a centralized tool for tracking important grant-related dates, including release dates, submission deadlines, and other relevant milestones.

- Tracking: The Grant Calendar will provide a view of upcoming grant opportunities, enabling us to plan and prioritize our grant application submissions effectively.

- Preparedness: Utilizing the Grant Calendar will empower us to stay ahead of grant release dates and submission deadlines, ensuring timely and well-prepared grant applications.

3.3. Systematic Approach

The Grant Portfolio and Grant Calendar will work in concert to enhance our grant-seeking efforts. While the Grant Portfolio serves as a detailed reference for individual projects and potential grant fits, the Grant Calendar will facilitate proactive planning and execution of grant application submissions.

Future Steps

The implementation of the Grant Portfolio and Grant Calendar will be optimizing our grant management process. By utilizing these foundational tools, we aim to improve our efficiency, organization, and preparedness in pursuing and securing grant opportunities.

4. Solar Project

4.1. Research and Grant Identification

Energy Efficiency and Conservation Block Grant Program: Our team first researched the Oregon Department of Energy's Energy Efficiency and Conservation Block Grant Program to explore potential funding opportunities for our solar project. After a thorough examination, **it was concluded that this program did not align** with the requirements of our project.

4.2. Identification of Eligible Grant Program

Despite the initial setback, our research led us to identify another promising grant opportunity suitable for our solar project:

- **Community Renewable Energy Grant Program:** We discovered that the city is eligible to apply for the Community Renewable Energy Grant Program. This grant presents a fitting opportunity to secure funding for the cities solar project.

4.3. Grant Application Deadline and funding Limits

The Community Renewable Energy Grant Program application is due on **May 10, 2024**. This timeline provides us with a clear target date for completing and submitting our grant application. The funding Ceiling for this program is **\$100,000**.

4.4. Project Overview

The solar project aims to implement a \$20,000 solar initiative across various city municipal buildings. This endeavor will not only promote renewable energy usage but also contribute to reducing our carbon footprint and energy costs.

Future Steps

With the identification of the Community Renewable Energy Grant Program, our next steps involve:

- Finalizing the grant application details and requirements.

- Collaborating with stakeholders to gather necessary project information and documentation.
- Ensuring timely submission of the grant application by the May 10 deadline.

5. State Homeland Security Grant Program

5.1. Program Preparation and Timeline

We have initiated preparations for the State Homeland Security Grant Program offered by the Oregon Office of Emergency Management. Typically, the Notice of Funding Opportunity (NOFO) is released in April/May, with the application due in September. This timeline provides us with a strategic window to prepare and submit our grant applications effectively.

5.2. Identified Projects

We have identified three key projects that align with the Homeland Security Grant Program's objectives and requirements:

AV Training Room Upgrades for the Police Department

- Budget: \$98,774.00
- Scope: The project aims to enhance communication and coordination within the police department by upgrading the AV training room. This includes the addition of TVs, mounts, cameras, speakers, microphones, HDMI, and USB cables, along with the implementation of a centralized control system.

Fencing Project at the Wastewater Pump Station

- Budget: \$141,000.00
- Scope: The project involves the installation of 1,600 linear feet of fencing and two sliding gates around the city's public works facility. This facility houses the wastewater pump station for sanitary sewer distribution and a domestic water well source, enhancing security and protection of critical infrastructure.

Fencing Project at the Airport

- Scope: Detailed information regarding the budget and scope of this project will be provided as we progress in the planning and preparation stages.

5.3. Collaboration with County Emergency Management

These identified projects are currently being integrated with other county projects for consideration in the final application selection process. We are actively collaborating with the County Emergency Management team to finalize project selections that align with the Homeland Security Grant Program's priorities and criteria.

Future Steps

We continue to work closely with the County Emergency Management team, our next steps involve:

- Refining project details and budgets based on feedback and requirements.
- Finalizing project selections for inclusion in the grant application.
- Ensuring comprehensive and timely submission of the grant application by the September deadline.

6. Business Oregon Broadband Deployment Program

6.1. Collaborative Application Preparation

We are actively engaged in preparing the application for the Business Oregon Broadband Deployment Grant Program, a joint effort between Jefferson county and the city of Madras. This collaboration aims to enhance broadband infrastructure and accessibility within the community, addressing critical connectivity needs and fostering digital inclusion.

6.2. Application Submission Deadline

The application for the Business Oregon Broadband Deployment Grant Program is due on April 25, 2024. We are confident in our preparations and anticipate a successful submission of the application by the specified deadline.

Future Steps

As we approach the application deadline, our focus will be on:

- Finalizing and reviewing the grant application to ensure compliance with program requirements.
- Collaborating closely with county representatives and other key stake holders to gather necessary documentation and information.
- Ensuring timely and comprehensive submission of the grant application by the April 25 deadline.

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Jeff Hurd, Public Works Director

Through: Will Ibershof, City Administrator

Subject: **CARTEGRAPH ASSET MANAGEMENT**
CONTRACT INCREASE FOR ADDITIONAL USERS

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

That Council approves the Cartegraph contract increase in the amount of \$5,076.60

OVERVIEW:

The Public Works Department utilizes Cartegraph as the asset management program for all of the public works systems such as utilities, streets, parks, golf, and vehicle maintenance. We have been slowly transitioning into the program since 2022. Now that the platform is finalized and with the addition of the Airport, we need to add all users to the system to fully implement the system. This is an increase to our current annual contract.

STAFF ANALYSIS:

When the staff first began the implementation process of Cartegraph, we had limited users. The staff is now using the Cartegraph asset management program on a daily basis, and we have a need to have everyone in Public Works to have their own user account, similar to our contract with Covenant. The additional users increase the contract from \$11,229.81 a year to \$16,306.41 a year. This is a \$5,076.60 increase. In addition, Cartegraph the company has recently been acquired by Open Gov. Open Gov will be requesting a new contract with the new company which will be forthcoming in August for Council consideration.

FISCAL INFORMATION:

Current Contract Annual Amount - \$11,229.81

Contract Increase - \$5,076.60

Revised Annual Contract Amount - \$16,306.41

SUPPORTING DOCUMENTATION:

Open Gov User Increase Quote

STRATEGIC GOAL:



OpenGov Inc.
660 3rd Street, Suite 100
San Francisco, CA 94107
United States

Order Form Number: OG-014158
Created On: 2/28/2024
Order Form Expiration: 3/15/2024
Subscription Start Date: 4/1/2024
Subscription End Date: 7/31/2027

Prepared By: Alex Martinez
Email: amartinez@opengov.com
Contract Term: Prorated + 36 Months

Customer Information		Contact Information	
Customer:	City of Madras, OR	Contact Name:	Scott Ough
Bill To/Ship To:	71 SE D St Madras, Oregon 97741 United States	Email:	sough@ci.madras.or.us

Order Details	
Billing Frequency:	Annually in Advance
Payment Terms:	Net Thirty (30) Days

SOFTWARE SERVICES:

Product / Service	Start Date	End Date	Annual Fee
Credit for unused Software PRORATED (Enterprise Asset Management OMS Plus, OMS Users (11), Asset Builder, Sanitary Sewer Domain, Transportation Domain, Walkability Domain, Wastewater Treatment Domain, Water Distribution Domain, Systems Integration Support)	4/1/2024	7/31/2024	(\$3,743.27)
Enterprise Asset Management PRORATED (Unlimited Users, Asset Builder, Sanitary Sewer Domain, Transportation Domain, Walkability Domain, Wastewater Treatment Domain, Water Distribution Domain, Systems Integration Support)	4/1/2024	7/31/2024	\$5,076.60
Enterprise Asset Management (Unlimited Users, Asset Builder, Sanitary Sewer Domain, Transportation Domain, Walkability Domain, Wastewater Treatment Domain, Water Distribution Domain, Systems Integration Support)	8/1/2024	7/31/2025	\$15,556.69
Enterprise Asset Management (Unlimited Users, Asset Builder, Sanitary Sewer Domain, Transportation Domain, Walkability Domain, Wastewater Treatment Domain, Water Distribution Domain, Systems Integration Support)	8/1/2025	7/31/2026	\$16,113.42
Enterprise Asset Management (Unlimited Users, Asset Builder, Sanitary Sewer Domain, Transportation Domain, Walkability Domain, Wastewater Treatment Domain, Water Distribution Domain, Systems Integration Support)	8/1/2026	7/31/2027	\$16,681.03

Annual Subscription Total: See Service Terms

Service Terms

Service Date:	Amount:	
April 1, 2024	\$1,333.33	(Prorated Software Fee + Professional Services)
August 1, 2024	\$15,556.69	(Annual Software Fee)
August 1, 2025	\$16,113.42	
August 1, 2026	\$16,681.03	

Order Form Legal Terms

This Order Form incorporates the OpenGov Master Services Agreement ("MSA") attached here or available at <https://opengov.com/terms-of-service/master-services-agreement/>. The "Agreement" between OpenGov and the entity identified above ("Customer") consists of the Order Form, MSA, and, if Professional Services are purchased, the Statement of Work. Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, 30 days from receipt of the invoice. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by the Agreement. Each party's acceptance of this Agreement is conditional upon the other's acceptance of the Agreement to the exclusion of all other terms. Effective as of April 1, 2024, the Agreement shall replace and supersede in its entirety the Cartegraph Purchase Agreement PA-006052 executed June 30, 2022.

City of Madras, OR

Signature: _____
Name: _____
Title: _____
Date: _____

OpenGov, Inc.

Signature: _____
Name: _____
Title: _____
Date: _____

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Jeff Hurd, Public Works Director

Through: Will Ibershof, City Administrator

Subject: **JANITORIAL SERVICES CONTRACT**
Clean Rite Janitorial

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

Council approves the Janitorial Services contract with Clean Rite Janitorial.

OVERVIEW:

The staff received notice from Will Ward Janitorial on March 5, 2024, that he wanted to end his contract. Staff formally advertised for Janitorial Services to replace Will Ward Janitorial and received six proposals from the following cleaning businesses.

**Cervantes Professional
Cleaning
Advanced Commercial
Cleaning
Clean Rite Janitorial
JG's Professional Cleaning
Triple R Janitorial
Ecobrite Services**

STAFF ANALYSIS:

Staff has reviewed the proposals and checked references and is recommending that Council approve the contract with Clean Rite Janitorial for a one-year contract with the option to renew for four years for a total of a five-year contract.

FISCAL INFORMATION:

Estimated one-year contract not including any extra cleaning - \$44,200.00

SUPPORTING DOCUMENTATION:

Janitorial proposals
Janitorial Services Contract

STRATEGIC GOAL:

Advanced Commercial Cleaning, LLC
20360 Empire Avenue, Suite B2/B3
Bend, Oregon 97703



Jeff Hurd

The City of Madras
125 Southwest E Street
Madras Oregon, 97741

RE: City of Madras Janitorial Services RFP

Dear Jeff,

Attached you will find our bid for the Police Station/City Hall Building, General Aviation Building, South Wastewater Treatment Plant & Operations Building. The total of the bid is \$3,855.10 per month (\$35.87 per hour) or \$46,261.28 per year. Our monthly bill remains the same throughout the year. Advanced Commercial Cleaning meets all Insurance, Bond and Licensing requirements requested in the RFP. Upon award of the contract, all Insurance, Bond, Licensing documents as well as a W9 and our MBE/WBE certification with the State of Oregon will be provided.

Our expectation is that we will NOT be your lowest bid but there are significant reasons you should still choose us.

For Advanced Commercial Cleaning:

- Is a locally based Oregon company. We live in the community we serve.
- Our General Manager lives in Madras!
- We are licensed within the City of Madras.
- We know the companies that we are cleaning for, an example would be ODOT.
- Our people are trained, professional cleaners that do quality work and take pride in that work.
- The plan is to keep our employees long-term so we compensate them accordingly.
- Happy to supply references, we have them and they are excellent!
- We are a small business, minority and female owned.

Sincerely,

A handwritten signature in black ink that reads "Tyler R. Jeffery".

Tyler Jeffery
General Manager
Advanced Commercial Cleaning, LLC

Capability & Experience

We have a combined total of over 50 years of experience in the cleaning industry. We service clients from Sunriver, Sisters, Bend and Redmond in a diverse array of settings that include educational, professional offices, clinics, food service, resort and hospitality environments. We also conduct multiple construction final clean projects per month which include window cleaning (interior/exterior), carpet cleaning, hard floor scrubbing/buffing and strip/waxing type work.

We have over 48 employees currently and are looking to expand to 60 by the end of the year. We currently service over 1,600 regular contracted labor hours per month with our janitorial teams. In 2023 we helped support local hotels with over 6000 room cleanings!

We have the tools, equipment and training to complete all general janitorial tasks as well as carpet cleaning, hard floor cleaning, strip & waxing of applicable flooring, pressure washing and high dusting.

Our janitorial teams use a work flow software called Janitorial Manager. This system allows for integrated scheduling, GPS located clock in/out punches and QR code task assignments. Each building or segment within a building is allocated a QR code. That QR code will be programmed the full task requirement per the contract/amendments. Further the system will require that the assigned employee checks that they have completed each task that is unique to that building. This software provides exceptional accountability and minimizes quality control issues.

Key Personnel:

Front Line Employees

If awarded the contract to service the City of Madras, Advanced Commercial Cleaning will provide staffing adequate to meet or exceed service and quality expectations.

Operations Manager - Eva Maria Ayala

Eva oversees all of the work crew for our company. She conducts hands on training each new team member to each accounts specific needs. Eva will be directly involved with the crews as they service your account. Eva brings over 30 years of experience in the cleaning industry with a focus on residential cleaning. Eva started with Advanced Commercial Cleaning as front line team member and quickly rose to the Operations Manager position due to her amazing customer service and hands on approach to working with her teams.

General Manager - Tyler Jeffery

Tyler oversees the company as a whole with a focus on general operations and customer relations. While not directly involved with day to day field work, Tyler does work closely with Eva Maria Ayala and our other company managers. Tyler brings over 20 years of experience in general hands on cleaning (commercial, janitorial, medical and hospitality), project related cleaning and increasingly higher levels of responsibility in the cleaning industry. Tyler not be involved in the front line work of the proposed services. Tyler will however be involved with the background financial (invoice, payment processing, supply requests, etc) part of the proposed services.

Owner/President - Denisse Churchill

Denisse Churchill took over Advanced Commercial Cleaning in June 2022 with just 10 employees. In a little over a year she had grown the company to include over 48 employees! Denisse believes strongly in the importance of having the right people in the right place at the right time. Further, Denisse invests in equipment, tools and systems that help our team members be efficient and help them do their tasks easier. Denisse will have no participation in the proposed services.

Existing Clients:

- All Clean Services - DalTile
- Aperion Property Management (HOA)- Canyon River Clubhouse
- Aperion Property Management (HOA)- Tuscany Pines 1
- Asset Protection - Myla's Apartments
- Backyard Media Group
- Bend Treatment Center
- Bobcat of Central Oregon
- Central Oregon Community College
- Central Oregon Chiropractic
- Deschutes Recovery Center
- DaVita Kidney Care
- Embark Behavioral Health
- Escena Apartments
- Expion 360
- First Community Credit Union
- Kiewit Infrastructure West Co.
- MT HOOD Sisters, LLC - Coworking
- NeighborImpact
- Oregon Department of Transportation, District 4 Campus
- Oregon Community Credit Union
- Purelight Power
- Redmond Senior Center
- Roundabout Books
- Sunriver Homeowner Aquatic and Recreation Center (SHARC)
- Sisters Mainline Station
- OnSite - ULTA Bend
- XSO Fibers
- Hanai
- Shilo Inns, LLC, Bend
- Riverhouse on the Deschutes
- Left Coast Lodge

References:

1. Black Butte Ranch – Louis Caffro, Facilities Director of Maintenance, lcaffro@bbranch.org, 541.595.1526
2. Sunriver Homeowners Association Recreation Aquatic Center - Leigh Anne Dennis, Recreation Director, leighanned@srowners.org, 541.585.5000 ext. 760
3. DaVita Kidney Center - Jay Parker, Practice Manager, Jay.Parker@davita.com, 941.526.6347
4. Shilo, Bend, LLC - Wes Rathbun, General Manager, wes.rathbun@shiloinns.com, 541.389.9600, ext. 192
5. Oregon Community Credit Union - Clark Engdall, Senior Facilities Specialist, cengdall@myoccu.org, 541.285.8059
6. Central Oregon Community College - Mike Beaulieu, Assistant Director of Campus Services, mbeaulieu@cocc.edu, 541.330.4373
7. Juniper Paper - Brent Fridrich, General Manager, bfridrich@walterenelson.com, 541.312.4070

IX. Bid Schedule: City of Madras Janitorial Services 2024

Item	Description	Qty	UM	Unit Cost	Total Cost
1	Weekly Janitorial Services – PD/City Hall	52	Each	\$ 481.89	\$ 25,058.28
2	Monthly Janitorial Services – PD/City Hall	12	Each	\$ 2,088.19	\$ 25,058.28
3	Weekly Janitorial Services – General Aviation Bldg	52	Each	\$ 175.18	\$ 9,109.36
4	Monthly Janitorial Services – General Aviation Bldg	12	Each	\$ 759.11	\$ 9,109.36
5	Weekly Janitorial Services – South Wastewater Plant	52	Each	\$ 140.50	\$ 7,306.00
6	Monthly Janitorial Services – South Wastewater Plant	12	Each	\$ 608.83	\$ 7,306.00
7	Weekly Janitorial Services – Operations Building	52	Each	\$ 92.07	\$ 4,787.64
8	Monthly Janitorial Services – Operations Building	12	Each	\$ 398.97	\$ 4,787.64

From time-to-time, the City may need additional janitorial services (i.e. emergency cleanup, more frequent cleaning any given month,) beyond the regular service schedule as outlined in this RFP.

Additional janitorial services would be similar to those outlined in this RFP (refer to definition of “janitorial services” on page 1 of RFP.)

Please provide a fixed hourly rate that would be charged the City for additional janitorial services: \$ 40.00/hr.

Bidder Company Name: DCH EMPIRE LLC dba ADVANCED COMMERCIAL CLEANING

Contact Name & Title: TYLER JEFFERY, GENERAL MANAGER

Address: 20360 EMPIRE AVENUE, SUITE B2/B3 BEND, OR 97103

Signature: Tyler R. Jeffery Date: 3/20/2024

Email: tyler@advancedcleaningbend.com

X. Bidder Certification (initial each statement):

hj

We hereby certify to do the work as specified in this document at the above pricing.

hj

We hereby certify to provide the goods at the price as quoted in conformance to all the City, State and Federal Regulations that are applicable and will indemnify the City of Madras against all claims arising out of any actions caused by our company during the performance of this Price Agreement.

hj

We hereby certify that all personnel expected to assist our company in executing this contract have been or will be finger-printed by the Jefferson County Sheriff's Office.

hj

Bidder certifies that it shall do the work as specified and at the price as quoted in conformance to all applicable City, State and Federal Regulations and shall indemnify the City of Madras against all claims arising out of any actions caused by bidder or bidder's subcontractors.

hj

That in the performance of any contract awarded by the City of Madras, shall comply with the City of Madras' policy of non-discrimination, which prohibits discrimination on the basis of race, color, religion, sex, disability, family status, national origin, gender preference or gender identity.

Personnel Background Check (needed for all personnel assisting in executing this contract):

- 1) Name: MARIA AYALA Driver's Lic. No. & State A736322D - OR DOB: 12/3/1965
- 2) Name: JOANA PAREDES Driver's Lic. No. & State C737607 - OR DOB: 04/23/1997
- 3) Name: _____ Driver's Lic. No. & State _____ DOB: _____

*** OTHERS TO COME IF AWARDED THE CONTRACT**

Proposal for Janitorial Services – City of Madras

Leticia Cervantes
Cervantes Professional Cleaning
2 April 2024

City of Madras –

I am Leticia Cervantes, owner of Cervantes Professional Cleaning, a Madras based business. I am expressing my interest in serving my community by providing janitorial services to the City of Madras for the open RFP for Janitorial Services for the below buildings:

- Police Station/City Hall Building
- General Aviation Building
- South Wastewater Treatment Plant
- Public Works Operations Building

I hold over 25+ years of experience in the janitorial industry. I have experience cleaning private homes, vacation rentals, schools, movie theaters & commercial buildings. My experience across different types of buildings and business taught me the importance of not only quality cleaning work, but the importance of sanitization. I have learned techniques to ensure spaces are disinfected and readily accessible to the public.

Madras has been my home for over 30 years. I have seen the community come together for a variety of events from preparing for snowstorms, to the 2017 Solar Eclipse, and most recently us the pandemic. I want to continue building community by ensuring the spaces we need and visit most are impeccably clean, look brand new and reassure our community that Madras is investing where it matters. Furthermore, as a local resident and business I am readily available for short notice needs not outlined in the RFP.

I invite you to contact me with any question or feedback. You can contact me directly at 541.350.5349. I thank you for your consideration.

Best Regards,

Leticia Cervantes 4-2-24

Leticia Cervantes
Owner
Cervantes Professional Cleaning

LETICIA CERVANTES

541.350.5349 • lcperetz12@gmail.com • 641 SE Conifer CT, Madras, OR 97741

OBJECTIVE:

To win janitorial contract with City of Madras. My experience allows me to complete all tasks outlined in the RFP process. **All services are to be provided by Leticia Cervantes, Owner.**

RELEVANT EXPERIENCE:

Owner, **Cervantes Professional Cleaning**, Madras, OR OCT 2022 – Present

- Serving major resorts and seasonal vacation rentals across Central Oregon
- Sanitize bathrooms, disinfect door handles, clean & disinfect all toilets, sinks, and bath tubs
- Dust windowsills, furniture, blinds
- Vacuum & mop all floors, carpet, mats and balconies
- Perform administrative tasks

Housekeeping Inspector, **Eagle Crest Resort**, Redmond, OR OCT 2001 – OCT 2022

- Promoted to supervise housekeeping team ensuring brand quality standards are exceeded
- Train & develop team of over 50 on cleaning & sanitization procedures
- Reduced maintenance costs by implementing best communication processes between Maintenance and Housekeeping
- During the onset of COVID-19 closures, quickly learned updated sanitation processes and applied them to daily tasks
- Received multiple Employee of the Month/Employee of the Year awards for both my role and total company

REFERENCES:

Name: Debbie Stalker
Contact Info: 541.514.4848
Relationship: Monthly cleaning customer

Name: Anthony Garcia
Contact Info: 541.848.0169
Relationship: Monthly cleaning customer

Name: Debbie Taylor Campo
Contact Info: 805.665.8889
Relationship: Monthly cleaning customer

IX. Bid Schedule: City of Madras Janitorial Services 2024

Item	Description	Qty	UM	Unit Cost	Total Cost
1	Weekly Janitorial Services – PD/City Hall	52	Each	\$ 700	\$ 36,400
2	Monthly Janitorial Services – PD/City Hall	12	Each	\$ 2800	\$ 33,600
3	Weekly Janitorial Services – General Aviation Bldg	52	Each	\$ 250	\$ 13,000
4	Monthly Janitorial Services – General Aviation Bldg	12	Each	\$ 1000	\$ 12,000
5	Weekly Janitorial Services – South Wastewater Plant	52	Each	\$ 250	\$ 13,000
6	Monthly Janitorial Services – South Wastewater Plant	12	Each	\$ 1000	\$ 12,000
7	Weekly Janitorial Services – Operations Building	52	Each	\$ 250	\$ 13,000
8	Monthly Janitorial Services – Operations Building	12	Each	\$ 1000	\$ 12,000

From time-to-time, the City may need additional janitorial services (i.e. emergency cleanup, more frequent cleaning any given month,) beyond the regular service schedule as outlined in this RFP.

Additional janitorial services would be similar to those outlined in this RFP (refer to definition of “janitorial services” on page 1 of RFP.)

Please provide a fixed hourly rate that would be charged the City for additional janitorial services: \$ 75 /hr.

Bidder Company Name: Cervantes Professional Cleaning

Contact Name & Title: Leticia Cervantes - Owner

Address: 641 SE CONIFER CT, MADRAS OR 97741

Signature: *Leticia Cervantes* Date: 2-2-24

Email: cervantesprofessionalcleaning@gmail.com

X. Bidder Certification (initial each statement):

X We hereby certify to do the work as specified in this document at the above pricing.

X We hereby certify to provide the goods at the price as quoted in conformance to all the City, State and Federal Regulations that are applicable and will indemnify the City of Madras against all claims arising out of any actions caused by our company during the performance of this Price Agreement.

X We hereby certify that all personnel expected to assist our company in executing this contract have been or will be finger-printed by the Jefferson County Sheriff's Office.

X Bidder certifies that it shall do the work as specified and at the price as quoted in conformance to all applicable City, State and Federal Regulations and shall indemnify the City of Madras against all claims arising out of any actions caused by bidder or bidder's subcontractors.

X That in the performance of any contract awarded by the City of Madras, shall comply with the City of Madras' policy of non-discrimination, which prohibits discrimination on the basis of race, color, religion, sex, disability, family status, national origin, gender preference or gender identity.

Personnel Background Check (needed for all personnel assisting in executing this contract):

1) Name: Leticia Cervantes Driver's Lic. No. & State 6826129, OR DOB: 9/24/1974

2) Name: _____ Driver's Lic. No. & State _____ DOB: _____

3) Name: _____ Driver's Lic. No. & State _____ DOB: _____



RECEIVED
MAR 28 2024 8:55am
CITY OF MADRAS Chemenwa

Date: March 26, 2024
To: City of Madras
From: Clean Rite Janitorial & Pressure Washing LLC
Re: **Proposal For: City of Madras Janitorial Services RFP.**

PROPOSAL IS FOR THE FOLLOWING LOCATIONS:

- Police Station/City Hall Building**-125 SW "E" Street, Madras OR 97741
- General Aviation Building**- 2028 NW Berg Drive, Madras OR 97741
- South Wastewater Treatment Plant** - 800 SE Grizzly Road, Madras OR 97741
- Operations Building** - 216 NW "B" Street, Madras OR 97741

Clean Rite Janitorial & Pressure Washing LLC, has been servicing the Central Oregon area for over 25 years. Specializing in: Office Cleaning, Window Cleaning, Carpet Cleaning, Floor Care, Porter Services, and Power Washing.

Clean Rite Janitorial & Pressure Washing LLC

Darren Littledeer/Member

PFP-Janitorial Services for City Facilities.

IX. Bid Schedule: City of Madras Janitorial Services 2024

Item	Description	Qty	UM	Unit Cost	Total Cost
1	Weekly Janitorial Services – PD/City Hall	52	Each	\$ 400	\$ 20,800
2	Monthly Janitorial Services – PD/City Hall	12	Each	\$ 500	\$ 6000
3	Weekly Janitorial Services – General Aviation Bldg	52	Each	\$ 150	\$ 7800
4	Monthly Janitorial Services – General Aviation Bldg	12	Each	\$ 150	\$ 1800
5	Weekly Janitorial Services – South Wastewater Plant	52	Each	\$ 150	\$ 7800
6	Monthly Janitorial Services – South Wastewater Plant	12	Each	\$ 150	\$ 1800
7	Weekly Janitorial Services – Operations Building	52	Each	\$ 150	\$ 7800
8	Monthly Janitorial Services – Operations Building	12	Each	\$ 150	\$ 1800

From time-to-time, the City may need additional janitorial services (i.e. emergency cleanup, more frequent cleaning any given month,) beyond the regular service schedule as outlined in this RFP.

Additional janitorial services would be similar to those outlined in this RFP (refer to definition of “janitorial services” on page 1 of RFP.)

Please provide a fixed hourly rate that would be charged the City for additional janitorial services: \$ 50 /hr.

Bidder Company Name: Clean Rite Janitorial & Pressure Washing LLC

Contact Name & Title: Darren Littledeer member

Address: PO Box 6836 Bend OR 97708

Signature:  Date: 3-26-24

Email: cleanritejanitorial@gmail.com

X. Bidder Certification (initial each statement):

DL We hereby certify to do the work as specified in this document at the above pricing.

DL We hereby certify to provide the goods at the price as quoted in conformance to all the City, State and Federal Regulations that are applicable and will indemnify the City of Madras against all claims arising out of any actions caused by our company during the performance of this Price Agreement.

DL We hereby certify that all personnel expected to assist our company in executing this contract have been or will be finger-printed by the Jefferson County Sheriff's Office.

DL Bidder certifies that it shall do the work as specified and at the price as quoted in conformance to all applicable City, State and Federal Regulations and shall indemnify the City of Madras against all claims arising out of any actions caused by bidder or bidder's subcontractors.

DL That in the performance of any contract awarded by the City of Madras, shall comply with the City of Madras' policy of non-discrimination, which prohibits discrimination on the basis of race, color, religion, sex, disability, family status, national origin, gender preference or gender identity.

Personnel Background Check (needed for all personnel assisting in executing this contract):

- 1) Name: Michelle Littledew Driver's Lic. No. & State: OR 466 2734 DOB: 01/08/1972
- 2) Name: Slade Littleder Driver's Lic. No. & State: OR C 716633 DOB: 3-25-2003
- 3) Name: Rio Littleder Driver's Lic. No. & State: OR A 479176 DOB: 3-30-2000



Existing Client List and Referances:

Compass Commercial Property Management. 600 SW Columbia St, Ste 6100A, Bend OR 97702.
Caroline McDonald, CPM, RPA. 541-848-4066. (15+ Yrs)

Precise Flight Inc. 63354 Powell Butte Road, Bend OR 97701. Mark Cunningham 541-585-2424
(1 yr)

USFS Bend, 63095 Deschutes Market Rd, Bend OR 97701. Steve Oxford 541-316-3273 (2yrs)

Endura Products. 1155 N Main St, Prinville OR 97754. Jeffery Winter 541-460-0653 (1.5yrs)

Fratzke Property Management, 963 SW Simpson Ave Suite 200, Bend OR 97702. Rick Stone
541-306-4948 (6yrs)

G Group LLC, Property Mngt. 200 International Way, Springfeild OR, 97477. Blake Tendick
541-465-1600 (5yrs)

Barnes & Nobles Booksellers, 2690 NE Hwy 20, Bend OR 97701. Janessa 541-647-2329
(25yrs)



THE CITY OF
MADRAS

JANITORIAL SERVICES - CITY OF MADRAS

Janitorial and Floor Care Services Proposal

EcoBrite Services

2975 W Executive Pkwy Suite 141
Lehi, UT 84043

Prepared by: Shawnee Driskell

Sales Marketing Proposal Manager
Marketing@ecobriteservices.com

(360) 606-3463

www.ecobriteservices.com

Your Facilities Manager's Dream



ecobrite
services
The Green Solution



(877) 326.2748 | www.ecobriteservices.com
2975 W Executive Pkwy Suite 141 Lehi, UT 84043
Floor Care • Janitorial Services • Commercial Cleaning



1 Cover Letter | Executive Summary

April 2nd, 2024

City of Madras
Jeff Hurd, Public Works Director
125 SW "E" Street
Madras, OR 97741

Dear Jeff,

I am writing on behalf of EcoBrite Services to express our keen interest in providing janitorial services to the City of Madras as outlined in the Request for Proposal (RFP).

EcoBrite Services is a certified Minority Business Enterprise (MBE) committed to sustainability and excellence. With over 34 years of industry experience, we have a proven track record of delivering exceptional janitorial services while prioritizing environmental responsibility.

We have thoroughly reviewed the RFP and are prepared to exceed the City's high standards and levels of customer satisfaction. Our proposed approach emphasizes comprehensive coverage, seamless transition, and ongoing excellence, all while integrating sustainable practices.

Key Points of Interest:

- Comprehensive Coverage: Our proposal ensures thorough coverage of all areas, showcasing our ability to manage diverse facilities efficiently.
- Experience and Expertise: With our extensive experience, we guarantee a skilled and dedicated workforce to meet the City's needs.
- Seamless Transition: We prioritize a smooth transition process, aligning with the City's unique requirements for hassle-free service commencement.
- Ongoing Excellence: EcoBrite employs a systematic approach supported by cutting-edge technology and a rigorous Quality Control Plan to maintain optimal cleanliness and efficiency in the City's facilities.

EcoBrite is fully prepared to provide minimum qualification documentation as per the RFP requirements. The statement included in this letter is signed by a duly authorized representative of EcoBrite Services.

Thank you for considering EcoBrite Services for your janitorial needs. We are eager to contribute to the cleanliness and efficiency of the City of Madras facilities.

Best regards,

Benjamin Kirton
VP of Operations
benjamin.kirton@ecobriteservices.com
(877) 326-2748



2 Capability and Expertise | How can we help you?

Sustainable Custom Cleaning

Enjoy tailored cleaning with EcoBrite Services. With 24/7 availability, we provide eco-friendly solutions for both local and corporate clients. Our personalized schedules prioritize your space, occupancy, and budget, ensuring exceptional results that benefit both you and the environment.

Expert Floor Care and Cement Polishing

Experience our expertise in maintaining floors. Present a clean, inviting space to customers, boosting repeat visits. Properly maintained floors preserve their health, appearance, and prevent lasting damage.

Tailored Carpet Care

Our carpet cleaning programs are customized to suit your needs and budget, ensuring pristine carpets that leave a lasting impression on customers. With a range of methods including foam, shampoo, bonnet, dry, steam cleaning, and restoration, we go beyond standard steam cleaning to deliver exceptional results.

High-Rise and Mid-Rise Window Cleaning

Navigating high-rise and mid-rise buildings for window cleaning is hazardous work. Trust our expertise in this specialized field. Our commercial services are safe, efficient, and affordable, ensuring your windows are rejuvenated without compromise.

Optimal Restroom Hygiene

Our Hygienic Restrooms System outperforms mops, eliminating dirt, urine, and germs, even from overlooked areas. Proven 60 times more effective against bacteria, it ensures pristine, disinfected cleanliness for your restroom.

Advanced High Dusting with Remote Viewing

Our high-level dusting service at EcoBrite is revolutionized with cutting-edge technology. Utilizing a video camera and app, we can inspect and clean areas as high as 30 feet without ever leaving the ground, ensuring both safety and efficiency. This innovative approach not only maintains an inviting space for customers but also preserves the health of your floors.

From Rough to Ready: Meticulous Construction Site Cleanup Process

Our thorough process includes initial rough cleaning, detailed main cleaning, and a meticulous move-in-ready final cleanup. With our dedication to excellence, we ensure that every corner of your construction site is pristine and ready for use, making you look your best.

Emergency Response Expertise

At EcoBrite, our Operations Team responds swiftly to every call, email, and text, 24/7. We specialize in disaster and emergency cleaning services, including blood-borne pathogens, HazMat incidents, water and fire damage, and carpet recovery. Our trained team is prepared to support your associates and subcontractors during natural disasters, with emergency training drills and essential information readily available for safety.





3 Key Personnel and References | EcoBrite Services

Legal Information:		
EcoBrite Services, LLC 2975 W. Executive Parkway, Suite 141, Lehi, UT 84043 (877) Eco-Brite Fax: (801) 857-2301		
NAISC: 561720 Janitorial and Floor Care Services		EIN: 27-0953331
State of Incorporation: Utah	Date Incorporated: September 2009 (14 years)	Cage Code: 7KGF3
	MBE: Certified NMSDC #NW01490	DUNS: 832417435
Name of Principal:		
Ray Fuchs, Chief Operations Officer (COO) and Co-Founder		
Leadership Team BIO:		
Ray Fuchs, Chief Operations Officer and Co-Founder		
<p>The accomplished COO of EcoBrite Services, with a career spanning since 1989, is a seasoned finance leader. Possessing a unique blend of financial acumen, technical expertise, and exceptional interpersonal skills, he has successfully navigated the demands of modern finance divisions. At EcoBrite Services, his leadership has consistently driven financial excellence, empowered teams and fueling the company's growth and success. With a strong background in finance, he has leveraged his expertise to optimize financial operations and facilitate integrated decision-making. His tenure as a \$4 billion chemical industry leader resulted in significant improvements in FP&A, operational efficiencies, and cost reductions. His dedication to excellence and team empowerment remains a hallmark of his career.</p>		
Benjamin Kirton, Vice President		
<p>A seasoned executive leader with a 20-year proven track record, encompassing expertise in optimizing business systems, cultivating robust relationships, efficiently managing substantial personnel volumes, and overseeing comprehensive financial reporting. Renowned for exceptional interpersonal finesse, skillfully promoting transparent communication among teams, implementing cost-effective strategies, achieving corporate objectives, and managing rigorous financial reporting responsibilities. A history highlighted by successful recruitment, training, and precise organizational skills, all complemented by a customer-centric mindset, prepared to infuse acquired knowledge and unwavering passion into new horizons while poised to drive transformative results.</p>		
Financial Strength:		
EcoBrite Services demonstrates robust fiscal stamina, boasting an average revenue exceeding \$23,000,000 across the preceding three fiscal years. This steadfast foundation enables us to deliver dependable services while actively pursuing avenues for future growth.		
Contact person during the proposal evaluation period:		
Shawnee Driskell, Sales Marketing Proposal Admin Manager Shawnee.Driskell@ecobriteservices.com mobile/text: (360) 606-3463 Fax: (801) 857-2301		
References		
Superior Court of California, County of Tuolumne, 12855 Justice Center Dr., Sonora, CA 95370 Shelley Henley, Court FM, (209) 559-3841, shelleyh@tuolumne.courts.ca.gov		
Snohomish County Facilities, State of Washington, 3000 Rockefeller Ave M/S 407, Everett, WA 98201 Karen Anderson, Exec. Administrator, (425) 388-3460, karen.anderson@snoco.org		
Fred Meyer Corporate Office (Kroger), 3800 SE 22nd Ave., Portland, OR 97202 Dean Urlarte, Technical Svc Manager, (503) 797-7439, dean.urlarte@fredmeyer.com		

IX. Bid Schedule: City of Madras Janitorial Services 2024

Item	Description	Qty	UM	Unit Cost	Total Cost
1	Weekly Janitorial Services – PD/City Hall	52	Each	\$647.92	\$7,775.02
2	Monthly Janitorial Services – PD/City Hall	12	Each	\$100.89	\$1,210.73
3	Weekly Janitorial Services – General Aviation Bldg	52	Each	\$323.96	\$3,887.51
4	Monthly Janitorial Services – General Aviation Bldg	12	Each	\$67.26	\$807.16
5	Weekly Janitorial Services – South Wastewater Plant	52	Each	\$485.94	\$5,831.27
6	Monthly Janitorial Services – South Wastewater Plant	12	Each	\$100.89	\$1,210.73
7	Weekly Janitorial Services – Operations Building	52	Each	\$323.96	\$3,887.51
8	Monthly Janitorial Services – Operations Building	12	Each	\$67.26	\$807.16

From time-to-time, the City may need additional janitorial services (i.e. emergency cleanup, more frequent cleaning any given month,) beyond the regular service schedule as outlined in this RFP.

Additional janitorial services would be similar to those outlined in this RFP (refer to definition of “janitorial services” on page 1 of RFP.)

Please provide a fixed hourly rate that would be charged the City for additional janitorial services: **\$ 50.45 /hr.**

Bidder Company Name: EcoBrite Services, LLC

Contact Name & Title: Benjamin Kirton, VP of Operations

Address: 2975 W Executive Pkwy, Suite 141, Lehi, UT 84043

Signature:  Date: 04/02/2024

Email: marketing@ecobriteservices.com

X. Bidder Certification (initial each statement):

- X We hereby certify to do the work as specified in this document at the above pricing.
- X We hereby certify to provide the goods at the price as quoted in conformance to all the City, State and Federal Regulations that are applicable and will indemnify the City of Madras against all claims arising out of any actions caused by our company during the performance of this Price Agreement.
- X We hereby certify that all personnel expected to assist our company in executing this contract have been or will be finger-printed by the Jefferson County Sheriff's Office.
- X Bidder certifies that it shall do the work as specified and at the price as quoted in conformance to all applicable City, State and Federal Regulations and shall indemnify the City of Madras against all claims arising out of any actions caused by bidder or bidder's subcontractors.
- X That in the performance of any contract awarded by the City of Madras, shall comply with the City of Madras' policy of non-discrimination, which prohibits discrimination on the basis of race, color, religion, sex, disability, family status, national origin, gender preference or gender identity.

Personnel Background Check (needed for all personnel assisting in executing this contract):

- 1) Name: Benjamin Kirton Driver's Lic. No. & State OR* DOB: *
- 2) Name: Clint Braden Driver's Lic. No. & State UT* DOB: *
- 3) Name: Alma Rodriguez Driver's Lic. No. & State WA* DOB: *

*to be provided within 10 days after award

RECEIVED
APR 02 2024
CITY OF MADRAS
*@8:12am
nelly*

PROPOSAL
For
CITY OF MADRAS JANITORIAL SERVICES RFP

Michele Quinn
PUBLIC WORKS MANAGER
CITY OF MADRAS
125 SW "E" Street
MADRAS, OR 97741

INCLUDED IN PACKET
Cover Letter
Past Performances
Key Personnel
Bid Schedule
Bidder Certification

JGs Professional Cleaning

CLEANING PROPOSAL FOR: City of Madras

City of Madras
125 SW E Street
Madras, OR 97741

Dear Jeff Hurd,

I hereby propose to manage all cleaning services for your facility. I also agree to abide by and strictly follow all specifications and guidelines listed in this proposal. I will professionally manage all cleaning needs and desires that may come about. I will gladly take the time off your hands to manage cleaning crews and employees, and even deal with emergency cleans, quality control, and I will guarantee consistent deep cleans throughout our partnership. My goal is to bring value where you see it!

Our company mission is to professionally maintain the cleanliness of our customers' facility, and fulfill all tasks listed above expectations so that we can reach our goals. We guarantee that the overall sanitation of your facility is our number one priority. We will strive to make your facility a healthier and cleaner environment for your visitors and employees.

Our family-oriented teamwork mentality and home-grown cleaning methods, along with generations of experience are critical factors of our long past of quality workmanship. Our willingness to continuously upgrade our efforts, equipment, and services at no costs to you is what sets us apart. Simply, we have done everything in our power to create a "wow" experience with every one of our clients and will continue to offer a cleaning service that you have never experienced.

As an owner I take pride in being involved in every aspect of our partnership, and I'm in the field continuously with my employees and will always be a phone call away for any questions or concerns you may have. I hope to not only form a partnership and gain your business, but to also earn your trust in knowing my company will always follow through.

Following our professional services, I am dedicated to offering optimal communication to guarantee the best results for your facility. I am on-call 24/7 to assist with any emergency cleanings or answer questions. You will never be put on hold.

Sincerely,

Robert McDonald
Owner



3492 NW LAMONITA RD, PRINEVILLE, OR 97754
T 541-447-2996 U JGSCLEANING.ONLINE

1

Home Office

JG's Professional Cleaning home office is located at:
3492 NW Lamonta Rd
Prineville, OR 97754

Our Company has serviced both residential and commercial locations in the Central Oregon Region for 40 years. We contribute our success to our residential and commercial accounts due to having a qualified supervisor on site at all times. In this manner we know that all work performance is completed according to contract. JG's Professional Cleaning is a third-generation family-owned business. Our services include: Janitorial Services, Floor Refinishing, Carpet Cleaning, and Window Cleaning

Past Performance References

1. Pacific Power Corp
Clydine Miller- Beaty 503-804-2170 or 503-813-6580
We perform janitorial service, floor refinishing, carpet cleaning and window cleaning in 5 office locations, in Bend, Prineville, and Madras 5 days a week.
2. DMV in Prineville
Teresa Asher 541-233-8395
We perform janitorial services, floor refinishing, carpet cleaning, window cleaning in the Prineville location 5 days a week
3. Oregon State Department of Fish and Wildlife
Vicki Whitten 541-447-5111
We perform janitorial service in the Prineville location 1 day a week

INSURANCE REQUIREMENTS

JGs Professional Cleaning is an established business that is bonded and insured and agrees to provide and maintain for the length of this contract, insurance from Workmen Compensation with statutory limits and personal inquiry and property damage with \$3,000,000.00 combined single limit liability insurance.

PRIMARY PERSONNEL BACKGROUND AND QUALIFICATIONS

JGs Professional Cleaning proposes to have 2 -3 employees including the supervisor on site to perform the janitorial duties listed in the proposal. JGs Professional cleaning has proof of citizenship for our employees and will comply with all additional background checks required if awarded the contract. All references will be supplied upon request for our Key Personnel.

Key Personnel

1. Robert McDonald – Owner of JGs Professional Cleaning and supervisor of the team. Since this is a family-owned business, Robert has worked in all aspects of the cleaning industry within JGs Professional Cleaning under the supervision of Kathi and James McDonald for over 20 years. Robert has also worked at St Charles Medical Center to gain additional knowledge in the environmental services in a large medical field including floor care and carpet cleaning.
 - a. Previous employment history – JGs Professional Cleaning, St Charles Medical Center
 - b. Robert involvement in this proposal project will be of 100%. He will be supervising and completing janitorial work

2. Vesna McDonald – Alternate supervisor of the team. Her experience is based on time and schedule management but has also been part of the cleaning aspect of the business for the last 7 years, volunteering her time in not only supervising the tasks and duties listed on contracted work to be performed correctly and appropriately in a timely manner. She also makes sure of our teams’ safety by providing the appropriate equipment needed to perform the jobs.
 - a. Previous employment history – St Charles Medical Center , JGs Professional Cleaning
 - b. Involvement in this proposal project will be in a rotation basis and as needed.

3. Lloyd Smalls – Commercial cleaning experience for 4 years, 3 of those years with us at JGs Professional Cleaning. Before that he worked as a wildfire firefighter in East Oregon. With his experience he has brought to the company a lot of experience with time, project management, and leadership skills. He also works well independently showing initiative to start a project and able to delegate tasks within the team when necessary.
 - a. Previous employment history – JGs Professional Cleaning, Suds in the Bucket
 - b. Involvement in this proposal project will be of 100%.

4. Lliana Richards – Residential and commercial cleaning experience for 5+ years. 3 of those years with us at JGs Professional Cleaning. Before joining JGs Professional Cleaning, she worked with the housekeeping department in a local hotel/motel in Prineville. She is detail oriented in whatever task she is provided, which has become one of her most admired and biggest strengths.
 - a. Previous employment history – JGs Professional Cleaning, Rustlers Inn- Prineville OR.
 - b. Involvement in this proposal project will be in a scheduled rotation basis.

IX. Bid Schedule: City of Madras Janitorial Services 2024

Item	Description	Qty	UM	Unit Cost	Total Cost
1	Weekly Janitorial Services – PD City Hall	52	Each	\$ 225.00	\$ 11,700.00
2	Monthly Janitorial Services – PD City Hall	12	Each	\$ 650.00	\$ 7,800.00
3	Weekly Janitorial Services – General Aviation Bldg	52	Each	\$ 150.00	\$ 7,800.00
4	Monthly Janitorial Services – General Aviation Bldg	12	Each	\$ 300.00	\$ 3,600.00
5	Weekly Janitorial Services – South Wastewater Plant	52	Each	\$ 95.00	\$ 4,940.00
6	Monthly Janitorial Services – South Wastewater Plant	12	Each	\$ 195.00	\$ 2,340.00
7	Weekly Janitorial Services – Operations Building	52	Each	\$ 95.00	\$ 4,940.00
8	Monthly Janitorial Services – Operations Building	12	Each	\$ 195.00	\$ 2,340.00

From time-to-time, the City may need additional janitorial services (i.e. emergency cleanup, more frequent cleaning any given month.) beyond the regular service schedule as outlined in this RFP.

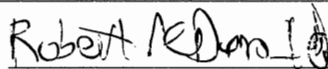
Additional janitorial services would be similar to those outlined in this RFP (refer to definition of “janitorial services” on page 1 of RFP.)

Please provide a fixed hourly rate that would be charged the City for additional janitorial services: \$ 75 /hr.

Bidder Company Name: JGs Professional Cleaning

Contact Name & Title: Robert McDonald , Owner

Address: 3492 NW Lamonta Rd, Prineville OR 97754

Signature:  Date: 4/1/2024

Email: rm.jgscleaning@gmail.com

X. Bidder Certification (initial each statement):

RM

We hereby certify to do the work as specified in this document at the above pricing.

RM

We hereby certify to provide the goods at the price as quoted in conformance to all the City, State and Federal Regulations that are applicable and will indemnify the City of Madras against all claims arising out of any actions caused by our company during the performance of this Price Agreement.

RM

We hereby certify that all personnel expected to assist our company in executing this contract have been or will be finger-printed by the Jefferson County Sheriff's Office.

RM

Bidder certifies that it shall do the work as specified and at the price as quoted in conformance to all applicable City, State and Federal Regulations and shall indemnify the City of Madras against all claims arising out of any actions caused by bidder or bidder's subcontractors.

RM

That in the performance of any contract awarded by the City of Madras, shall comply with the City of Madras' policy of non-discrimination, which prohibits discrimination on the basis of race, color, religion, sex, disability, family status, national origin, gender preference or gender identity.

Personnel Background Check (needed for all personnel assisting in executing this contract):

- 1) Name: Lloyd Alan Small Driver's Lic. No. & State 7932194 , OR DOB: 05/14/1981
- 2) Name: Robert Lee McDonald Driver's Lic. No. & State 7815086, OR DOB: 02/20/1984
- 3) Name: Vesna Isabel McDonald Driver's Lic. No. & State A752502, OR DOB: 04/07/1984

RFP CITY OF MADRAS JANITORIAL SERVICES

Contractor: Triple R Investments LLC, dba Triple R Janitorial
(Woman owned Small Business)

Address: 89503 Hill Road
Springfield, OR. 97478

Point of Contact: David Keeling, Managing Member
Phone Number: 541-913-0608
Email: David@triple-r-janitorial.com

Oregon Property Services Contractor # 54228

Why Triple R Janitorial?

We have experience with City/County contracts.
We also have done schools, clinics, and multiple office buildings.

The Pendleton Dept of Administrative Services is a good size comparison. It's a 40,000 sq foot building. We provide daytime custodial services and nighttime janitorial services.

The Eugene Air Traffic Control facility (FAA) is another good comparison as we provide janitorial service.

Triple R Janitorial specializes in smaller towns across the state. We have contracts in Pendleton, Baker City, Ashland, Chemult, Halfway and Hermiston just to name a few.

We provide constant communication for quality control and monitoring. You will receive occasional sites from a member of management team. A site manager will be established as well.

We run background checks on all our employees.

We are licensed in the state of Oregon and registered federally as we have multiple federal contracts.

David Keeling

3/20/2024

City of Madras RFQ for : Janitorial Services

Triple R Janitorial

Triple R Janitorial
541-913-0608



David@triple-r-janitorial.com

www.triple-r-janitorial.com

Core Competencies

Triple R Janitorial is a locally owned and operated full service commercial cleaning company. You'll receive cleaning consistency that pays attention to detail. Our mission is to satisfy our customers' requirements. Our team is trained to implement a process that guarantees satisfaction and results.

Experienced with office buildings, schools, warehouses, medical clinics, and motels.

We are licensed with the City of Madras and have 2 employees in the Madras area. Both have already passed the required background checks.

Experienced with CDC guidelines, Level II and Level III covid-19 cleaning/disinfecting.

Differentiators

- Licensed and insured
- Eco friendly choices
- Employees have passed federal and state background checks
- Meets CDC guidelines
- Onsite training
- Flexible scheduling, emergency callouts.



Company Data

- Cage Code 80HE5
- DUNS # 080995679
- NAICS 561720
- Woman owned small business



Past Performance

Federal Aviation Administration
United States Department of Agriculture
Bureau of Land Management
Oregon Department of Transportation

Lane County Health and Human Services
Lane County Housing Authority
Oregon Department of Transportation
State of Oregon Administrative Services





References:

Federal Aviation Administration: Feb 2018-current
Janitorial services and Enhanced Covid19 cleaning.
Eugene, OR. POC- Taylor Ross, 541-607-4620

United States Department of Agriculture (US Forest Service)
McKenzie Bridge, OR. March 2020-current, POC- Kenny Gabriel, 541-822-7221
Janitorial services

Detroit, OR. May 2019-current, POC- Roger Bell, 541-367-3248
Janitorial services

Shielding Int. Nov 2020-current
Janitorial services
Madras, OR. POC- Ashlynn Etter 541-678-2145

State of Oregon, Department of Administrative Services: Nov 2020-current
Custodial and janitorial services
Pendleton, OR. POC- Josh Grass, 541-210-1019



QUALITY CONTROL

Accountability and performance
Checklists
Inspections
Key controls
Security access

Staffing plans
Onsite supervisor
Site visits
Communication
Follow up

TECHNICAL ABILITY



Key Personnel: POC - David and Tracy Keeling
10 years' experience
Onsite crew- TBD

- Triple R Janitorial has 10+ years of experience
- Equipment and supplies tailored for each site
- Green cleaning available
- CDC guideline supplies and training
- Licensed with federal, state, and local municipalities

IX. Bid Schedule: City of Madras Janitorial Services 2024

Item	Description	Qty	UM	Unit Cost	Total Cost
1	Weekly Janitorial Services – PD/City Hall	52	Each	\$ 315.00	\$ 16,380.00
2	Monthly Janitorial Services – PD/City Hall	12	Each	\$ 185.00	\$ 2,220.00
3	Weekly Janitorial Services – General Aviation Bldg	52	Each	\$ 80.00	\$ 4160.00
4	Monthly Janitorial Services – General Aviation Bldg	12	Each	\$ 40.00	\$ 480.00
5	Weekly Janitorial Services – South Wastewater Plant	52	Each	\$ 80.00	\$ 4160.00
6	Monthly Janitorial Services – South Wastewater Plant	12	Each	\$ 40.00	\$ 480.00
7	Weekly Janitorial Services – Operations Building	52	Each	\$ 80.00	\$ 4160.00
8	Monthly Janitorial Services – Operations Building	12	Each	\$ 40.00	\$ 480.00

From time-to-time, the City may need additional janitorial services (i.e. emergency cleanup, more frequent cleaning any given month,) beyond the regular service schedule as outlined in this RFP.

Additional janitorial services would be similar to those outlined in this RFP (refer to definition of “janitorial services” on page 1 of RFP.)

Please provide a fixed hourly rate that would be charged the City for additional janitorial services: \$ 38.00 /hr. per person

Bidder Company Name: Triple R Janitorial

Contact Name & Title: David Keeling Managing Member

Address: 89503 Hill Road, Springfield, OR. 97478

Signature: David Keeling Date: 3/20/2024

Email: david@triple-r-janitorial.com

X. Bidder Certification (initial each statement):

DK We hereby certify to do the work as specified in this document at the above pricing.

DK We hereby certify to provide the goods at the price as quoted in conformance to all the City, State and Federal Regulations that are applicable and will indemnify the City of Madras against all claims arising out of any actions caused by our company during the performance of this Price Agreement.

DK We hereby certify that all personnel expected to assist our company in executing this contract have been or will be finger-printed by the Jefferson County Sheriff's Office.

DK Bidder certifies that it shall do the work as specified and at the price as quoted in conformance to all applicable City, State and Federal Regulations and shall indemnify the City of Madras against all claims arising out of any actions caused by bidder or bidder's subcontractors.

DK That in the performance of any contract awarded by the City of Madras, shall comply with the City of Madras' policy of non-discrimination, which prohibits discrimination on the basis of race, color, religion, sex, disability, family status, national origin, gender preference or gender identity.

Personnel Background Check (needed for all personnel assisting in executing this contract):

- 1) Name: David Keeling Driver's Lic. No. & State 2808318 - OR DOB: 8/8/1961
- 2) Name: Chrisy Sanders Driver's Lic. No. & State 9328045 - OR DOB: 3/4/1982
- 3) Name: Zac Vigil Driver's Lic. No. & State 9848203 DOB: 3/17/1987

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (this "Agreement") is made and entered into effective for all purposes as of May 1, 2024 (the "Effective Date") between City of Madras ("City"), an Oregon municipal corporation, whose address is 125 SW E Street, Madras, Oregon 97741, and Clean Rite Janitorial & Pressure Washing, whose address is P.O. Box 6836, Bend, Oregon 97708

RECITAL:

Contractor will perform the Services (as defined below) for and on behalf of City in accordance with, and subject to, the terms and conditions contained in this Agreement.

AGREEMENT:

NOW, THEREFORE, in consideration of the parties' mutual obligations contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. Contractor Services.

1.1 Services. Subject to the terms and conditions contained in this Agreement, Contractor will perform the following Janitorial Services are defined as regular services performed including general commercial cleaning/sanitizing; this does not include specialty services including professional carpet cleaning, stripping/deep cleaning tile & grout, or exterior or high-riser window washing (collectively, the "Services"): (a) those services identified in the attached Schedule 1.1; and (b) all other necessary or appropriate services customarily provided by Contractor in connection with its performance of the services identified in Schedule 1.1.

1.2 Schedule; Standards. Notwithstanding anything contained in this Agreement to the contrary, Contractor will perform the Services in accordance with this Agreement and the schedule provided in the attached Schedule 1.1. Contractor will (a) perform the Services under the general direction of the public works director (or his or her designee), (b) consult with and advise City on all matters concerning the Services reasonably requested by City, (c) devote such time and attention to the performance of the Services that is required to properly and timely perform the Services, and (d) perform the Services to the best of Contractor's ability. The Services will be completed expeditiously, in a timely manner

1.3 Independent Contractor; Taxes; Licenses. Contractor is an independent contractor of City. Contractor is not an employee of City. Contractor is free from direction and control over the means and manner of performing the Services, subject only to the right of City to specify the desired results. City will not withhold any taxes from any payments made to Contractor, and Contractor will be responsible for paying all taxes arising out of or resulting from Contractor's performance of the Services, including, without limitation, income, social security, workers' compensation, and employment insurance taxes. Contractor is solely responsible for obtaining all licenses, approvals, and certificates necessary or appropriate to perform the Services. This Agreement does not create an agency relationship between City and Contractor and does not establish a joint venture or partnership between City and Contractor. Contractor does not have the authority to bind City or represent to any person that Contractor is an agent of City.

1.4 Condition Precedent. Notwithstanding anything contained in this Agreement to the contrary, City's performance of its obligations under this Agreement is conditioned on Contractor's performance of its obligations under this Agreement, including, without limitation, those Contractor obligations described under Section 3.4. Contractor acknowledges and agrees that City may cause or direct other persons or contractors to provide Janitorial services for and on behalf of City that are the same or similar to the Services provided by Contractor under this Agreement.

2. Compensation.

2.1 Compensation. Subject to the terms and conditions contained in this Agreement, Contractor will perform the Services at the hourly rates and fixed fees identified in the fee schedule attached as Schedule 2.1. Within thirty (30) days after completing the Services, Contractor will submit an invoice to City concerning the Services (the "Invoice"). The Invoice will contain the following information: (a) a summary of the Services performed by Contractor (and by whom); (b) the number of hours (or fraction thereof) each person spent to perform the Services; and (c) all other information reasonably requested by City. City will pay the amount due under the Invoice within thirty (30) days after City has reviewed and approved the Invoice. No compensation will be paid by City for any portion of the Services not performed. City's payment will be accepted by Contractor as full compensation for performing the Services.

2.2 No Benefits; No Reimbursement. City will not provide any benefits to Contractor. Contractor is responsible for obtaining Contractor's own benefits, including, without limitation, insurance, medical reimbursement, and retirement plans. City will not reimburse Contractor for any expenses incurred by Contractor to perform the Services and/or in connection with this Agreement.

3. Representations; Warranties; Covenants.

In addition to any other Contractor representations, warranties, and/or covenants made in this Agreement, Contractor represents, warrants, and covenants to City as follows:

3.1 Authority; Binding Obligation; No Conflicts. Contractor is duly organized, validly existing, and in good standing under applicable Oregon law. Contractor has full power and authority to sign and deliver this Agreement and to perform all Contractor's obligations under this Agreement. This Agreement is the legal, valid, and binding obligation of Contractor, enforceable against Contractor in accordance with its terms. The signing and delivery of this Agreement by Contractor and the performance by Contractor of all Contractor's obligations under this Agreement will not (a) breach any agreement to which Contractor is a party, or give any person the right to accelerate any obligation of Contractor, (b) violate any law, judgment, and/or order to which Contractor is subject, and/or (c) require the consent, authorization, and/or approval of any person, including, without limitation, any governmental body.

3.2 Licenses; Quality of Services. Prior to Contractor's execution of this Agreement, Contractor obtained all licenses, approvals, and/or certificates necessary or appropriate to perform the Services. Contractor will perform the Services to the best of Contractor's ability, diligently and without delay, in good faith, in a professional manner, consistent with all applicable laws, free from any errors, omissions, and/or defects, and in accordance with this Agreement. Contractor will make all decisions called for promptly and without unreasonable delay. All materials, documents, and/or products prepared by Contractor will be

complete, unambiguous, and in compliance with all applicable federal, state, and local laws, regulations, and ordinances.

3.3 Insurance. During the term of this Agreement, Contractor will obtain and maintain, in addition to any other insurance required under this Agreement, the following minimum levels of insurance: (a) general liability insurance for all losses or claims arising out of or related to Contractor's performance of its obligations under this Agreement (including, without limitation, damages as a result of death or injury to any person or destruction or damage to any property) with limits of not less than \$1,000,000 per occurrence, \$2,000,000 in the aggregate; (b) workers' compensation insurance in form and amount sufficient to satisfy the requirements of applicable Oregon law, if applicable. Each insurance policy required under this Agreement will be in form and content satisfactory to City and will contain a severability of interest clause. Each liability insurance policy will list City and its officers, employees, and agents as additional insureds. Any insurance policy Contractor is required to obtain under this Agreement will not be cancelled without thirty (30) days' prior written notice to City. Contractor's insurance will be primary and any insurance carried by City will be excess and noncontributing. Within ten (10) days after Contractor's execution of this Agreement, and thereafter upon City's request, Contractor will furnish City with certificates of insurance (and endorsements) evidencing the insurance coverage (and provisions) Contractor is required to obtain under this Agreement. If Contractor fails to maintain the insurance required under this Agreement, City will have the option, but not the obligation, to obtain such coverage with costs reimbursed by Contractor upon City's demand.

3.4 Compliance With Laws. Contractor will comply and perform the Services in accordance with the Laws. Without otherwise limiting the generality of the immediately preceding sentence, Contractor will comply with each obligation applicable to Contractor and/or this Agreement under ORS chapters 279A, 279B, and 279C, including, without limitation, ORS 279B.220, 279B.225, 279B.230, and 279B.235, which statutes are incorporated herein by reference. For purposes of this Agreement, the term "Law(s)" means all applicable federal, state, and local laws, regulations, restrictions, orders, codes, rules, and/or ordinances related to or concerning, whether directly or indirectly, Contractor, this Agreement, and/or the Services, including, without limitation, all applicable City ordinances, resolutions, policies, regulations, orders, restrictions, and guidelines, including, without limitation, City Ordinance No. 886, all as now in force and/or which may hereafter be amended, modified, enacted, and/or promulgated.

3.5 Indemnification. Contractor releases and will defend, indemnify, and hold City and each present and future City employee, officer, agent, and representative harmless for, from, and against all claims, actions, proceedings, damages, liabilities, injuries, losses, and expenses of every kind, whether known or unknown, including, without limitation, attorney fees and costs, resulting from or arising out of the following: (a) damage, injury, and/or death to person or property caused directly or indirectly by Contractor (and/or Contractor's officers, directors, shareholders, members, managers, employees, agents, contractors, and/or authorized representatives); (b) Contractor's failure to pay any tax arising out of or resulting from the performance of the Services; and/or (c) Contractor's breach and/or failure to perform any Contractor representation, warranty, covenant, and/or obligation contained in this Agreement. Contractor's indemnification obligations provided in this Section 3.5 will survive the termination of this Agreement.

3.6 Records. Contractor will maintain complete and accurate records concerning all Services performed, the number of hours each person spent to perform the Services, and all documents produced

under this Agreement for a period of five years after the termination of this Agreement. Contractor's records will be maintained in accordance with sound business practices. Contractor's records concerning the Services, including, without limitation, Contractor's time and billing records, will be made available to City for inspection, copying, and/or audit immediately upon City's request.

3.7 Confidential Information. During the term of this Agreement, and at all times thereafter, Contractor will maintain all Confidential Information (as defined below) in the strictest confidence and will not directly or indirectly use, communicate, and/or disclose any Confidential Information to any person without the city administrator's prior written consent, except that Contractor may (a) use Confidential Information to perform the Services to the extent necessary, and (b) communicate or disclose Confidential Information in accordance with a judicial or other governmental order or as required by applicable law, but only if Contractor promptly notifies the city administrator of the order and complies with any applicable protective or similar order. Contractor will promptly notify the city administrator of any unauthorized use, communication, and/or disclosure of any Confidential Information and will exercise its best efforts to retrieve any such Confidential Information disclosed by Contractor and mitigate the disclosure. Upon the earlier of City's request or the termination of this Agreement, Contractor will immediately return to City all documents, instruments, and/or materials containing any Confidential Information accessed or received by Contractor, together with all copies and summaries of such Confidential Information. Notwithstanding anything contained in this Agreement to the contrary, this Agreement does not operate to transfer any ownership or other rights in or to the Confidential Information to Contractor or any other person. For purposes of this Agreement, the term "Confidential Information" means all documentation, information, and/or materials identified by City as confidential and/or any documentation, information, and/or materials relating to or concerning City's future plans, business affairs, employment, legal, and/or litigation matters that need to be protected from improper disclosure, in whatever form (e.g., hard and electronic copies, etc.), that is received or assessed by Contractor; provided, however, the term "Confidential Information" does not include City's public records which are non-exempt public records under applicable federal, state, and/or local laws and regulations.

4. Term; Termination.

4.1 Term of Agreement. The term of this Contract shall commence on May 1, 2024, and terminate on May 1, 2025. (Which in no event will be later than May 1, 2025, unless sooner terminated as provided in this Agreement. Contract may be extended up to an additional four (4) years with written consent of both parties. Notwithstanding anything contained in this Agreement to the contrary, this Agreement may be terminated (a) at any time by the mutual written agreement of City and Contractor, and/or (b) by City for convenience and without cause by providing ten (10) days' prior written notice of such termination to Contractor.

4.2 Immediate Termination. Notwithstanding anything contained in this Agreement to the contrary, City may terminate this Agreement immediately upon notice to Contractor upon the happening of any of the following events: (a) Contractor engages in any form of dishonesty or conduct involving moral turpitude related to Contractor's independent contractor relationship with City or that otherwise reflects adversely on the reputation or operations of City; (b) Contractor fails to comply with any applicable federal, state, and/or local law, regulation, and/or ordinance; (c) problems occur in connection with Contractor's performance of the Services; and/or (d) Contractor breaches and/or otherwise fails to perform any Contractor representation, warranty, covenant, and/or obligation contained in this Agreement. The determination as to whether any of the aforementioned events have occurred will be made by City in City's sole discretion.

4.3 Consequences of Termination. Upon termination of this Agreement, City will not be obligated to reimburse or pay Contractor for any continuing contractual commitments to others or for penalties or damages arising from the cancellation of such contractual commitments. Within a reasonable period of time after termination of this Agreement (but in no event greater than ten (10) days after termination), Contractor will deliver all materials and documentation, including raw or tabulated data and work in progress, to City. Termination of this Agreement by City will not constitute a waiver or termination of any rights, claims, and/or causes of action City may have against Contractor.

4.4 Remedies. If a party breaches and/or otherwise fails to perform any of its terms, covenants, conditions, and/or obligations under this Agreement, the non-defaulting party may, in addition to any other remedy provided to the non-defaulting party under this Agreement, pursue any remedies available to the non-defaulting party at law or in equity. All available remedies are cumulative and may be exercised singularly or concurrently.

5. Miscellaneous.

5.1 Severability; Assignment; Binding Effect; Amendment. Each provision contained in this Agreement will be treated as a separate and independent provision. The unenforceability of any one provision will in no way impair the enforceability of any other provision contained herein. Any reading of a provision causing unenforceability will yield to a construction permitting enforcement to the maximum extent permitted by applicable law. Contractor will not assign this Agreement (and/or all or any part of the Services) to any person without City's prior written consent. Subject to the immediately preceding sentence, this Agreement will be binding on the parties and their respective heirs, personal representatives, successors, and permitted assigns, and will inure to their benefit. This Agreement may be amended only by a written agreement signed by each party.

5.2 Attorney Fees; Dispute Resolution. If any arbitration or litigation is instituted to interpret, enforce, and/or rescind this Agreement, including, without limitation, any proceeding brought under the United States Bankruptcy Code, the prevailing party on a claim will be entitled to recover with respect to the claim, in addition to any other relief awarded, the prevailing party's reasonable attorney fees and other fees, costs, and expenses of every kind, including, without limitation, costs and disbursements specified in ORCP 68 A(2), incurred in connection with the arbitration, the litigation, any appeal or petition for review, the collection of any award, or the enforcement of any order, as determined by the arbitrator or court. If any claim, dispute, or controversy arising out of or related to this Agreement occurs (a "Dispute"), City and Contractor will exert their reasonable efforts to seek a fair and prompt negotiated resolution of the Dispute and will meet at least once to discuss and seek a resolution of the Dispute. If the Dispute is not resolved by negotiated resolution, either party may initiate a suit, action, arbitration, or other proceeding to interpret, enforce, and/or rescind this Agreement.

5.3 Governing Law; Venue; Attachments. This Agreement is governed by the laws of the State of Oregon, without giving effect to any conflict-of-law principle that would result in the laws of any other jurisdiction governing this Agreement. Any action or proceeding arising out of this Agreement will be litigated in courts located in Jefferson County, Oregon. Each party consents and submits to the jurisdiction of any local, state, or federal court located in Jefferson County, Oregon. Any exhibits, schedules, instruments, documents, and other attachments referenced in this Agreement are part of this Agreement. The parties will sign other documents and take other actions reasonably necessary to

further effect and evidence this Agreement. Time is of the essence with respect to Contractor's performance of its obligations under this Agreement.

5.4 Notices; Counterparts. All notices or other communications required or permitted by this Agreement must be in writing, must be delivered to the parties at the addresses first set forth above, or any other address that a party may designate by notice to the other party, and are considered delivered upon actual receipt if delivered personally, by fax or email transmission (with electronic confirmation of delivery), or by a nationally recognized overnight delivery service, or at the end of the third business day after the date of deposit if deposited in the United States mail, postage pre-paid, certified, return receipt requested. For purposes of this Agreement, the term "person" means any natural person, corporation, limited liability company, partnership, joint venture, firm, association, trust, unincorporated organization, government or governmental agency or political subdivision, or any other entity. All pronouns contained herein and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word "or" is not exclusive. The words "include," "includes," and "including" are not limiting. This Agreement may be signed in counterparts. A fax or email transmission of a signature page will be considered an original signature page. At the request of a party, the other party will confirm a fax or email transmitted signature page by delivering an original signature page to the requesting party.

5.5 Waiver; Entire Agreement. No provision of this Agreement may be modified, waived, or discharged unless such waiver, modification, or discharge is agreed to in writing by City and Contractor. No waiver of either party at any time of the breach of, or lack of compliance with, any conditions or provisions of this Agreement will be deemed a waiver of other provisions or conditions hereof. This Agreement contains the entire agreement and understanding between the parties with respect to the subject matter of this Agreement and contains all the terms and conditions of the parties' agreement and supersedes any other oral or written negotiations, discussions, representations, or agreements. Contractor has not relied on any promises, statements, representations, or warranties except as set forth expressly in this Agreement.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed and effective for all purposes as of the Effective Date.

CITY:
City of Madras,
an Oregon municipal corporation

CONTRACTOR:
Clean Rite Janitorial & Pressure Washing
an Oregon Limited Liability Company

By: Mike Lepin, Mayor

By:

Federal Tax Id. No.: 93-6002202

Federal Tax Id. No.: _____

Schedule 1.1
Services and Completion Schedule

I. Project Objectives:

1. Clean and maintain City of Madras facilities with the highest quality and standards of professional janitorial services.
2. The City expects to execute a contract for this work for one (1) years and the option to renew for an additional four (4) years.

II. Project Summary:

Contractor to furnish the following: All cleaning agents, equipment, machinery, transportation, and other implements necessary to execute this Contract. This includes, but is not limited to, scrubbing machines, buffers, vacuum cleaners, dust mops, brooms, rags, brushes, etc.

City to furnish the following: All paper products, trash bags & garbage disposal facilities, hand soap, and lotions. Air fresheners and replacements are stocked by another supplier.

III. Work Hours:

Work will be performed as outlined for each of the following facilities:

Police Station/City Hall:

Work will be performed Saturday and/or Sunday of each week (at the discretion of the Contractor), between the hours of 7 a.m. and 5 p.m. Contractors will be mindful of public meetings, police station shift schedules (likely times that locker rooms will be in use), and other sensitive police station activities such as interrogations of criminal suspects, interviews of witnesses, and handling of evidence, and refrain from disruptive cleaning acts. Contractor will verify building is secure before leaving and turn off all lights.

General Aviation Building:

Work will be performed on Sunday of each week after 2 p.m. Contractor will be responsible to secure the building before leaving including turning off all lights.

These working hours are the only hours for which the Contractor is authorized to be in these facilities unless prior arrangements and approval has been given in advance through the Operations Manager or their designee.

Public Works Operations Building

Work will be performed once a week scheduled working hours may be discussed with the Operations Manager if after hours contractor will be responsible to secure the building before leaving including turning off all lights.

South Wastewater Treatment Facility

Work will be performed once a week scheduled working hours may be discussed with the Utilities Manager if after hours contractor will be responsible to secure the building before leaving including turning off all lights.

IV: Standard Weekly Services (once per week):

General:

- Disinfect water fountain
- Empty and remove all trash in all offices and replace wastebasket liners
- Dust all counters, desks, and workstations.
- Vacuum all carpeted areas
- Dust all windowsills, ledges, baseboards, and other horizontal surfaces
- Sweep and mop all hard surface floors
- Spot clean doors and doorframes
- Spot clean all cabinets and walls
- Sanitize all countertops
- Clean all customer service windows at City Hall and Police Department
- Clean all office door glass including the recent cubicle recording table area in City Hall.
- Replace burnt out light bulbs
- Sweep exterior entrances
- Vacuum walk-off mats
- Clean door entry glass to City Hall and Police Department Breezeway
- Wall smudges will be cleaned
- Light switches and handles will be cleaned
- Spider webs will be knocked down when observed

Restrooms:

- The interior and exterior of toilet bowls and sinks shall be thoroughly washed with a commercial disinfectant including the rim leaving no discoloration, rust encrustations, or water rings.
- Paper towel, toilet paper, and soap dispensers will be checked to ensure they are at full capacity
- Any hard water stains will be removed
- Mirrors will be cleaned and polished
- Doors, doorframes, walls, and light switches will be spot cleaned
- Floors will be swept then mopped with a disinfectant cleaner
- Counters will be sprayed down with a disinfectant cleaner, then wiped clean
- Sinks and showers will be cleaned and disinfected

Break rooms/Kitchen:

- Sweep and mop floor
- Tables and counters will be cleaned
- All faces of cabinetry will be cleaned
- Faces of appliances will be cleaned
- Microwave will be cleaned inside and out
- Kitchen recycle bins will be emptied and discarded as needed
- All dishes will be placed in the dishwasher, ran, dried and put away each week

V: Standard Monthly Services:

General:

- Dust ceiling vents, bookcases, windows, walls, doors, baseboards, chairs, tables, and file cabinets.
- Clean all interior window glass.

Schedule 2.1
Fee Schedule

To be attached

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Jeff Hurd, Public Works Director

Through: Will Ibershof, City Administrator

Subject: **BUSINESS OREGON GRANT APPLICATION**
Water Master Plan Update

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

That Council authorizes the Mayor to sign the grant application to Business Oregon for the Water Master Plan Update.

OVERVIEW:

Updating the Water Master Plan is a critical task for ensuring the efficient management and sustainability of the city's water resources. The last Water Master plan was done in 2014 and the data is outdated and projects have been completed. Staff has tasked the City Engineer with the update and staff is seeking grant funding.

STAFF ANALYSIS:

Business Oregon has technical grant funds available that staff would like to apply for to help pay for the cost of updating the Water Master Plan. There is a maximum grant of \$20,000.00 dollars which will cover almost half of the cost. Staff recommends that Council authorize the Mayor to sign the grant application.

FISCAL INFORMATION:

Water Master Plan cost = \$45,000.00

Business Oregon grant = \$20,000.00

SUPPORTING DOCUMENTATION:

Business Oregon Grant application

STRATEGIC GOAL:



General Application

775 Summer St NE, Suite 200
Salem, OR 97301-1280

Applicant

City of Madras _____ 93-6002202 _____
Name Federal Tax ID Number

125 SW E Street, Madras, Oregon 97741 _____ Same _____
Street Address Mailing Address

Organization Type:

City County Special District under ORS _____ Port District under ORS _____ Tribe

Jeff Hurd _____ Public Works Director _____
Contact Name Title
(Person we should contact with project questions)

541-475-2344 _____ jhurd@ci.madras.or.us _____
Phone Number Fax Number Email Address

Representation (Information may be found at www.leg.state.or.us/findlegsltr)

30 _____ Lynn Findley _____
Senate District Number Senator's Name

59 _____ Vikki Breese Iverson _____
House District Number Representative's Name

Project Information

Madras Water Master Plan Update _____
Project Name: (e.g., Stayton Water System Improvements)

Opportunity/Problem

Briefly describe the opportunity or problem facing the applicant:

As required per Oregon Administrative Rules, Cities with 300 or more service connections or 1,000 people in population are required to have a Water Master Plan. The City has a Water Master Plan dated 2014 but needs an updated plan for the following reasons:

- 1). Several of the projects listed in the current plan have been completed and therefore an updated plan is needed to evaluate the changes to the system and identify additional projects needed for capacity improvements as well as rehabilitation in the upcoming 20 years.
- 2) In order to obtain funding from state and federal partners a current Master Plan or Facility Plan within 5 years is required.
- 3) The City receives it's potable water from Deschutes Valley Water District whom delivers water to City of Madras residents within City limits in addition to the City. The rate difference to consumers between the two agencies providing water within City limits is 100%. This is not ideal for citizens within the City and the City needs to evaluate alternatives to transfer ownership of the system to DVWD or acquire DVWD to provide consistency.

Response to Opportunity/Problem

Briefly describe the major alternatives considered to address this opportunity or problem:

The City is required to have a water master plan as it has a population of approximately 8,000 with approximately 1,000 service connections. The alternative to updating the plan is to utilize the existing plan until 2034 however the City will not be eligible for funding from various state and federal agencies to improve the system. In addition the City will not be able to determine a value of the current system as well as it's remaining useful life, or identify any deficiencies without an updated plane..

Detailed Project Description

Clearly describe the proposed project work to be accomplished:

To update the current water master plan the city will need to assess Madras City's existing water system and compile relevant data, including water usage, costs, rates, expenses, and improvements, which will include:

1. Assessment of Existing Infrastructure:
 - Conduct a thorough assessment of the city's water system, including all piping, services, hydrants, and other relevant facilities.
 - Public Works staff may be required to dig or uncover infrastructure as necessary to accurately assess the condition of underground assets.
2. Delineation of Service Area:
 - Define the current service area of the water system, including boundaries and demographics of served populations.
 - Identify potential areas for future expansion or development within the service area.
3. Review of Water Rights and Agreements:
 - Review existing water rights held by the city and any agreements with entities such as the Deschutes Valley Water District.
 - Ensure compliance with legal requirements and obligations related to water rights and agreements.
4. Water Quality Compliance Review:
 - Evaluate compliance with drinking water quality standards set by regulatory authorities such as the Oregon Health Authority.
 - Review historical data on water quality compliance and identify any areas of improvement or potential risks.
5. Analysis of Water Usage:
 - Compile data on historical and current water usage within the city's service area.
 - Analyze trends in water usage and anticipate future demands based on factors such as population growth, development, and climate change.
6. Financial Analysis:
 - Gather data on costs associated with operating and maintaining the water system, including expenses for equipment, labor, materials, and utilities.
 - Review current water rates and revenue generated from water services.
 - Evaluate the financial sustainability of the water system and identify any areas where adjustments may be necessary to ensure long-term viability.
7. Compile Data into Clear Formats:
 - Organize inventory data, water usage data, financial data, and other relevant information into spreadsheets, maps, summaries, and reports.
8. Compile and complete the update of the water master plan and prepare for adoption.

Project Work Plan

List project activity milestones with estimated start and completion dates. Identify estimated date of first cash draw:

Activity	Estimated Date	
	Start	Completion
Contract Award	Apr 1, 2024	Apr 1, 2024
60% Review	Jul 1, 2025	Aug 31, 2025
100% Review	Jun 1, 2026	Jul 1, 2026
Project Completion	Oct 1, 2026	Oct 1, 2026

Estimated First Draw Date: June 30, 2024

Project Budget

List individual project budget line items with requested budgeted amounts by IFA and non-IFA funding sources. Change budget column labels to identify the specific requested IFA funding sources. Non-IFA sources are those funds other than those requested from IFA.

Please be aware that the award loan amount will be subject to a less than 1% issuance fee if the loan is included in the Oregon Bond Bank. Please contact Business Oregon for additional information.

Budget Line Item (Adjust budget items to suit the project) <i>Below are general items most used</i>	IFA Funding		Non-IFA	Total
	Source 1	Source 2	Funds	
Engineering/Architecture	\$20,000	\$0	\$25,000	\$45,000
Construction				0
Construction Contingency				0
Land Acquisition				0
Legal				0
Construction Management				0
Other (Specify)				0
Other (Specify)				0
Other (Specify)				0
Other (Specify)				0
Totals	20,000	0	25,000	45,000

Details of Non-IFA Funds

Source of Non-IFA Funds	Amount	Status: C-Committed, A-Application S-Submitted, AI-Application Invited, PS-Potential Source	Dates Required Funds will be Committed and Available
City of Madras	\$25,000	C	
Totals	25,000		

If "Non-IFA funds" include USDA Rural Development funding that will require interim financing, please indicate the source of the interim financing.

General Certification

I certify to the best of my knowledge all information, contained in this document and any attached supplements, is valid and accurate. I further certify that, to the best of my knowledge:

1. The application has been approved by the governing body or is otherwise being submitted using the governing body's lawful process, and
2. Signature authority is verified.

Check one:

- Yes, I am the highest elected official. (e.g., Mayor, Chair or President)
- No, I am not the highest elected official so I have attached documentation that verifies my authority to sign on behalf of the applicant. (Document such as charter, resolution, ordinance or governing body meeting minutes must be attached.)

The department will only accept applications with proper signature authority documentation.

Signature	4/4/24
Mike Lepin	Date
Printed Name	Mayor
	Printed Title

FOR BUSINESS OREGON USE ONLY

Concept Number	Intake Approval Date
----------------	----------------------

- Project Type:**
- | | | |
|-----------------------------------|--|---------------------------------|
| <input type="checkbox"/> Planning | <input type="checkbox"/> Construction | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Design | <input type="checkbox"/> Design & Construction | |

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Jeff Hurd, Public Works Director

Through: Will Ibershof, City Administrator

Subject: **Water Sales Agreement**
Deschutes Valley Water District

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

That the City Council approve the 2024-2027 Water Sale Agreement with Deschutes Valley Water District.

OVERVIEW:

The City of Madras has entered into water sale agreements with DVWD dating back as far as 1987. The current sale agreement expires June 30, 2024. The following is a summary of changes proposed:

Effective Date	Monthly Delivery Charge	Usage Charge per Unit ¹
July 1, 2024 through June 30, 2025	\$12,611.00	\$0.381
July 1, 2025 through June 30, 2026	\$12,989.00	\$0.393
July 1, 2026 through June 30, 2027	\$13,379.00	\$0.404

STAFF ANALYSIS:

The City has need for the water system capacity delivered by DVWD into the Madras system and has been purchasing it's water through DVWD. DVWD has proposed a new 3 year agreement.

Based upon the need for system capacity from DVWD, staff is recommending approval of the 2024-2027 water sale agreement.

FISCAL INFORMATION:

Anticipated costs
2025 - \$257,680.03
2026 - \$265,410.43
2027 - \$273,372.74

SUPPORTING DOCUMENTATION:

Deschutes Valley Water Agreement

STRATEGIC GOAL:

WATER SALE AGREEMENT
between
DESCHUTES VALLEY WATER DISTRICT
and
CITY OF MADRAS

THIS AGREEMENT is made and entered into this _____ day of _____ 2024, by and between DESCHUTES VALLEY WATER DISTRICT, hereinafter referred to as “District” and the CITY OF MADRAS, hereinafter referred to as “City”.

RECITALS

WHEREAS, the District owns and operates a domestic water district under ORS Chapter 264 for the purpose of supplying domestic water;

AND WHEREAS, the City wishes to purchase domestic water from the District for the purpose of providing for the entire water needs for the City of Madras except in situations of emergency where the District is unable to provide for the entire needs of the City in which case the City will utilize it’s own wells during the period of the inability of the District to provide sufficient water for the needs of the residents of the City of Madras;

AND WHEREAS, the District and the City have previously operated under a Water Sale Agreement dated June 22, 2021, which expires June 30, 2024, and this Agreement shall replace the previous Agreement, and the previous Agreement, upon expiration, shall be null and void and have no effect;

AND WHEREAS, the District and the City are authorized pursuant to ORS 190.010 to enter into an intergovernmental contractual agreement;

AND WHEREAS, the District is authorized specifically pursuant to ORS 264.310 to contract and enter into an intergovernmental agreement to supply and sell surplus water on such terms and conditions and at such rates as the District’s Board shall consider advisable;

NOW THEREFORE, the parties hereby mutually agree as follows:

TERM OF AGREEMENT: This agreement shall commence on July 1, 2024 and extend through June 30, 2027. The District shall make available to the City subject to the provisions of this agreement domestic water at the District’s three points of interconnection with the City water system.

WATER RIGHTS: The City shall pay to the District according to the following rate schedule:

Effective Date	Monthly Delivery Charge	Usage Charge per Unit ¹
July 1, 2024 through June 30, 2025	\$12,611.00	\$0.381
July 1, 2025 through June 30, 2026	\$12,989.00	\$0.393
July 1, 2026 through June 30, 2027	\$13,379.00	\$0.404

1. One (1) Unit is equal to 100 cubic feet of water

METERING AND PAYMENTS: The District shall meter the amount of water delivered to the City by the District at the District’s points of delivery to the City. The parties acknowledge that there are three points of delivery existing. The points of delivery are the locations where the District and City’s water facilities are connected and metering by the District..

The District shall provide the City with monthly computations of metered use and the City shall make monthly payments within thirty (30) days of the City receiving the invoice. The City shall, in addition, pay the Delivery Charge each month during the term of this contract.

RENEWAL OF CONTRACT: Unless notice is given by either party to this contract in writing, no later than ninety (90) days of the expiration date of this contract, that the contract shall not be renewed, then the contract shall automatically be renewed for an additional one year period at the current rate schedule. The renewal shall be automatic and shall commence on July 1st of the succeeding period and shall expire on June 30th of the succeeding period. For each renewal period the parties reserve the right to notify the other party of their intent to terminate the contract ninety (90) days before the next contract expiration date. During any renewal contract period the District shall be able to negotiate a different monthly charge for the provision of domestic water services.

POINT OF DELIVERY AND MAINTENANCE: The parties agree that there are three points of delivery located within the City. The District is responsible for the maintenance of the valve house locations at the point of delivery. The point of delivery is where the District shall meter the water delivered to the City. The District will maintain all equipment and installation of valve house metering equipment at the point of delivery. The valve housing and equipment shall belong to the District. The District shall maintain all necessary repairs, maintenance and replacement of equipment at the point of delivery.

SUPPLY OF WATER: The District shall supply to the City all the water needs that the City shall require during the period of this agreement. The water shall be used by the City for domestic water purposes including the City’s irrigation of parks and green spaces. The District shall supply water to the City pursuant to this agreement so long as available to the District a surplus supply of water existing over and above all demands of the District’s domestic water users.

CONTINUITY OF SERVICE: The District may be required to curtail, interrupt or reduce deliveries of water in order to construct, install, maintain, repair, replace, remove, investigate or inspect any of the District’s equipment or any part of its system. In such circumstances, the District shall use its best efforts to keep all curtailments, interruptions or reductions to a minimum. The District shall notify the City in advance when the District is required to temporarily curtail water delivery service and shall notify the City as to the period of time in which said service may be temporarily discontinued for the needs of the District to make necessary repairs, improvements or testing.

In the event that the City shall need to make repairs, construction, maintenance or inspect any of the City's domestic water delivery system, the City shall notify the District of the need for the District to shut down a supply of water to the City on a temporary basis to allow the City to construct or maintain the City's water delivery system to its citizens. The District agrees to cease service for a period of time to allow the City to make any necessary repairs, inspection, replacement or construction. Notices shall be given by the parties to the appropriate representative of the City and District as designated from time to time by the City or District.

LIABILITY: Neither party, its directors, officers and employees, shall be liable to the other party for any loss or damage to the water system of the other caused by or arising out of an interruption of water service, whether or not such interruption of water service resulted from gross negligence, negligence, wrongful act or omission of the other party. An interruption of water service caused by the design, construction, operation, maintenance or use of one parties' water system shall not be the liability of the other party. Each party releases the other party, its directors, officers and employees from any such liability.

WARRANTIES: The District warrants to the City that the District shall supply domestic water to the City of the same quality as the domestic water being supplied to the District's domestic water users.

The District neither warrants nor guarantees the quality or quantity of the domestic water delivered to the City at or beyond the point of delivery, which is the point at which the District delivers water to the City and meters the water from the District's point of delivery at the valve houses at the point of delivery. The City shall assume all responsibility for water quality from the point of delivery by the District to the City and the City shall assume responsibility for water quality to the City's own domestic water service users. The City warrants that the water delivered by the District to the City shall be used for domestic water purposes only.

NON-DEDICATION: Nothing in this Agreement shall be construed to create any duty to, any standard of care with reference to, or any liability to any person not a party to this Agreement. No undertaking by one party to the other under any provisions of this Agreement shall constitute the dedication of that party's system of domestic water supply or any portion thereof to the other party or to the public.

COMPLETENESS OF AGREEMENT: The provisions embodied in this Agreement contain all covenants, agreements, obligations and stipulations agreed upon between the parties and on execution hereof, any and all previous and existing agreements and/or contracts entered into between the parties are hereby declared by mutual consent to be null and void.

ASSIGNMENT: No assignment of this Agreement shall be valid.

ENTIRE AGREEMENT: This Agreement contains the entire agreement between the parties and no modification of this Agreement shall be binding upon the parties unless evidence by an agreement in writing signed by the District and the City by and through their authorized representatives after the date hereof.

BREACH: A breach of contract by either party shall constitute grounds for cancellation of this Agreement by the other party. However, the party who commits the breach shall have thirty (30) days after mailing a written notice of such breach from the other party in which to correct or abate the breach and avoid cancellation. If the party committing the breach fails, refuses or neglects to correct or abate the breach within such thirty day period, then the other party, at its option, shall immediately terminate this Agreement by giving written notice of termination to the party in default.


Any written notice provided for herein shall be deemed properly mailed and delivered when the same is deposited in the United States Mail, postage prepaid and properly addressed to the party to whom such notice is directed. Proper addresses of the two parties shall be as follows: Deschutes Valley Water District, 881 SW Culver Highway, Madras, Oregon 97741 and City of Madras, 125 SW "E" Street, Madras, Oregon 97741.

RATIFICATION: The signatures by the parties' agents as hereinafter contained do hereby certify that this contract has been ratified on behalf of the City of Madras by the City Council of the City of Madras and on behalf of Deschutes Valley Water District by the Board of Directors of Deschutes Valley Water District and the undersigned have authority to enter into this contract as referenced by the signing of the parties' agents.

DESCHUTES VALLEY WATER DISTRICT ("DISTRICT")

By:  _____
Joel Gehrett, General Manager

ATTEST:

By:  _____
Kathy Marston, Chairman, Board of Commissioners
of Deschutes Valley Water District

CITY OF MADRAS ("CITY")

By: _____
Mike Lepin, Mayor of the City of Madras

ATTEST:

By: _____
Keli Pollock, City Recorder of the City of Madras

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Jeff Hurd, Public Works Director

Through: Will Ibershof, City Administrator

Subject: [RESOLUTION NO. 05-2024](#)
A RESOLUTION AUTHORIZING THE CITY OF MADRAS TO APPLY FOR A COMMUNITY RENEWABLE ENERGY GRANT ANNOUNCEMENT NO 23-079 FROM THE OREGON DEPARTMENT OF ENERGY IN THE AMOUNT OF \$1,000,000 FOR THE SOUTH WASTEWATER PLANT SOLAR PROJECT IN THE AMOUNT OF \$2,300,000

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

Council approves Resolution No. 05-2024

OVERVIEW:

Resolution No. 05-2024 authorizes the City to apply for a solar project through the Oregon Department of Energy. ODOE is accepting applications up until May 10th of 2024. This grant will design and construct a floating solar system at the South Wastewater Treatment Plant for the amount of \$2,300,000. ODOE offers up to \$1,000,000 in grant dollars and the federal government offers \$920,000 as direct pay to the City for the project. The total City contribution is \$380,000. The annual energy bill at the south plant is approximately \$210,000.

STAFF ANALYSIS:

The public works department has been researching solar opportunities to help reduce its energy consumption at all locations throughout the City. The public works manager has been meeting with several solar companies and one company directed us towards the ODOE grants and Direct Pay options as a means to have solar installed. They have created a plan for the City in which the two largest energy users (South Plant and City Hall/PD) can achieve net-zero using a combination of floating solar technology and suntrackers. The first project to apply for is the ODOE Community Renewable Energy Grant for the SWWTP project at a cost of \$2,300,000. If awarded, the project will begin in the fall of 2024 with it being completed in early 2025. This must be done in order to receive the direct pay amount of \$920,000.

At the same time, the public works department is proposing to apply for a second grant through ODOE for a resiliency project to include City Hall and PD. In order to qualify for the resiliency piece, we will need to include battery storage, hence the discrepancy in Infinity Solar's proposal. By doing this, we will be combining the projects and hopefully obtaining \$3.52M in grant funding to design and construct a \$3.9M solar project to have the South Plant and City Hall

be net-zero pacific power consumption and save the City approximately \$264,000 a year after payment of our match of \$380,000 to the project.

The City Council agenda lists two resolutions as they will be separate motions but the information is the same. You will see the same information for Resolution No. 06-2024.

FISCAL INFORMATION:

Project #1 - SWWTP Floating Solar

Design and Construction - \$2,300,000

Revenues
ODOE - \$1,000,000
Direct Pay - \$920,000
City - \$380,000

Project #2 - City Hall PD

Design and Construction - \$1,600,000

Revenues
ODOE - \$1,000,000
Direct Pay - \$600,000

SUPPORTING DOCUMENTATION:

- Resolution No. 05-2024
- Presentation from Infinity Solar

STRATEGIC GOAL:

RESOLUTION NO. 05-2024

A RESOLUTION AUTHORIZING THE CITY OF MADRAS TO APPLY FOR A COMMUNITY RENEWABLE ENERGY GRANT ANNOUNCEMENT NO 23-079 FROM THE OREGON DEPARTMENT OF ENERGY IN THE AMOUNT OF \$1,000,000 FOR THE SOUTH WASTEWATER PLANT SOLAR PROJECT IN THE AMOUNT OF \$2,300,000

WHEREAS, the Oregon Department of Energy (ODOE) is accepting applications for a Community Renewable Energy Grant #23-079; and

WHEREAS, the City of Madras desires to participate in this grant program to the greatest extent possible as a means of adding solar technology at the South Wastewater Treatment Plant (SWWTP); and

WHEREAS, the SWWTP uses on an average of 1,788,694 kWh per year at a cost of approximately \$210,000; and

WHEREAS, the estimated project cost is \$2,300,000.00; and

WHEREAS, the City is proposing that this project be financed in conjunction with an ODOE Grant in the amount of \$1,000,000, Direct Pay Incentives from the federal government in the amount of \$920,000, and City in the amount of \$380,000; and

WHEREAS, the City will provide adequate funding for on-going operations and maintenance of the solar system through its Wastewater Operations fund should the grant funds be awarded.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Common Council of the City of Madras as follows:

SECTION 1: The City of Madras is hereby authorized to apply for an Community Renewable Energy Grant Announcement No 23-079 from the Oregon Department of Energy in the amount of \$1,000,000 to design and construct a floating solar system at the South Wastewater Treatment Plant. This project will be referred to as the “SWWTP Solar Project”. The total project cost is estimated at \$2,300,000, with \$1,000,000 grant funding, Direct Pay incentives of \$920,000, and \$380,000 cash from the City.

SECTION 2: Mayor Mike Lepin is hereby empowered to sign the resolution on the City’s behalf.

SECTION 3: This resolution shall become effective immediately upon its passage by the Council and signing by the Mayor.

ADOPTED by the Common Council of the City of Madras and signed by the Mayor this 23th day of April, 2024

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Vacancies: _____

Mike Lepin, Mayor

ATTEST:

Keli Paluck, City Recorder

Funding Plan + Timeline

Solar Power & Battery Energy Storage for

City of Madras

Madras, OR, USA



Direct Pay

Who is currently eligible for direct pay?
What are the benefits?



State, Local, and Territorial
Governments



Tribal and Native Entities



Rural Energy Cooperatives



Other Tax-Exempt Entities

Site #1: City Hall/Police Station

Limitations:

- E/W Facing, Shallow/Flat, Limited Space

Annual Energy Usage: 385,000 kWh

154 kW Project

\$740,000

Equipment:

10 Sun Trackers

15.4kW/Sun Trackers

Production

38,900 kWh/Sun Trackers

ROI: 10-11 years

Savings:

\$2.2M-\$5.4M



Site #2: Operations (Meter Aggregation)

Annual Energy Usage: 242,708 kWh

92.4 kW Project
\$420,000

Equipment:
6 Sun Trackers
15.4kW/Sun Tracker

Production
38,900 kWh/Sun Tracker

ROI: 9-10 years

Savings: \$1.3M-\$3.3M



Site #3: Airport

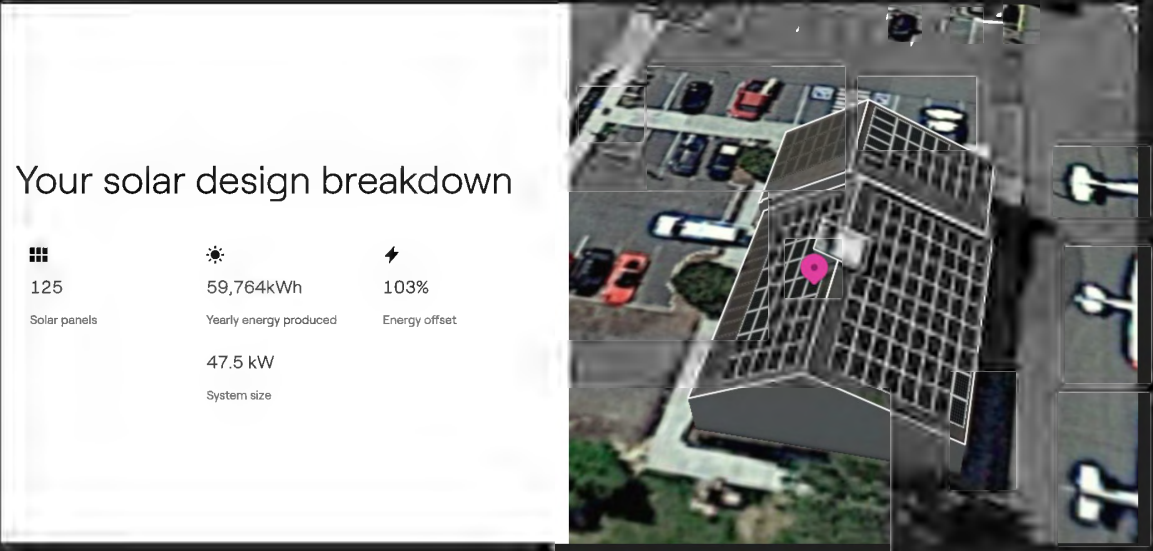
Annual Energy Usage: 58,000 kWh

47.50 kW
\$125,000

Equipment:
Rooftop Solar

ROI: 8-9 years

Savings: \$486k-\$1.2M



Site #4: Golf Course

Club House:
Annual Energy Usage: 43,000 kWh

15.4 kW Project
\$72,000

Equipment:
1 Sun Tracker
15.4kW/Sun Tracker

Production: 38,900 kWh

ROI: 6-7 Years

Savings: \$333k-\$825k

Birch Ln Pump:
Annual Energy Usage: 61,392 kWh

60 kW Project
\$225,000

Equipment:
Floating Solar

Production: 75,000 kWh

ROI: 16 Years

Savings: \$262k-\$649k

Our Recommendation: 2024 Phase 1 WWTP & 2025 Phase 2 City

Phase 1: Wastewater Treatment Plant- 800 SE Grizzly Rd

Annual Energy Usage: 1,788,694 kWh

Production Estimate: 1,830,418 kWh

~1.16MW (1,163,500) Photovoltaic System

Savings: \$8.2M-\$20.3M

Total project cost

\$380,000

Contractor cost to install & commission

\$2,300,000

ODOE Community Renewable Energy Grant Program

(Deadline: May 10th)

\$1,000,000

Direct Pay (40% including domestic content bonus)

\$920,000



System Design



ODOE: Community Renewable Energy Grant Program

Applications are now being accepted for round 3 of grant funding.

[APPLY ONLINE](#)

Grant Amounts

Project	Maximum Award	Maximum Percent of Eligible Project Costs
Planning a community renewable energy project	\$100,000	100%
Planning a community energy resilience project	\$100,000	100%
Constructing a community renewable energy project	\$1,000,000	50%
Constructing a community energy resilience project	\$1,000,000	100%

A minimum of \$1 Million is reserved for planning projects that qualify as a community energy resilience project and a minimum of \$1 Million is reserved for planning projects that do not qualify as a community energy resilience project.

Program Budget

Funding	Reserved	Remaining
\$64,726,395	\$23,762,749	\$41,063,646

Updated March 2024

Event	Date
Opportunity Announcements Published	March 12, 2024
Application Portal Opens (Start Accepting Applications)	March 25, 2024
Applicant Webinar/Q&A	April 4, 2024 2 p.m.
	Join online via WebEx (recommended) Webinar password: crep
	Or join by phone: 1-408-418-9388 Access Code 233 947 59106
Application Portal Closes (Applications Due)	May 10, 2024
Eligibility and Completeness Review (approximate)	June 14, 2024
Competitive Review (approximate)	July 26, 2024
Award Notification (approximate)	September 02, 2024
Next Round of Opportunity Announcements Open (approximate)	TBD

1

2

Competitive Review: Project Strength (45%)

Community Renewable Energy Project Development - Competitive Review Criteria	Points
Project Strength	
<p>TEAM & PROJECT DESCRIPTION: Quality of project team based on clearly defined roles that show a sufficient number of team members (including partners) with the required experience in relation to the renewable energy project's need and complexity; and a complete project description summary that adequately describes the project to be developed.</p>	10
<p>PLAN & SCHEDULE: Strength of the renewable energy project plan, the applicant's ability to guide it to completion, and the quality of the project schedule details that demonstrate the applicant can meet grant timeline requirements: 12 months to start installation and 36 months to fully operational.</p>	15
<p>BUDGET & FINANCES: The demonstration of the applicant's ability to fund or finance the renewable energy project to completion in order to qualify for grant disbursement (grant is reimbursable).</p>	10
<p>RESILIENCE: The renewable energy project's ability to maintain the availability of energy needed to support and increase the community energy resilience of structures or facilities that are essential to the public welfare, level of importance of the critical public services, how many people will it serve.</p>	10

Competitive Review: Equity Priorities (27.5%)

<p>PROJECT LOCATION & EJ COMMUNITY IMPACT: The renewable energy project is located in an Environmental Justice community and the degree to which the project will primarily serve and provide direct benefits to Environmental Justice community members.</p>	5
<p>EJ COMMUNITY OUTREACH PLAN: The quality of the community outreach plan to include EJ community members and regional stakeholders in the siting, planning, designing, or evaluating of the proposed project. This could include, but is not limited to, descriptions of surveys of the local community, attendance or participation at public meetings, community ideas and recommendations incorporated in the project plan.</p>	5
<p>EJ COMMUNITY ENGAGEMENT & LEADERSHIP: The level of community engagement in <u>developing the grant application for a renewable energy project</u>, including the degree to which EJ community members and community groups are involved in the project leadership, including project partners.</p>	5
<p>EQUITY FRAMEWORK: The degree to which an equity framework(s) is used to guide development, implementation and/or evaluation <u>of the renewable energy project</u>.</p>	5
<p>PROCUREMENT POLICIES: The degree to which disadvantaged business enterprises, emerging small businesses, or businesses that are owned by minorities, women, or disabled veterans <u>are incorporated in the renewable energy project</u>.</p>	5
<p>HIRING POLICIES: The degree to which inclusive hiring and promotion policies <u>are incorporated in the renewable energy project</u>.</p>	2.5

Competitive Review: Project Diversity (10%)

JOB CREATION: Level of estimated local jobs created by the construction, installation, and operations of the renewable energy project's lifetime, in relation to the estimated size/cost of the renewable energy project.

5

Project Diversity

DIVERSITY: Geographic diversity including locations of prior grantees and the diversity of technology, resource types and renewable energy project/system size.

10

Competitive Review: Program Priorities (17.5%)

Program Priorities	
PRIOR ENERGY EFFICIENCY INVESTMENTS: The level of significant prior investments in energy efficiency measures and/or the number of aggregate improvements to demand response capabilities <u>at the project location.</u>	2.5
NATURAL HAZARD MITIGATION PLAN: The extent to which the <u>renewable energy project assists the applicant in achieving goals</u> included in a related natural hazard mitigation plan approved by the Federal Emergency Management Agency.	5
BUSINESS AND FAMILY DIRECT ENERGY COST SAVINGS: The level of <u>the renewable energy project's anticipated direct energy cost savings</u> to families and small businesses (amount of savings predicted relative to the grant request amount, number of families and businesses that see direct savings, diversity and types of families and businesses that see the direct benefits).	2.5
ECONOMIC DEVELOPMENT: Not including job creation, the types and level of economic development the <u>renewable energy project will provide.</u> (Consider increases to average incomes, ensure sustainable economic growth, innovation, workforce development, business retention and expansion, and promotion of an environment that supports entrepreneurship and small business development).	2.5

Importance FSPV Phase 1

- Media Attention: Largest FSPV in the state
- Best odds of being awarded CREP (project diversity + community impact)
- Fastest ROI
- Reduce Algae
- Reduce Water Evaporation by 50% on where solar is covering

Grant Sources:

- **ODOE Community Renewable Energy Grant Program** **(Deadline: May 10th)**

\$1,000,000

[State of Oregon: INCENTIVES - Community Renewable Energy Grant Program](#)

[Opportunity Announcement for the Community Renewable Energy Grant Program](#)

- **Direct Pay (40% including domestic content bonus)**

[Direct Pay | Clean Energy | The White House](#)

Phase 2

Phase 2: City Hall/Police Station, Operations, Airport, and Golf Course

360 kW Rooftop, FSPV, + Sun Tracker Solar System

Total project cost (Part 1 & Part 2):

(\$1,920,000 from Phase 1 (CREP + Direct Pay))

Contractor cost to install & commission

\$3,200,000

- Part 1 Solar: (\$1,920,000)
- Part 2 Solar/Energy Storage/Power Upgrades: using Phase 2 Direct Pay:
(\$1,280,000)

ODOE Community Renewable Energy Resilience Grant Program (Round 4 TBD)

\$1,000,000

Pacific Power Energy Storage Grant: Insider Info from ODOE Incentive Director

\$?

Direct Pay (40% including domestic content bonus)

\$1,280,000

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Jeff Hurd, Public Works Director

Through: Will Ibershof, City Administrator

Subject: [RESOLUTION NO. 06-2024](#)
A RESOLUTION AUTHORIZING THE CITY OF MADRAS TO APPLY FOR A COMMUNITY RENEWABLE ENERGY RESILIENCE GRANT ANNOUNCEMENT NO 23-078 FROM THE OREGON DEPARTMENT OF ENERGY IN THE AMOUNT OF \$1,000,000 FOR THE CITY HALL/POLICE STATION SOLAR PROJECT IN THE AMOUNT OF \$1,600,000

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

Council approves Resolution No. 06-2024

OVERVIEW:

Resolution No. 06-2024 authorizes the City to apply for a solar project through the Oregon Department of Energy. ODOE is accepting applications up until May 10th of 2024. This grant will design and construct a sun tracker system at City Hall and the Police Department for \$1,600,000. ODOE offers up to \$1,000,000 in grant dollars and the federal government offers \$600,000 as direct pay to the City for the project. The City will not have a financial contribution to this project. The annual energy bill at City Hall/PD is approximately \$54,000.

STAFF ANALYSIS:

The public works department has been researching solar opportunities to help reduce its energy consumption at all locations throughout the City. The public works manager has been meeting with several solar companies and one company directed us towards the ODOE grants and Direct Pay options to have solar installed. They have created a plan for the City in which the two largest energy users (South Plant and City Hall/PD) can achieve net-zero using a combination of floating solar technology and sun trackers. The first project to apply for is the ODOE Community Renewable Energy Grant for the SWWTP project at a cost of \$2,300,000. If awarded, the project will begin in the fall of 2024 with it being completed in early 2025. This must be done to receive the direct pay amount of \$920,000.

At the same time, the public works department is proposing to apply for a second grant through ODOE for a resiliency project to include City Hall and PD. To qualify for the resiliency piece, we will need to include battery storage, hence the discrepancy in Infinity Solar's proposal. By doing this, we will be combining the projects and hopefully obtaining \$3.52M in grant funding to design and construct a \$3.9M solar project to have the South Plant and City Hall be net-zero pacific

power consumption and save the City approximately \$264,000 a year after payment of our match of \$380,000 to the project.

The City Council agenda lists two resolutions as they will be separate motions but the information is the same. You will see the same information for Resolution No. 05-2024.

FISCAL INFORMATION:

Project #1 - SWWTP Floating Solar

Design and Construction - \$2,300,000

Revenues

ODOE - \$1,000,000

Direct Pay - \$920,000

City - \$380,000

Project #2 - City Hall PD

Design and Construction - \$1,600,000

Revenues

ODOE - \$1,000,000

Direct Pay - \$600,000

SUPPORTING DOCUMENTATION:

- Resolution No. 06-2024
- Presentation from Infinity Solar

STRATEGIC GOAL:

RESOLUTION NO. 06-2024

A RESOLUTION AUTHORIZING THE CITY OF MADRAS TO APPLY FOR A COMMUNITY RENEWABLE ENERGY RESILIENCE GRANT ANNOUNCEMENT NO 23-078 FROM THE OREGON DEPARTMENT OF ENERGY IN THE AMOUNT OF \$1,000,000 FOR THE CITY HALL/POLICE STATION SOLAR PROJECT IN THE AMOUNT OF \$1,600,000

WHEREAS, the Oregon Department of Energy (ODOE) is accepting applications for a Community Renewable Energy Resilience Grant #23-078; and

WHEREAS, the City of Madras desires to participate in this grant program to the greatest extent possible as a means of adding solar technology at City Hall and the Police Department (CHPD); and

WHEREAS, CHPD uses on an average of 385,000 kWh per year at a cost of approximately \$54,000; and

WHEREAS, the estimated project cost is \$1,600,000.00; and

WHEREAS, the City is proposing that this project be financed in conjunction with an ODOE Grant in the amount of \$1,000,000 and Direct Pay Incentives from the federal government in the amount of \$600,000; and

WHEREAS, the City will provide adequate funding for on-going operations and maintenance of the solar system through the general fund should the grant funds be awarded.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Common Council of the City of Madras as follows:

SECTION 1: The City of Madras is hereby authorized to apply for an Community Renewable Energy Resilience Grant Announcement No 23-078 from the Oregon Department of Energy in the amount of \$1,000,000 to design and construct a sun tracker solar system at City Hall and the Police Department. This project will be referred to as the “CHPD Solar Project”. The total project cost is estimated at \$1,600,000, with \$1,000,000 grant funding and Direct Pay incentives of \$600,000.

SECTION 2: Mayor Mike Lepin is hereby empowered to sign the resolution on the City’s behalf.

SECTION 3: This resolution shall become effective immediately upon its passage by the Council and signing by the Mayor.

ADOPTED by the Common Council of the City of Madras and signed by the Mayor
this 23th day of April, 2024

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Vacancies: _____

Mike Lepin, Mayor

ATTEST:

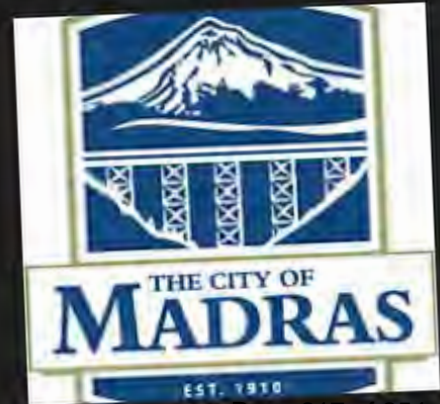
Keli Paluck, City Recorder

Funding Plan + Timeline

Solar Power & Battery Energy Storage for

City of Madras

Madras, OR, USA



Direct Pay

Who is currently eligible for direct pay?
What are the benefits?



State, Local, and Territorial
Governments



Tribal and Native Entities



Rural Energy Cooperatives



Other Tax-Exempt Entities

Site #1: City Hall/Police Station

Limitations:

- E/W Facing, Shallow/Flat, Limited Space

Annual Energy Usage: 385,000 kWh

154 kW Project

\$740,000

Equipment:

10 Sun Trackers

15.4kW/Sun Trackers

Production

38,900 kWh/Sun Trackers

ROI: 10-11 years

Savings:

\$2.2M-\$5.4M



Site #2: Operations (Meter Aggregation)

Annual Energy Usage: 242,708 kWh

92.4 kW Project
\$420,000

Equipment:
6 Sun Trackers
15.4kW/Sun Tracker

Production
38,900 kWh/Sun Tracker

ROI: 9-10 years

Savings: \$1.3M-\$3.3M



Site #3: Airport

Annual Energy Usage: 58,000 kWh

47.50 kW
\$125,000

Equipment:
Rooftop Solar

ROI: 8-9 years

Savings: \$486k-\$1.2M

Your solar design breakdown



125

Solar panels



59,764kWh

Yearly energy produced

47.5 kW

System size



103%

Energy offset



Site #4: Golf Course

Club House:
Annual Energy Usage: 43,000 kWh

15.4 kW Project
\$72,000

Equipment:
1 Sun Tracker
15.4kW/Sun Tracker

Production: 38,900 kWh

ROI: 6-7 Years

Savings: \$333k-\$825k

Birch Ln Pump:
Annual Energy Usage: 61,392 kWh

60 kW Project
\$225,000

Equipment:
Floating Solar

Production: 75,000 kWh

ROI: 16 Years

Savings: \$262k-\$649k

Our Recommendation: 2024 Phase 1 WWTP & 2025 Phase 2 City

Phase 1: Wastewater Treatment Plant- 800 SE Grizzly Rd

Annual Energy Usage: 1,788,694 kWh

Production Estimate: 1,830,418 kWh

~1.16MW (1,163,500) Photovoltaic System

Savings: \$8.2M-\$20.3M

Total project cost

\$380,000

Contractor cost to install & commission

\$2,300,000

ODOE Community Renewable Energy Grant Program

(Deadline: May 10th)

\$1,000,000

Direct Pay (40% including domestic content bonus)

\$920,000



System Design



ODOE: Community Renewable Energy Grant Program

Applications are now being accepted for round 3 of grant funding.

[APPLY ONLINE](#)

Grant Amounts

Project	Maximum Award	Maximum Percent of Eligible Project Costs
Planning a community renewable energy project	\$100,000	100%
Planning a community energy resilience project	\$100,000	100%
Constructing a community renewable energy project	\$1,000,000	50%
Constructing a community energy resilience project	\$1,000,000	100%

A minimum of \$1 Million is reserved for planning projects that qualify as a community energy resilience project and a minimum of \$1 Million is reserved for planning projects that do not qualify as a community energy resilience project.

Program Budget

Funding	Reserved	Remaining
\$64,726,395	\$23,762,749	\$41,063,646

Updated March 2024

Event	Date
Opportunity Announcements Published	March 12, 2024
Application Portal Opens (Start Accepting Applications)	March 25, 2024
Applicant Webinar/Q&A	April 4, 2024 2 p.m.
	Join online via WebEx (recommended) Webinar password: crep
	Or join by phone: 1-408-418-9388 Access Code 233 947 59106
Application Portal Closes (Applications Due)	May 10, 2024
Eligibility and Completeness Review (approximate)	June 14, 2024
Competitive Review (approximate)	July 26, 2024
Award Notification (approximate)	September 02, 2024
Next Round of Opportunity Announcements Open (approximate)	TBD

1

2

Competitive Review: Project Strength (45%)

Community Renewable Energy Project Development - Competitive Review Criteria	Points
Project Strength	
<p>TEAM & PROJECT DESCRIPTION: Quality of project team based on clearly defined roles that show a sufficient number of team members (including partners) with the required experience in relation to the renewable energy project's need and complexity; and a complete project description summary that adequately describes the project to be developed.</p>	10
<p>PLAN & SCHEDULE: Strength of the renewable energy project plan, the applicant's ability to guide it to completion, and the quality of the project schedule details that demonstrate the applicant can meet grant timeline requirements: 12 months to start installation and 36 months to fully operational.</p>	15
<p>BUDGET & FINANCES: The demonstration of the applicant's ability to fund or finance the renewable energy project to completion in order to qualify for grant disbursement (grant is reimbursable).</p>	10
<p>RESILIENCE: The renewable energy project's ability to maintain the availability of energy needed to support and increase the community energy resilience of structures or facilities that are essential to the public welfare, level of importance of the critical public services, how many people will it serve.</p>	10

Competitive Review: Equity Priorities (27.5%)

<p>PROJECT LOCATION & EJ COMMUNITY IMPACT: The renewable energy project is located in an Environmental Justice community and the degree to which the project will primarily serve and provide direct benefits to Environmental Justice community members.</p>	5
<p>EJ COMMUNITY OUTREACH PLAN: The quality of the community outreach plan to include EJ community members and regional stakeholders in the siting, planning, designing, or evaluating of the proposed project. This could include, but is not limited to, descriptions of surveys of the local community, attendance or participation at public meetings, community ideas and recommendations incorporated in the project plan.</p>	5
<p>EJ COMMUNITY ENGAGEMENT & LEADERSHIP: The level of community engagement in <u>developing the grant application for a renewable energy project</u>, including the degree to which EJ community members and community groups are involved in the project leadership, including project partners.</p>	5
<p>EQUITY FRAMEWORK: The degree to which an equity framework(s) is used to guide development, implementation and/or evaluation <u>of the renewable energy project</u>.</p>	5
<p>PROCUREMENT POLICIES: The degree to which disadvantaged business enterprises, emerging small businesses, or businesses that are owned by minorities, women, or disabled veterans <u>are incorporated in the renewable energy project</u>.</p>	5
<p>HIRING POLICIES: The degree to which inclusive hiring and promotion policies <u>are incorporated in the renewable energy project</u>.</p>	2.5

Competitive Review: Project Diversity (10%)

JOB CREATION: Level of estimated local jobs created by the construction, installation, and operations of the renewable energy project's lifetime, in relation to the estimated size/cost of the renewable energy project.

5

Project Diversity

DIVERSITY: Geographic diversity including locations of prior grantees and the diversity of technology, resource types and renewable energy project/system size.

10

Competitive Review: Program Priorities (17.5%)

Program Priorities	
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- Best odds of being awarded CREP (project diversity + community impact)
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[Direct Pay | Clean Energy | The White House](#)

Phase 2

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ODOE Community Renewable Energy Resilience Grant Program (Round 4 TBD)

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Pacific Power Energy Storage Grant: Insider Info from ODOE Incentive Director

\$?

Direct Pay (40% including domestic content bonus)

\$1,280,000

CITY OF MADRAS
Request for Council Action

Meeting Date: April 23, 2024

To: Mayor and City Council Members

From: Kate Knop, Finance Director

Through: Will Ibershof, City Administrator

Subject: **CITY VOUCHERS MARCH 2024**

TYPE OF ACTION REQUESTED:

Approve

MOTION(S) FOR CONSIDERATION:

That Council approve the March 2024 City vouchers as submitted.

OVERVIEW:

These are the vouchers posted for the City in the month of March 2024.

STAFF ANALYSIS:

These vouchers have been reviewed and approved by Directors and Finance staff.

FISCAL INFORMATION:

See vouchers.

SUPPORTING DOCUMENTATION:

March 2024 City vouchers.

STRATEGIC GOAL:

N/A

DISBURSEMENTS LIST - March 2024
For Council Review and Approval

101	General Fund	274,297.80
204	Transportation Operations Fund	85,743.54
205	Community Clean-up Fund	5,632.03
207	Tourism/Economic Development	54,343.88
208	Desert Peaks Golf Course Fund	16,919.19
502	Water Operations Fund	18,445.18
503	Wastewater Operations Fund	110,490.30
509	Airport Operations Fund	62,087.78
700	MURA-General Fund	7,055.30
801	Internal Services Fund-Information Technology	17,807.17
803	Internal Services Fund-Public Works Staff	45,366.43
999	Treasurer's Cash-Customer Refunds	3,702.60

GRAND TOTAL **701,891.20**

** Council Review and approval of payments made in the previous month**

Report Criteria:

Report type: GL detail
 Bank.Account description = "General Ckg - FIB"

Check Issue Date	Payee	Description	Check Amount
03/13/2024	2KG Contractors, Inc.	50% Retainage request	70,657.34
03/21/2024	OR Transportation Infrast Bank	OTIB 0068 Principal	61,196.90
03/07/2024	CHAMBER OF COMMERCE-MADRAS	Jan 2024-June 2024 funding	38,250.00
03/13/2024	2KG Contractors, Inc.	Homeless shelter	32,290.27
03/29/2024	Ascent Aviation Group Inc	9085g Jet-A	29,339.72 M
03/21/2024	PACIFIC POWER	Electric bill - February 2024	18,524.29
03/08/2024	CIS TRUST	March 2024 Insurance Report, Life & Salary Continuation	17,017.73 M
03/13/2024	DESCHUTES VALLEY WATER DISTRICT	February 2024 Water Bill	15,597.16
03/08/2024	CIS TRUST	March 2024 Insurance Report, Life & Salary Continuation-PD	15,314.83 M
03/13/2024	Bohn Biofilter Corp.	PO# 11329 Biofilter flooring system	12,900.00
03/07/2024	JEFFERSON COUNTY SHERIFF	Dispatch Fees - March 2024	12,589.50
03/13/2024	K3 Construction	PO 240205 - Bean Way Sewer	10,387.00
03/07/2024	ECONOMIC DEVELOPMENT FOR CENTR	Membership dues 2024	10,000.00
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	9,550.00
03/07/2024	OREGON DEQ	R62372 loan - principal	8,993.00
03/21/2024	OR Transportation Infrast Bank	OTIB 0068 Interest	8,862.77
03/21/2024	PACIFIC POWER	Electric bill - February 2024	8,546.90
03/10/2024	MID OREGON PERSONNEL SERVICES, INC.	PD temp week ended 02/09/24	7,443.35 M
03/07/2024	US Bank	CH-Cove Electric-PO #11762 I #5163	7,401.00 M
03/07/2024	OREGON DEQ	R62373 loan payment-principal	7,396.00
03/07/2024	BERG AIR LLC	Monthly Airport Management- March 2024	6,820.00
03/07/2024	US Bank	NS-Lenovo-MRC Laptops	6,772.24 M
03/13/2024	AGCO - MOORE VALUATION INC.	PO# 11340: Appraisal of Mendazona	6,750.00
03/13/2024	Jefferson County Faith Based Network	PO 11553 Fire Insurance Reimbursement	6,204.15
03/21/2024	SealMaster Portland	PO #11765 White Thremoplastiz	5,983.92
03/08/2024	CIS TRUST	March 2024 Insurance Report, Life & Salary Continuation-Ad	5,963.63 M
03/21/2024	BERG AIR LLC	Berg Air commissions due- February 2024	5,714.29
03/22/2024	MID OREGON PERSONNEL SERVICES, INC.	PD temp week ended 02/24/24	5,299.15 M
03/31/2024	MID OREGON PERSONNEL SERVICES, INC.	PD temp week ended 03/09/24	5,001.18 M
03/21/2024	Madras Downtown Association	Community Grant FY 23-24	4,773.88
03/21/2024	GMP Consultants LLC	Human Resources Manager Recruitment	4,750.00
03/07/2024	OREGON DEQ	R62371 loan payment-principal	4,613.00
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	4,222.50
03/07/2024	OREGON DEQ	R62372 loan interest	3,785.00
03/22/2024	MID OREGON PERSONNEL SERVICES, INC.	DPGC temp - week ended 3/9/24	3,766.53 M
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	3,660.40
03/07/2024	US Bank	SO-Hach - CL17	3,482.00 M
03/21/2024	Central Oregon Tree Experts LLC	PO #11348 Removal of 2 Trees @ City Hall	3,400.00
03/21/2024	Central Oregon Tree Experts LLC	PO #11348 Removal of 2 Trees @ City Hall	3,400.00
03/21/2024	High Desert Home Improvement	Overpayment- 699 Begonia	3,261.43
03/07/2024	SwiftComply US OpCo Inc.	PO# 11637 FOG SaaS FSE 4/1/24-3/31/25	2,950.00
03/07/2024	GMP Consultants LLC	Human Resources Manager Recruitment	2,859.35
03/13/2024	ORR INC	Construction Services WWTP Headworks Odor Control	2,750.00
03/21/2024	Covenant Technology Solutions, Inc.	PD laptop for file OnQ	2,706.21
03/07/2024	US Bank	RV-H.A. McCoy Engineering & Surveying LLC-Culver Hwy Se	2,700.00 M
03/13/2024	GreenWorks, PC	Willowbrook and Hoffman Parks	2,678.50
03/07/2024	US Bank	MQ-Aqua Fix - chemicals for SWWTP	2,653.27 M
03/07/2024	The Shed Center	PO 12659 Castle Mountain Shed Final Payment	2,595.50
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	2,575.00
03/13/2024	TS&S FORD	2017 Ford Interc. Oil change and service	2,463.40
03/13/2024	Covenant Technology Solutions, Inc.	5 Lenovo Laptops set up	2,461.32
03/07/2024	OREGON DEQ	R62373 loan payment-interest	2,432.00

M = Manual Check, V = Void Check

Check Issue Date	Payee	Description	Check Amount
03/07/2024	OREGON DEQ	Annual fee R62373	2,432.00
03/13/2024	SAJ Architecture LLC	Madras Warming Shelter	2,400.00
03/21/2024	Nicole R Green	Finance Assistant 02/25-03/17/2024	2,393.00
03/08/2024	CIS TRUST	March 2024 Insurance Report, Life & Salary Continuation-CD	2,342.45 M
03/07/2024	US Bank	RV-H.A. McCoy Engineering & Surveying LLC- General Surve	2,253.80 M
03/13/2024	NEIGHBOR IMPACT	CDBG Grant Svc. Homeless Service Center	2,244.00
03/08/2024	CIS TRUST	March 2024 Insurance Report, Life & Salary Continuation	2,121.91 M
03/13/2024	PAPE MACHINERY EXCHANGE	Cutting edge and freight	2,111.47
03/07/2024	US Bank	SB-N & S Tractor-door for Kyote tractor	2,073.20 M
03/13/2024	JEFFERSON COUNTY PUBLIC WORKS	February 2024 fuel usage 566.10g UL; 102.20g diesel	2,049.88
03/21/2024	BERG AIR LLC	Berg Air commissions due- January 2024	2,045.76
03/21/2024	PACIFIC POWER	Electric bill - February 2024	2,019.89
03/07/2024	KROFTA TECHNOLOGIES, LLC	ADT1000 panel assembly/repair kit	1,939.50
03/31/2024	MID OREGON PERSONNEL SERVICES, INC.	Comm Cleanup - week ended 3/9/24	1,914.00 M
03/21/2024	CIS TRUST	Final Invoicefor 2022 Valuation	1,870.00
03/13/2024	THE WALLACE GROUP, INC.	Fairgrounds Road Sewer Extension Project	1,856.75
03/10/2024	MID OREGON PERSONNEL SERVICES, INC.	Comm Cleanup - week ended 2/24/24	1,794.38 M
03/21/2024	PACIFIC POWER	Electric bill - February 2024	1,764.27
03/21/2024	PACIFIC POWER	Electric bill - February 2024	1,764.27
03/22/2024	MID OREGON PERSONNEL SERVICES, INC.	Parks temp week ended 03/09/24	1,763.28 M
03/08/2024	CIS TRUST	March 2024 Insurance Report, Life & Salary Continuation	1,756.13 M
03/21/2024	CentralSquare Technologies LLC	Contract #Q-134518 kick off	1,755.00
03/21/2024	Nicole R Green	Finance Assistant 03/18-03/27/2024	1,740.00
03/07/2024	US Bank	LM-American AED - ACE Training	1,710.00 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Contract	1,699.27
03/21/2024	DLL Finance, LLC	Golf Cart Lease - March 2024	1,641.40 M
03/21/2024	PACIFIC POWER	Electric bill - February 2024	1,584.88
03/07/2024	US Bank	CH-Cove Electric #5145	1,578.26 M
03/07/2024	US Bank	CH-Central Electric January 2024	1,572.95 M
03/22/2024	MID OREGON PERSONNEL SERVICES, INC.	Admin temp week ended 03/09/24	1,547.52 M
03/13/2024	ECONorthwest	Madras UGB Land Swap	1,540.00
03/08/2024	CIS TRUST	March 2024 Insurance Report, Life & Salary Continuation	1,523.23 M
03/07/2024	US Bank	RV-Caselle - Contract Support/Maintenance - February 2024	1,509.00 M
03/07/2024	US Bank	RV-Caselle - Contract Support/Maintenance - March 2024	1,509.00 M
03/21/2024	Marsh and McLennan Agency LLC	Adding New Endorsements	1,499.00
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Non-PD Host	1,490.19
03/13/2024	DESCHUTES VALLEY WATER DISTRICT	February 2024 Water Bill	1,487.42
03/07/2024	Mazama GIS Laboratories	GIS Services - February 2024	1,440.00
03/07/2024	US Bank	MQ-American AED - Warming Shelter FFE	1,439.00 M
03/13/2024	CENTRAL OREGON CITIES ORGANIZATION	COCO - GSI Contract Amendment #1	1,428.00
03/07/2024	OREGON DEQ	R62371 loan payment-interest	1,425.00
03/07/2024	Metereaders, LLC.	Water meter reads - February 2024	1,400.00
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Contract	1,399.40
03/04/2024	CASCADE NATURAL GAS	2020 Cherry Lane - Jan-24	1,355.17 M
03/13/2024	Madras Saturday Market	FY 23-24 Community Grant	1,320.00
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	1,292.00
03/13/2024	Covenant Technology Solutions, Inc.	5 Lenovo Laptops set up close case	1,250.00
03/10/2024	MID OREGON PERSONNEL SERVICES, INC.	Admin temp week ended 02/24/2024	1,205.28 M
03/07/2024	US Bank	RC-Verizon- Jan 2024	1,199.91 M
03/28/2024	WEX Bank	March 2024 PD fuel purchases - 300.6G	1,198.17 M
03/07/2024	US Bank	RV-H.A. McCoy Engineering & Surveying LLC- General Surve	1,198.10 M
03/13/2024	Covenant Technology Solutions, Inc.	Police Department FOA -March	1,198.00
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Non-PD Host	1,170.87
03/07/2024	Mazama GIS Laboratories	GIS Services - Deed Research	1,170.00
03/13/2024	Global Grant Services	Grant management support- Feb 2024	1,166.67
03/13/2024	Global Grant Services	Grant management support- Feb 2024	1,166.67

M = Manual Check, V = Void Check

Check Issue Date	Payee	Description	Check Amount
03/13/2024	Global Grant Services	Grant management support- Feb 2024	1,166.66
03/07/2024	US Bank	LM-Elite Electric - REIL Diagnostics	1,137.50 M
03/13/2024	BMS Technologies	February & March 2024 Prebilling sewer Accts	1,113.65
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Contract	1,099.53
03/07/2024	US Bank	SB-Home Depot-Freezer	1,085.17 M
03/07/2024	US Bank	CH-Madras Sanitary January 2024	1,027.60 M
03/07/2024	JEFFERSON COUNTY FIRE DISTRICT	Confined Space Training Equipment Purchases	1,000.00
03/07/2024	US Bank	CF-Amazon - A/V monitor	996.99 M
03/07/2024	Covenant Technology Solutions, Inc.	February 2024 Wincan server	983.98
03/07/2024	US Bank	SB-Wilbur Ellis-Herbicide	940.00 M
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024 misc	932.50
03/07/2024	Dustin Cowles	Clean-up and Cart Returns	919.69
03/07/2024	US Bank	CH-Cove Electric #5204	913.63 M
03/07/2024	US Bank	CH-Bend Tel February 2024	886.15 M
03/07/2024	US Bank	CH-Bend Tel February 2024	886.15 M
03/21/2024	Advanced Underground Utility Locating	Locate power lines Apron & fencing	850.00
03/07/2024	US Bank	DH-Aquafix- Defoamer and Microscopic Lab testing services.	736.37 M
03/21/2024	PACIFIC POWER	Electric bill - February 2024	726.14
03/22/2024	MID OREGON PERSONNEL SERVICES, INC.	Parks temp week ended 02/24/24	714.24 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Security	714.00
03/07/2024	US Bank	CF-Baxters - Shop Supplies	702.56 M
03/07/2024	US Bank	PH-Amazon - Safety Street cones	700.70 M
03/13/2024	Covenant Technology Solutions, Inc.	Evidence OnQ Implementation	700.00
03/07/2024	US Bank	CH-Cove Electric #5185	688.83 M
03/07/2024	US Bank	JE-Madras Marine - New blower pack.	669.03 M
03/13/2024	Public Safety Software LLC	Desktop license (7 users)	667.80
03/08/2024	CIS TRUST	March 2024 Insurance Report, Life & Salary Continuation	666.35 M
03/15/2024	Fintech	Columbia Distributing	661.58 M
03/07/2024	US Bank	CH-Madras Sanitary January 2024	661.56 M
03/13/2024	Northwest Chapter AAAE	2024 airports conference	650.00
03/09/2024	Kelley Create Co	PD Copier - March 2024	619.30 M
03/07/2024	US Bank	SB-Home Depot-Grill	599.00 M
03/07/2024	US Bank	NS-LOC-NW Regional Managers Conference Registration	595.00 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Security	588.00
03/07/2024	US Bank	CF-Les Schwab - Vehicle batteries	583.17 M
03/07/2024	US Bank	JH-Halfmoon Education - PDH Training	578.00 M
03/07/2024	US Bank	CH-Pamplin Media-Public Hearing PA-23 AX 23-2	559.97 M
03/13/2024	JEFFERSON COUNTY PUBLIC WORKS	February 2024 fuel usage - 187.60 g UL	555.00
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	550.00
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	525.00
03/07/2024	US Bank	RV-Les Schwab - trailer tires	515.92 M
03/13/2024	BMS Technologies	February 2024 & March 2024 Prebilling - water accts	500.00
03/07/2024	US Bank	WI-League of Oregon Cities- Conference 3/26-3/29/2024 Reg	495.00 M
03/30/2024	Fintech	Columbia Distributing	489.44 M
03/07/2024	US Bank	RV-Verizon - Jan 2024	487.08 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Security	462.00
03/07/2024	US Bank	CH-Ferrell Gas January 2024	458.72 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Sentinel	453.33
03/07/2024	US Bank	CH-Cove Electric #5220	450.12 M
03/13/2024	Covenant Technology Solutions, Inc.	February 2024 Hosting	445.20
03/07/2024	US Bank	JE-N&S Tractor - Blower Motor for 621-B Loader.	444.36 M
03/07/2024	US Bank	RV-H.A. McCoy Engineering & Surveying LLC- 10th street im	435.50 M
03/21/2024	PACIFIC POWER	Electric bill - February 2024	435.06
03/07/2024	US Bank	CH-Bend Tel February 2024	429.82 M
03/07/2024	ELITE ELECTRIC	Madras Warming Shelter - Fire Alarm 4g Cell card and cell car	425.00
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024 misc	422.50

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Check Issue Date	Payee	Description	Check Amount
03/07/2024	US Bank	CH-Ferrell Gas November 2023	408.76 M
03/07/2024	US Bank	CH-Madras Sanitary January 2024	404.48 M
03/07/2024	US Bank	RV-Blue Mountain Networks - February 2024	401.99 M
03/04/2024	CASCADE NATURAL GAS	216 NW B Street - Jan-24	399.56 M
03/13/2024	DESCHUTES VALLEY WATER DISTRICT	February 2024 Water Bill	396.00
03/13/2024	Milliman, Inc.	2024 Oregon Public Employers Survey	395.00
03/07/2024	Esmeralda Diaz-Rivera	Overpayment- E. Diaz-Rivera	385.97
03/07/2024	US Bank	CH-Pamplin Media-MRC budget committee vacancies	385.34 M
03/07/2024	US Bank	KW-Interstate Battery- battery	381.85 M
03/07/2024	WEX Bank	Fuel	381.39
03/07/2024	US Bank	CF-Baxters - Shop Supplies	380.42 M
03/07/2024	US Bank	RV-Verizon - Jan 2024	376.60 M
03/13/2024	LEAGUE OF OREGON CITIES	LOC Conference Fees - mayor	375.00
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Sentinel	373.33
03/04/2024	CASCADE NATURAL GAS	226 NW B Street - Jan-24	373.05 M
03/21/2024	PACIFIC POWER	Electric bill - February 2024	367.25
03/13/2024	Covenant Technology Solutions, Inc.	February 2024 Hosting	366.64
03/13/2024	TS&S FORD	2017 Ford Interc. service	362.07
03/07/2024	US Bank	CF-Amazon - Eyewash stations	359.64 M
03/07/2024	US Bank	JE-Phil's Ace Hardware - Drill and recip saw.	358.99 M
03/07/2024	US Bank	SB-Carl's Golf Land-Gloves and Golf Balls	355.46 M
03/10/2024	MID OREGON PERSONNEL SERVICES, INC.	Parks temp week ended 02/9/24	352.00 M
03/22/2024	MID OREGON PERSONNEL SERVICES, INC.	Parks temp week ended 03/09/24	352.00 M
03/07/2024	US Bank	CH-Pamplin Media-Sageland Magazine	350.00 M
03/21/2024	911 SUPPLY	uniforms	348.50
03/07/2024	US Bank	WI-Grand Hotel Salem - House meeting	347.74 M
03/13/2024	Eberhards Dairy Products	DPGC dairy supplies	345.00
03/07/2024	US Bank	BG-USA BLUE BOOK - CL17 Chlorine reagent kit (4 count)	332.54 M
03/07/2024	US Bank	CH-Pamplin Media-Budget Committee vacancies	330.62 M
03/13/2024	CARSON OIL COMPANY	88g biodiesel	326.41
03/13/2024	DATA DELETE OF OREGON	record destruction	325.00
03/07/2024	US Bank	CH-Madras Sanitary January 2024	310.86 M
03/05/2024	PITNEY BOWES CREDIT CORPORATIO	Admin postage meter usage	308.74 M
03/05/2024	PITNEY BOWES CREDIT CORPORATIO	Finance postage meter usage	308.73 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Contract	299.87
03/07/2024	MOTION & FLOW CONTROL PRODUCTS INC.	Marine Wet Exhaust	293.39
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Sentinel	293.33
03/21/2024	CARSON OIL COMPANY	74.90g regular	289.33
03/13/2024	Covenant Technology Solutions, Inc.	February 2024 Hosting	288.07
03/13/2024	CARSON OIL COMPANY	77.80 g diesel	287.83
03/07/2024	US Bank	GR-Amazon - 9 V Battery for irrigation controls	284.05 M
03/09/2024	Kelley Create Co	CH Copier - March 2024	284.01 M
03/09/2024	Kelley Create Co	CH Copier - March 2024	284.01 M
03/09/2024	Kelley Create Co	PW Copier - March 2024	281.46 M
03/09/2024	Kelley Create Co	PW Copier - March 2024	281.46 M
03/07/2024	US Bank	FT-Phil's Ace Hardware - Power Drill for City Hall	278.95 M
03/07/2024	US Bank	MQ-Great Earth - PW annual end of the year planning meetin	275.71 M
03/07/2024	US Bank	FT-Amazon - Council Chambers/Scanner	274.55 M
03/07/2024	US Bank	JE-Lawson - Drill bits, Car cleaner, fuses etc.	270.39 M
03/07/2024	US Bank	WI-Hilton - Lodging	269.61 M
03/07/2024	US Bank	JE-Amazon - safety signs	269.19 M
03/05/2024	PITNEY BOWES CREDIT CORPORATIO	CDD postage meter usage	267.38 M
03/13/2024	Ibershof, William	Mileage reimbursement - to Bend and salem	262.64
03/07/2024	US Bank	LM-Amazon - Stools for pilot charging station	259.98 M
03/07/2024	US Bank	CH-Central Electric January 2024	259.59 M
03/04/2024	CASCADE NATURAL GAS	2028 Berg Way - Jan-24	251.52 M

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Check Issue Date	Payee	Description	Check Amount
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Contract	249.89
03/07/2024	US Bank	SB-Pay Pal/Web Worm-Contract Services-Desert Peaks Web	249.00 M
03/21/2024	PACIFIC POWER	Electric bill - February 2024	246.69
03/07/2024	US Bank	KW-Turf Star - belt and bearings	242.28 M
03/13/2024	GMP Consultants LLC	Human Resources Manager - Cindy Smith	240.00
03/09/2024	Kelley Create Co	PW Copier - March 2024	233.52 M
03/07/2024	US Bank	JE-Phil's Ace Hardware - Wrenches and hex wrenches for sh	232.96 M
03/07/2024	Edge Analytical, Inc.	Wastewater lab chem testing	232.00
03/13/2024	Edge Analytical, Inc.	Wastewater lab chem testing	232.00
03/07/2024	US Bank	CF-Ranch - outhouse service	230.00 M
03/07/2024	US Bank	KP-TEAL ROSE - Dinner Budget Retreat	224.25 M
03/07/2024	US Bank	KW-Madras Marine - blower maintenance	224.24 M
03/07/2024	US Bank	JE-NewHouse MFG - hydraulic cylinder for 72. 3-36 spray lub	224.00 M
03/13/2024	JUNIPER PAPER & SUPPLY	Toilet Paper	221.67
03/07/2024	US Bank	SB-Redmond North Liquor Store-Liquor	221.20 M
03/07/2024	US Bank	RV-Les Schwab - Battery and install	220.28 M
03/07/2024	US Bank	CH-Madras Sanitary January 2024	220.25 M
03/07/2024	US Bank	SB-Madras Paint and Glass-Paint	218.72 M
03/04/2024	CASCADE NATURAL GAS	125 SW E Street - CH 50% - Jan-24	218.56 M
03/04/2024	CASCADE NATURAL GAS	125 SW E Street - PD 50% - Jan-24	218.56 M
03/07/2024	US Bank	KW-Napa - bearings	216.24 M
03/07/2024	US Bank	SB-Pamplin Media-Advertising/Sageland Magazine	215.00 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Non-PD Host	212.88
03/07/2024	US Bank	JL-Amazon - tool box	209.99 M
03/07/2024	US Bank	JL-BDI Express - sprockets	207.57 M
03/07/2024	US Bank	JL-Phil's Ace Hardware - tools and tool racks	206.90 M
03/21/2024	Caleb Trosper	Sewer Deposit - C. Trosper	205.96
03/07/2024	US Bank	LM-Treasure Valley Coffee of Central Oregon - Coffee and Pa	204.40 M
03/07/2024	US Bank	RV-Blue Mountain Networks - February 2024	202.99 M
03/07/2024	US Bank	RV-Blue Mountain Networks - February 2024	202.99 M
03/07/2024	US Bank	RV-Blue Mountain Networks - February 2024	202.99 M
03/07/2024	US Bank	JE-Baxters - filters	200.62 M
03/07/2024	US Bank	KP-LOC - Mayor Membership Oregon Mayors	200.00 M
03/07/2024	US Bank	CH-Cove Electric #5221	200.00 M
03/07/2024	US Bank	JH-Black Bear Diner - baby present for Quinns	200.00 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Contract	199.91
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Contract	199.91
03/06/2024	CENTURYLINK	DPGC - internet/phones - February 2024	197.35 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Non-PD Host	196.33
03/07/2024	US Bank	CH-Bend Tel February 2024	194.52 M
03/07/2024	US Bank	CH-Bend Tel February 2024	194.52 M
03/09/2024	Kelley Create Co	CH Copier - March 2024	193.90 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ DPGC	191.39 M
03/07/2024	US Bank	MU-Hurricane Butterfly - Crossfire Stream - OC Spray	190.90 M
03/07/2024	US Bank	KP-AMAZON - Office Supplies	189.98 M
03/07/2024	US Bank	CH-Pamplin Media-Public Hearing ZC-23-1	189.67 M
03/07/2024	GENERAL EQUIPMENT COMPANY	Bleeder Air Valve tank	189.57
03/13/2024	CARSON OIL COMPANY	50.10 g diesel	185.34
03/07/2024	US Bank	CH-Great Earth- Lunch for Wyden and Merkley staff meeting	185.00 M
03/07/2024	US Bank	JE-Home Depot - Vegetation killer.	184.85 M
03/13/2024	Net Assets Corp.	February 2024	184.00
03/07/2024	US Bank	GR-Madras marine- Chain Saw Chains	183.96 M
03/21/2024	KATHREIN, RYAN	mileage -training Hillsboro	179.69
03/07/2024	US Bank	MQ-Amazon - foldable baby high chair Warming shelter FFE	179.00 M
03/07/2024	US Bank	LM-Amazon - Pilot Lounge Mini-fridge	176.98 M
03/07/2024	US Bank	RV-Blue Mountain Networks - February 2024	176.50 M

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Check Issue Date	Payee	Description	Check Amount
03/07/2024	US Bank	SB-Wilbur Ellis-Herbicide	175.74 M
03/07/2024	US Bank	KW-Baxter - starter	175.37 M
03/07/2024	US Bank	JE-Baxters - 3-36, window cleaner and liltree new car smell	175.13 M
03/07/2024	US Bank	RV-GFOA - CPFO Membership Fee - 2024	175.00 M
03/07/2024	US Bank	JL-Pratum Coop - chemical for weeds	174.50 M
03/07/2024	US Bank	JH-Platt - parts for runway lights	171.40 M
03/07/2024	US Bank	CH-ADT PW Bldg. B Feb-April 2024	170.07 M
03/07/2024	US Bank	CH-Bend Tel February 2024	168.85 M
03/07/2024	US Bank	CH-Oregon Embroidery-#13794	166.00 M
03/07/2024	US Bank	RC-Storage 2 U- Storage Container for Evidence Room	165.00 M
03/07/2024	US Bank	SO-Trade Tool and Supply - Threader Rebuild Kit	165.00 M
03/13/2024	DESCHUTES VALLEY WATER DISTRICT	February 2024 Water Bill	164.01
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Non-PD Host	163.61
03/07/2024	US Bank	CH-Bend Tel February 2024	161.76 M
03/07/2024	US Bank	KP-AMAZON - Office Supplies	159.94 M
03/07/2024	US Bank	CH-Cove Electric #5187	157.13 M
03/07/2024	US Bank	CF-Ranch - outhouse service	155.00 M
03/07/2024	US Bank	LM-Amazon - Pilot Lounge Supplies and PPE	151.77 M
03/07/2024	US Bank	LM-Amazon - PPE	149.99 M
03/07/2024	US Bank	JL-BDI Express - sprockets	149.77 M
03/07/2024	US Bank	MQ-DJC - City Engineer RFP advertisement	147.62 M
03/10/2024	MID OREGON PERSONNEL SERVICES, INC.	Utility temp - week ended 02/24/24	145.58 M
03/07/2024	US Bank	TP-Canvas Champ - canvas print - Materials and supplies	144.52 M
03/07/2024	US Bank	RV-Les Schwab - Turf Track Tires - tubeless	140.39 M
03/07/2024	US Bank	CH-D's Lock and Keys- Door repair	140.00 M
03/07/2024	US Bank	CH-Pamplin Media-request for Civil engineer	139.99 M
03/07/2024	US Bank	ZQ-Amazon - Tools for streets shop	139.95 M
03/07/2024	US Bank	JL-BDI Express - sprockets	138.36 M
03/07/2024	US Bank	JE-Baxters - Filters	136.89 M
03/07/2024	US Bank	BG-USA BLUE BOOK - Locate paint	136.33 M
03/07/2024	US Bank	ZQ-Amazon - PPE saftey glasses and Hi-Vis vests	135.78 M
03/07/2024	US Bank	CH-Madras Sanitary January 2024	132.98 M
03/09/2024	Kelley Create Co	SWWTP Copier Lease March 2024	132.32 M
03/07/2024	US Bank	SB-Wilbur Ellis-Spray nozzles	132.29 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Non-PD Host	130.89
03/07/2024	US Bank	CH-Oregon Embroidery-#13794	130.25 M
03/07/2024	US Bank	LM-Phil's Ace Hardware - Building Maintenance: Office Paint	129.94 M
03/07/2024	US Bank	CH-LS Networks February 2024	126.53 M
03/13/2024	LS Networks	March 2024	126.53
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Security	126.00
03/09/2024	Kelley Create Co	SWWTP Copier Lease - Jan 2024	125.04 M
03/07/2024	US Bank	LM-OAMA - OAMA Legislative Day	125.00 M
03/07/2024	US Bank	LM-Airside - Taxiway Light Cover	124.60 M
03/07/2024	US Bank	CF-Abby's - Snow event meal	120.20 M
03/07/2024	US Bank	NV-Zoom- Monthly Subscription	120.00 M
03/07/2024	US Bank	CH-Oregon Water Resources-dam safety fee	120.00 M
03/07/2024	US Bank	KW-Phil's Ace Hardware - rope	119.99 M
03/07/2024	Edge Analytical, Inc.	Wastewater lab chem testing	116.00
03/21/2024	Edge Analytical, Inc.	Wastewater lab chem testing	116.00
03/13/2024	ONE CALL CONCEPTS INC.	OR Utility Notification Center Tickets: Feb 24	113.40
03/07/2024	US Bank	CH-Pamplin Media-Public Hearing SD-23-4 SP-23-2	113.33 M
03/07/2024	US Bank	CH-Terminix-105456	113.00 M
03/07/2024	US Bank	CH-Amazon-Office Supplies	112.98 M
03/07/2024	US Bank	TP-Amazon - Equipment	112.47 M
03/09/2024	Kelley Create Co	PW Copier - Jan-24	110.66 M
03/09/2024	Kelley Create Co	PW Copier - Jan-24	110.66 M

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Check Issue Date	Payee	Description	Check Amount
03/07/2024	US Bank	GR-Madras marine- Edger Attachment Curved Shaft	110.62 M
03/07/2024	US Bank	GR-Bestmed - CDL Physical Exam	110.00 M
03/07/2024	US Bank	BG-BestMed Urgent Care - CDL Physical	110.00 M
03/07/2024	US Bank	DH-Best Med- Annual CDL physical	110.00 M
03/07/2024	US Bank	JL-Best Med Urgent care - CDL physical	110.00 M
03/07/2024	US Bank	JE-Best Med - CDL physical	110.00 M
03/07/2024	US Bank	JL-Coastal - safety jacket	109.99 M
03/07/2024	US Bank	KW-Napa - belts	109.95 M
03/07/2024	US Bank	CH-Treasure Valley Coffee- Coffee supplies	108.00 M
03/07/2024	US Bank	JE-Amazon - Safety signs	107.28 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Non-PD Host	106.44
03/07/2024	US Bank	SB-Amazon-Deli Supplies	105.77 M
03/07/2024	US Bank	JE-Baxters - idler and tensioner for 108	105.74 M
03/07/2024	US Bank	WI-Amazon - Book	105.30 M
03/07/2024	US Bank	TP-Mountain View RV - February Rent	105.00 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Security	105.00
03/07/2024	US Bank	JL-Phil's Ace Hardware - tools for plant and cleaners for greas	104.88 M
03/07/2024	US Bank	CH-Dominos- food for council meeting	104.58 M
03/07/2024	US Bank	CH-LS Networks February 2024	104.20 M
03/13/2024	LS Networks	March 2024	104.20
03/27/2024	Fintech	Point Blank Distributing	102.07 M
03/07/2024	US Bank	CH-TDS_ February 2024	101.50 M
03/07/2024	US Bank	CF-Mazatlan - Snow removal lunch	101.20 M
03/07/2024	US Bank	SW-TLO -Subscription January 2024	100.00 M
03/07/2024	US Bank	CF-Ranch - outhouse service	100.00 M
03/07/2024	US Bank	CF-Ranch - outhouse service	100.00 M
03/07/2024	US Bank	JE-Amazon - Step platform for shop	99.99 M
03/07/2024	US Bank	KW-Amazon - pants	99.98 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Contract	99.96
03/09/2024	Kelley Create Co	Plotter Lease - February 2024	92.50 M
03/09/2024	Kelley Create Co	Plotter Lease - February 2024	92.50 M
03/07/2024	US Bank	FT-Amazon - Wrench and Socket Set for City Hall	92.33 M
03/07/2024	US Bank	CH-Terminix-242743 January 2024	92.00 M
03/07/2024	US Bank	CH-Treasure Valley Coffee- Coffee supplies	91.00 M
03/07/2024	US Bank	SB-Desert Peaks Golf Course-Uniform/Polos	90.00 M
03/07/2024	US Bank	SO-Amazon- Digester Mixer Floats	89.95 M
03/05/2024	PITNEY BOWES CREDIT CORPORATIO	PW postage meter usage	89.69 M
03/07/2024	US Bank	RV-Blue Mountain Networks - February 2024	88.25 M
03/07/2024	US Bank	RV-Blue Mountain Networks - February 2024	88.24 M
03/07/2024	US Bank	LM-Plateau Travel Plaza - Airport Truck (154) Fuel	86.88 M
03/09/2024	Kelley Create Co	PW Copier - Jan-24	86.47 M
03/07/2024	US Bank	JL-N & S Tractor - roller chain	85.96 M
03/07/2024	US Bank	TP-Amazon - Equipment	85.80 M
03/07/2024	US Bank	RV-Verizon - Jan 2024	85.24 M
03/06/2024	CENTURYLINK	Self Service Air - February 2024	84.75 M
03/07/2024	US Bank	CH-Treasure Valley Coffee- Coffee supplies	84.20 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Security	84.00
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Security	84.00
03/07/2024	US Bank	KW-Phil's Ace Hardware - rope	83.40 M
03/07/2024	US Bank	SB-Amazon-Deli containers	83.20 M
03/07/2024	US Bank	JE-Napa - Car wash, crimp tool, Gojo hand cleaner etc.	82.78 M
03/07/2024	US Bank	CH-LS Networks February 2024	81.87 M
03/13/2024	LS Networks	March 2024	81.87
03/07/2024	US Bank	LM-Plateau Travel Plaza - Airport Truck (154) Fuel	80.94 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Sentinel	80.00
03/07/2024	US Bank	CF-Amazon - TV mount	79.98 M

M = Manual Check, V = Void Check

Check Issue Date	Payee	Description	Check Amount
03/21/2024	BADGER METER INC	Orion cellular lte serv unit	79.98
03/07/2024	US Bank	SB-Safeway-Beer	79.97 M
03/07/2024	US Bank	CH-Oregon Embroidery-#13794	79.50 M
03/07/2024	US Bank	CH-Pamplin Media-Ordinance 982	79.34 M
03/13/2024	Covenant Technology Solutions, Inc.	February 2024 Hosting	78.57
03/07/2024	US Bank	SB-Amazon-Golf Tees	77.94 M
03/21/2024	Susan & Chung Tony Demoss	Sewer Deposit - Demoss	76.56
03/07/2024	US Bank	TP-Amazon - Equipment	75.98 M
03/07/2024	US Bank	SB-Oregon Beef-Deli	75.80 M
03/07/2024	US Bank	KP-BIMART - Office Supplies	75.74 M
03/07/2024	PNT, INC.	VM to Email issue Resolved	75.00
03/13/2024	PNT, INC.	WO #26687 extention updates	75.00
03/07/2024	US Bank	CH-Black Bear -Airport Managers Lunch	73.73 M
03/07/2024	US Bank	JE-Northern California Glove - Gloves, earplugs etc.	73.08 M
03/07/2024	US Bank	PH-Amazon - Safety Street cone markers	72.99 M
03/13/2024	911 SUPPLY	Badge patches	72.41
03/07/2024	US Bank	CH-Terminix-110159	72.00 M
03/07/2024	US Bank	CH-Terminix-110159	72.00 M
03/07/2024	US Bank	LM-Phil's Ace Hardware - Building Maintenance: Office Paint	70.94 M
03/07/2024	US Bank	TP-Amazon - Equipment	70.66 M
03/07/2024	US Bank	CH-Treasure Valley Coffee- Coffee supplies	70.15 M
03/07/2024	US Bank	MU-Great Earth - PD Interviews	69.02 M
03/07/2024	US Bank	BG-Amazon - magnetic screwdriver set , screwdriver bit set	68.97 M
03/07/2024	US Bank	CH-Central Electric January 2024	68.54 M
03/13/2024	DESCHUTES VALLEY WATER DISTRICT	February 2024 Water Bill	68.00
03/21/2024	Melanie Coffman	Sewer Deposit - M. Coffman	67.85
03/07/2024	US Bank	LM-Plateau Travel Plaza - Airport Truck (154) Fuel	67.49 M
03/06/2024	CENTURYLINK	SWWTP - February 2024	67.33 M
03/07/2024	US Bank	KW-Amazon - lights	67.26 M
03/07/2024	US Bank	BG-Amazon - Floor cable cover protectors (2 count)	66.97 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Sentinel	66.67
03/13/2024	Covenant Technology Solutions, Inc.	February 2024 Hosting	65.47
03/13/2024	Greh Fabrication LLC	Fab gate pins and drill	65.00
03/07/2024	US Bank	JE-Baxters - Purple power degreaser.	64.83 M
03/07/2024	US Bank	CH-Madras Sanitary January 2024	64.31 M
03/07/2024	US Bank	CH-Madras Sanitary January 2024	64.31 M
03/07/2024	US Bank	WI-RIO - HR interview	64.10 M
03/07/2024	US Bank	LM-Safeway - Key Tenant Meeting with Developer	63.81 M
03/07/2024	US Bank	JL-Amazon - tool holder	62.06 M
03/07/2024	US Bank	PH-Phil's Ace Hardware - Hose and nozzle for SWWTP Filter	61.97 M
03/07/2024	US Bank	JL-Amazon - safety vest	61.92 M
03/07/2024	US Bank	CF-Baxters - Wire Harness	61.58 M
03/07/2024	US Bank	LM-Amazon - Cleaning Supplies	61.52 M
03/07/2024	Connie Mowatt	Sewer Deposit - C. Mowatt	61.15
03/07/2024	US Bank	SO-Consolidated Supply- Repair parts for sump pumps	60.48 M
03/07/2024	US Bank	NV-Gallup Clifton Strengths Test- Nelly	59.99 M
03/07/2024	US Bank	NV-Gallup Clifton Strengths Test- Connie	59.99 M
03/07/2024	US Bank	NV-Gallup Clifton Strengths Test- Nicole	59.99 M
03/07/2024	US Bank	NV-Gallup Clifton Strengths Test- Rose	59.99 M
03/07/2024	US Bank	NV-Gallup Clifton Strengths Test- Kate	59.99 M
03/07/2024	US Bank	LM-Amazon - Pilot Lounge Coffee Pot	59.99 M
03/07/2024	US Bank	CF-Simplisafe-Alarm monitoring	59.98 M
03/07/2024	US Bank	CC-Phil's Ace Hardware - street shop lighting	59.98 M
03/07/2024	US Bank	JE-Amazon - Exmark bagging latch.	59.98 M
03/07/2024	US Bank	GR-Oregon Department of Agriculture - Laws & Safety Exam	58.00 M
03/07/2024	US Bank	SB-Oregon Dept of Ag -Training	58.00 M

M = Manual Check, V = Void Check

Check Issue Date	Payee	Description	Check Amount
03/07/2024	US Bank	SB-Oregon Dept of Ag -Training	58.00 M
03/07/2024	US Bank	CC-Oregon Department of Agriculture - Laws and Safety test	58.00 M
03/07/2024	US Bank	SB-Amazon-PPE/Gloves	57.98 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ DPGC	57.03 M
03/07/2024	US Bank	JH-Big Dot of Happiness - Gift Card for Zack	56.98 M
03/07/2024	US Bank	SB-Carl's JR.-Lunch during training	56.72 M
03/07/2024	US Bank	CH-Treasure Valley Coffee- Coffee supplies	56.35 M
03/21/2024	Olga Segoviano	Overpayment- O. Segoviano	55.20
03/07/2024	US Bank	WI-Eagle Bakery - All Staff Meeting	55.00 M
03/07/2024	US Bank	BG-Oregon Water Resources -Test Enrollment	55.00 M
03/07/2024	US Bank	ZQ-Ace Hardware - Tools for streets	53.98 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Sentinel	53.33
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Sentinel	53.33
03/07/2024	US Bank	AE-Amazon - Office Supplies	52.82 M
03/07/2024	US Bank	JL-Amazon - taper lock bushing	52.79 M
03/13/2024	DESCHUTES VALLEY WATER DISTRICT	February 2024 Water Bill	52.58
03/07/2024	US Bank	LM-Safeway - Coffee Cuppers Supplies	52.48 M
03/13/2024	Covenant Technology Solutions, Inc.	February 2024 Hosting	52.38
03/13/2024	Covenant Technology Solutions, Inc.	February 2024 Hosting	52.38
03/07/2024	US Bank	CH-Norco #39815683	51.77 M
03/07/2024	US Bank	LM-Safeway - Public Works Safety Meeting supplies	51.31 M
03/11/2024	Fintech	Monthly service fee - Feb-24	51.20 M
03/07/2024	US Bank	KP-BLACK BEAR - Gift Card for Will	50.00 M
03/07/2024	US Bank	CF-ODA - Applicators License	50.00 M
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	50.00
03/07/2024	US Bank	FT-Safeway - Code Enforcement Officer Interviews	49.99 M
03/07/2024	US Bank	CC-Phil's Ace Hardware - oil for snow plows	49.98 M
03/07/2024	US Bank	JL-Phil's Ace Hardware - bolts and drill bits	49.66 M
03/07/2024	US Bank	CH-Madras Sanitary January 2024	49.28 M
03/07/2024	US Bank	CH-Mail Copies and More- name tag and name plate for K.Kn	49.00 M
03/07/2024	US Bank	JE-Baxters - Starting fluid	48.84 M
03/07/2024	US Bank	CF-Verizon - Fleet monitoring	47.85 M
03/07/2024	US Bank	RV-Verizon - Jan 2024	47.72 M
03/07/2024	US Bank	RV-Verizon - Jan 2024	47.72 M
03/07/2024	US Bank	RV-Verizon - Jan 2024	47.72 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ DPGC	47.18 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ DPGC	47.18 M
03/07/2024	US Bank	KW-Baxter - filters	46.80 M
03/07/2024	US Bank	WI-Amazon - Book	46.30 M
03/07/2024	US Bank	SB-Safeway-Deli	45.08 M
03/21/2024	BIO-MED TESTING SERVICE INC.	DOT drug testing	45.00
03/07/2024	US Bank	SB-Ace Hardware-Chain	44.89 M
03/07/2024	US Bank	BG-Amazon - Rack for shovels	43.65 M
03/07/2024	US Bank	RV-Verizon - Jan 2024	42.62 M
03/07/2024	US Bank	CH-Safeway- Food For City Council Meeting	42.24 M
03/07/2024	US Bank	WI-Great Earth - Candidate Breakfast	42.03 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Security	42.00
03/07/2024	US Bank	CH-Mail Copies and More- name plates for Kate and Rose	41.30 M
03/07/2024	US Bank	LM-Safeway - FEMA Meeting supplies	41.05 M
03/07/2024	US Bank	ZQ-Erickson's Thriftway - Food and drinks for safety meeting	40.04 M
03/07/2024	US Bank	TP-Safeway - ORPAT Instructors	40.00 M
03/07/2024	US Bank	SB-Mail Copies and More-Office Supplies	40.00 M
03/07/2024	US Bank	JE-DMV - CDL permit	40.00 M
03/07/2024	US Bank	FT-Phil's Ace Hardware - Wrench Set for City Hall	39.99 M
03/07/2024	US Bank	FT-Amazon - office supplies/File Holder	39.62 M
03/07/2024	US Bank	RV-Mission Linen - mat service @PW	38.49 M

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Check Issue Date	Payee	Description	Check Amount
03/07/2024	US Bank	RV-Mission Linen - mat service @PW	38.49 M
03/07/2024	US Bank	KW-Baxter - hitch pin	38.42 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ airport	38.06 M
03/07/2024	US Bank	AE-Amazon - Office Suipplies	37.99 M
03/07/2024	US Bank	BG-Amazon - aerosol can caddy	37.98 M
03/07/2024	US Bank	BG-Amazon - aerosol can caddy	37.98 M
03/07/2024	US Bank	LM-Amazon - Coffee Cuppers Supplies-Gift	37.97 M
03/07/2024	US Bank	JE-Safeway - Distilled water for eye wash stations.	37.25 M
03/07/2024	US Bank	MU-KRP Data System - desktop application license	37.21 M
03/07/2024	US Bank	FT-Amazon - Velcro for e-waste	37.01 M
03/07/2024	US Bank	SB-Amazon-Snacks	36.95 M
03/07/2024	US Bank	CH-Opal Springs 2 cases water- January 2024	36.80 M
03/07/2024	US Bank	CF-Thriftway - End of year review	35.95 M
03/07/2024	US Bank	KP-AMAZON - Office Supplies	35.18 M
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	35.00
03/07/2024	US Bank	SO-Amazon- Truck Tool Rack	34.47 M
03/07/2024	US Bank	CH-Central Electric January 2024	34.27 M
03/07/2024	US Bank	SB-Amazon-Snacks	33.98 M
03/07/2024	US Bank	MQ-Amazon - white board cleaner, batteries	33.50 M
03/07/2024	US Bank	JL-Phil's Ace Hardware - engine cleaner and brake cleaner	31.96 M
03/07/2024	US Bank	LM-Bi-Mart - Containers to organize supplies	31.96 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ City Hall	30.65 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ City Hall	30.65 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ City Hall	30.65 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ PD	30.65 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ PD	30.65 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ PD	30.65 M
03/07/2024	US Bank	TP-Safeway - Staff meeting	30.54 M
03/05/2024	PITNEY BOWES CREDIT CORPORATIO	PD postage meter usage	30.46 M
03/07/2024	US Bank	WI-Eagle Bakery - Council Meeting	30.00 M
03/07/2024	US Bank	DH-Ace Hardware- funnel and measuring jug for dosing chem	29.98 M
03/07/2024	US Bank	JE-Amazon - Safety sign	29.98 M
03/07/2024	US Bank	TG-Amazon - rubbing alcohol for water samples	28.50 M
03/07/2024	US Bank	SB-Amazon-Deli	28.06 M
03/07/2024	US Bank	SB-LA POSADA - Card run Error	27.75 M
03/07/2024	US Bank	CH-Mail Copies and More- name tag For L.Martinelli	27.50 M
03/07/2024	US Bank	JL-Amazon - paint can holder	27.20 M
03/07/2024	US Bank	PH-Amazon - Safety Street safety vest	26.73 M
03/13/2024	Covenant Technology Solutions, Inc.	March 2024 Sentinel	26.68
03/13/2024	Covenant Technology Solutions, Inc.	February 2024 Hosting	26.19
03/07/2024	US Bank	MU-Mail Copies and More - Evidence Shipping	25.84 M
03/07/2024	US Bank	TP-ODOT DMV2U - Traffic Safety Conference Registration	25.00 M
03/13/2024	BRYANT LOVLIE AND JARVIS PC	Bryant, Lovlien & Jarvis - February 2024	25.00
03/07/2024	US Bank	DH-Amazon- Lysol disinfecting spray for SWWTP	24.84 M
03/07/2024	US Bank	TP-Amazon - Equipment	24.67 M
03/07/2024	US Bank	WI-Eagle Bakery - Congressman visit	24.00 M
03/07/2024	US Bank	TG-Phil's Ace Hardware - trash bags	23.98 M
03/07/2024	US Bank	LM-Amazon - PPE: Safety Vest	23.49 M
03/07/2024	US Bank	SB-Amazon-snacks	22.70 M
03/07/2024	US Bank	SB-Amazon-Snacks	22.68 M
03/07/2024	US Bank	PH-Amazon - Microphone covers for Aquatech headsets	22.45 M
03/07/2024	US Bank	PH-Phil's Ace Hardware - Repair drying bed platform NWWTP	22.08 M
03/07/2024	US Bank	LM-Amazon - Snow stakes	21.99 M
03/07/2024	US Bank	TP-Amazon - Office Suipplies	21.98 M
03/07/2024	US Bank	SB-Amazon-Deli Supplies	21.98 M
03/07/2024	US Bank	FT-Amazon - Screwdriver for City Hall	21.73 M

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Check Issue Date	Payee	Description	Check Amount
03/07/2024	US Bank	KP-THRIFTWAY- food for all staff meeting	20.97 M
03/07/2024	US Bank	LM-Bi-Mart - Building Maintenance: Office Paint Supplies	20.97 M
03/07/2024	US Bank	TP-Eagle Bakery - Meeting	20.00 M
03/07/2024	US Bank	PH-Phil's Ace Hardware - Office trash bags	19.98 M
03/07/2024	US Bank	JE-Phil's Ace Hardware - Hose and fittings for 621-B loader	19.98 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ airport	19.03 M
03/07/2024	US Bank	WI-Amazon - Office Supplies	18.98 M
03/07/2024	US Bank	FT-Amazon - office supplies/Desk Cable Mgmt	18.98 M
03/07/2024	US Bank	BG-ACE Hardware - Shop towels	18.98 M
03/07/2024	US Bank	JE-Amazon - safety signs	18.30 M
03/07/2024	US Bank	KW-Baxter - sparkplugs	18.26 M
03/07/2024	US Bank	KP-Phil's Ace Hardware - Office Supplies	17.98 M
03/07/2024	US Bank	RV-Mission Linen - mat service @ SWWTP	17.93 M
03/07/2024	US Bank	RV-Police and Sheriffs Press - Webb ID Card	17.60 M
03/07/2024	US Bank	LM-Hobby Lobby - Coffee Cuppers Supplies-Gift	17.49 M
03/07/2024	US Bank	MU-Mail Copies and More - Evidence Shipping	17.47 M
03/07/2024	US Bank	MU-Mail Copies and More - Evidence Shipping	17.47 M
03/07/2024	US Bank	BG-Amazon - Fire extinguisher bracket	16.93 M
03/07/2024	US Bank	SB-Amazon-tissue	16.49 M
03/07/2024	US Bank	KP-ZOOM - Pro account fee	15.99 M
03/08/2024	CIS TRUST	March 2024 Insurance Report, Life & Salary Continuation	15.92 M
03/07/2024	US Bank	MQ-Thriftway - snacks for Airport Interviews	15.27 M
03/07/2024	US Bank	TP-Amazon - Equipment	14.97 M
03/07/2024	US Bank	CH-LS Networks February 2024	14.89 M
03/13/2024	LS Networks	March 2024	14.89
03/07/2024	US Bank	SB-Safeway-Deli	14.62 M
03/13/2024	Dept. of Trans. DMV Serives	PD balance	14.00
03/07/2024	US Bank	JE-Phil's Ace Hardware - Keys for SRE building.	13.93 M
03/07/2024	US Bank	SB-Baxter's Auto-Windshield wiper fluid	12.00 M
03/07/2024	US Bank	TG-Blacksmith Public House - Personal purchase made by mi	12.00 M
03/07/2024	US Bank	LM-Safeway - Airport Tour - Bilingual Class Supplies	11.98 M
03/07/2024	US Bank	PH-Phil's Ace Hardware - Repair parts for SWWTP Chlorinato	11.96 M
03/07/2024	US Bank	MQ-Amazon - PW office supplies (pens)	11.83 M
03/07/2024	US Bank	FT-Bi-Mart - Council Chambers/Plug Adapter	11.49 M
03/07/2024	US Bank	LM-Safeway - Key Tenant Meeting with Developer	11.48 M
03/07/2024	US Bank	PH-Ericksons - Laundry soap for shop	11.29 M
03/07/2024	US Bank	KW-Phil's Ace Hardware - cable	11.07 M
03/07/2024	US Bank	PH-Phil's Ace Hardware - Repair parts for SWWTP Chlorinato	10.97 M
03/07/2024	US Bank	KW-Baxter - relay	10.92 M
03/07/2024	US Bank	JE-N&S Tractor - Washers for # 72	10.81 M
03/07/2024	US Bank	FT-Amazon - office supplies/recycle bin	10.65 M
03/07/2024	US Bank	TP-Amazon - Equipment	10.47 M
03/07/2024	US Bank	CH-TDS_February 2024	10.26 M
03/07/2024	US Bank	CH-Treasure Valley Coffee- Coffee supplies	10.15 M
03/07/2024	US Bank	SB-Safeway-Deli	10.06 M
03/07/2024	US Bank	FT-Phil's Ace Hardware - Tape Measure & Stud Finder for City	10.00 M
03/07/2024	US Bank	IV-Chevron - Car Wash	9.99 M
03/07/2024	US Bank	BG-Amazon - pet cock for generator	9.99 M
03/09/2024	Kelley Create Co	CH Copier - March 2024	9.58 M
03/07/2024	US Bank	JL-Amazon - double sprocket	9.39 M
03/07/2024	US Bank	BG-Amazon - pet cock for generator	9.26 M
03/07/2024	US Bank	RK-Chevron - Car Wash	8.99 M
03/07/2024	US Bank	SO-Amazon- Headworks Sample Portal	8.79 M
03/07/2024	US Bank	SB-Amazon-Deli	8.48 M
03/07/2024	US Bank	WI-Midtown Coffee - Code Enforcement interview	8.20 M
03/07/2024	US Bank	ZQ-Ace Hardware - Nuts for street signs	7.98 M

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Check Issue Date	Payee	Description	Check Amount
03/07/2024	US Bank	JE-Phil's Ace Hardware - Fitting for 621-B loader.	7.98 M
03/07/2024	US Bank	LM-Safeway - Airport Tour: Warm Springs AVID supplies	7.79 M
03/07/2024	US Bank	JE-Baxters - Top terminal for battery	7.77 M
03/09/2024	Kelley Create Co	PW Copier - March 2024	6.97 M
03/07/2024	US Bank	KW-Napa - belts	6.92 M
03/07/2024	US Bank	SO-Phils Ace- Bolts for Headworks Sample Portal Installation	5.34 M
03/07/2024	US Bank	JE-Baxters - headlight for # 41 plow	4.83 M
03/07/2024	US Bank	KW-N&S Tractor - hitch pin	4.77 M
03/07/2024	US Bank	JE-Phil's Ace Hardware - Drain for 72	3.99 M
03/07/2024	US Bank	JH-Phil's Ace Hardware - parts for runway lights	3.85 M
03/07/2024	US Bank	WI-Midtown Coffee - Code Enforcement interview	3.70 M
03/09/2024	Kelley Create Co	PW Copier - Jan-24	2.91 M
03/07/2024	US Bank	JL-N & S Tractor - chain master link	2.30 M
03/07/2024	US Bank	NV-Amazon- Air Purifier Filter CREDIT REFUND- ITEMS WE	23.99- M
03/07/2024	US Bank	KP-AMAZON - Office Supplies: Returned item refund	38.96- M
03/07/2024	US Bank	CF-Home Depot - tire chain return	52.25- M
03/21/2024	BERG AIR LLC	Berg's Portion of fuel- January 2024	54.30-
03/21/2024	BERG AIR LLC	Berg's Portion of CC fees- January 2024	66.84-
03/07/2024	US Bank	PH-Amazon - Refund for Street cones not received	125.40- M
03/21/2024	BERG AIR LLC	Berg's Portion of CC fees- February 2024	175.83-
03/21/2024	BERG AIR LLC	Berg's Portion of fuel-February 2024	263.15-
03/07/2024	US Bank	SB-Turf Star-CREDIT-Product no longer available.	608.16- M
03/07/2024	US Bank	NS-Lenovo-MRC Laptops Refund	953.40- M
03/13/2024	2KG Contractors, Inc.	Homeless shelter	1,614.51-
03/07/2024	US Bank	NS-Lenovo-MRC Laptops Refund	2,860.20- M
03/18/2024	Central Oregon Tree Service	PO 11348 Removal of 2 trees at City Hall	3,400.00- V
03/18/2024	Central Oregon Tree Service	PO 11348 Removal of 2 trees at PD Office	3,400.00- V
Grand Totals:			<u>701,891.20</u>

Report Criteria:

Report type: GL detail
 Bank.Account description = "General Ckg - FIB"

US Bank Purchase Cards

February 2024

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02/08/24	Pamplin Media Group	Pamplin Media-Sageland Magazine	\$350.00
01/31/24	COVE ELECTRIC INC.	Cove Electric #5185	\$688.83
02/08/24	MADRAS SANITARY SERVICE	Madras Sanitary January 2024	\$64.31
02/14/24	TERMINIX INTERNATIONAL	Terminix-110159	\$72.00
02/12/24	AMAZON MKTPLACE PMTS	Amazon - Wrench and Socket Set for City Hall	\$92.33
02/09/24	AMAZON MKTPLACE PMTS	Amazon - Screwdriver for City Hall	\$21.73
02/09/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Power Drill for City Hall	\$278.95
02/09/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Tape Measure & Stud Finder for City Hall	\$10.00
02/09/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Wrench Set for City Hall	\$39.99
01/31/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ City Hall	\$30.65
02/21/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ City Hall	\$30.65
02/26/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ City Hall	\$30.65
01/29/24	BLUE MOUNTAIN NETWORKS LLC	Blue Mountain Networks - February 2024	\$88.24
02/26/24	VERIZON WIRELESS	Verizon - Jan 2024	\$85.24
02/08/24	Pamplin Media Group	Pamplin Media-Budget Committee vacancies	\$330.62
02/15/24	DOMINO'S 7228	Dominos- food for council meeting	\$104.58
02/15/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway- Food For City Council Meeting	\$42.24
02/05/24	SHIELDING INTERNATIONAL	Oregon Embroidery-#13794	\$166.00
01/29/24	EAGLE BAKERY	Eagle Bakery - Council Meeting	\$30.00
01/29/24	LEAGUE OF OREGON CITIES	LOC - Mayor Membership Oregon Mayors	\$200.00
02/01/24	TEAL ROSE COFFEE	TEAL ROSE - Dinner Budget Retreat	\$224.25
02/05/24	SHIELDING INTERNATIONAL	Oregon Embroidery-#13794	\$79.50
01/29/24	AMAZON MKTPLACE PMTS	Amazon - Book	\$105.30
02/19/24	AMAZON MKTPLACE PMTS	Amazon - Book	\$46.30
02/26/24	THE GRAND HOTEL SALEM	Grand Hotel Salem - House meeting	\$347.74
02/02/24	GREAT EARTH CAFE&MARKET	Great Earth - Candidate Breakfast	\$42.03
02/12/24	HILTON PORTLAND CERTIFI	Hilton - Lodging	\$269.61
02/02/24	LEAGUE OF OREGON CITIES	League of Oregon Cities- Conference 3/26-3/29/2024 Registration	\$495.00
02/06/24	RIO RESTAURANT	RIO - HR interview	\$64.10
02/05/24	EAGLE BAKERY	Eagle Bakery - All Staff Meeting	\$55.00
02/12/24	EAGLE BAKERY	Eagle Bakery - Congressman visit	\$24.00
02/02/24	Midtown Coffee Company of Madras,	Midtown Coffee - Code Enforcement interview	\$8.20
02/02/24	Midtown Coffee Company of Madras,	Midtown Coffee - Code Enforcement interview	\$3.70
02/19/24	Black Bear Diner of Madras LLC	BLACK BEAR - Gift Card for Will	\$50.00
02/07/24	ERICKSON'S THRIFTWAY	THRIFTWAY- food for all staff meeting	\$20.97
02/01/24	ZOOM.US	ZOOM - Pro account fee	\$15.99
02/19/24	ZOOM.US	Zoom- Monthly Subscription	\$120.00
02/08/24	OPAL SPRINGS WATER	Opal Springs 2 cases water- January 2024	\$36.80
02/23/24	TREASURE VALLEY COFFEE OF CE	Treasure Valley Coffee- Coffee supplies	\$70.15
02/23/24	CENTRAL OR	Treasure Valley Coffee- Coffee supplies	\$10.15
02/14/24	AMAZON MKTPLACE PMTS	Amazon - Office Supplies	\$18.98
02/01/24	AMAZON MKTPLACE PMTS	AMAZON - Office Supplies	\$35.18
02/12/24	AMAZON MKTPLACE PMTS	AMAZON - Office Supplies: Returned item refund	(\$38.96)
01/30/24	AMAZON MKTPLACE PMTS	AMAZON - Office Supplies	\$159.94
01/29/24	AMAZON MKTPLACE PMTS	AMAZON - Office Supplies	\$189.98
02/19/24	BI MART CORPORATION	BIMART - Office Supplies	\$75.74
02/12/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Office Supplies	\$17.98

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<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
01/29/24	AMAZON MKTPLACE PMTS	Amazon - Council Chambers/Scanner	\$274.55
01/31/24	BI MART CORPORATION	Bi-Mart - Council Chambers/Plug Adapter	\$11.49
02/08/24	Pamplin Media Group	Pamplin Media-Public Hearing ZC-23-1	\$189.67
02/08/24	Pamplin Media Group	Pamplin Media-Public Hearing SD-23-4 SP-23-2	\$113.33
02/08/24	Pamplin Media Group	Pamplin Media-Public Hearing PA-23 AX 23-2	\$559.97
02/08/24	Pamplin Media Group	Pamplin Media-Ordinance 982	\$79.34
02/12/24	GREAT EARTH CAFE&MARKET	Great Earth- Lunch for Wyden and Merkley staff meeting	\$185.00
02/05/24	SHIELDING INTERNATIONAL	Oregon Embroidery-#13794	\$130.25
02/02/24	LEAGUE OF OREGON CITIES	LOC-NW Regional Managers Conference Registration	\$595.00
01/29/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - Code Enforcement Officer Interviews	\$49.99
01/29/24	AMAZON MKTPLACE PMTS	Amazon - office supplies/File Holder	\$39.62
01/31/24	AMAZON MKTPLACE PMTS	Amazon - office supplies/recycle bin	\$10.65
02/08/24	AMAZON MKTPLACE PMTS	Amazon - office supplies/Desk Cable Mgmt	\$18.98
02/12/24	AMAZON MKTPLACE PMTS	Amazon - Velcro for e-waste	\$37.01
02/26/24	VERIZON WIRELESS	Verizon - Jan 2024	\$47.72
02/26/24	RANCH COUNTRY OUTHOUSES	Ranch - outhouse service	\$230.00
02/26/24	RANCH COUNTRY OUTHOUSES	Ranch - outhouse service	\$155.00
02/08/24	CENTRAL ELECTRIC CO-OP	Central Electric January 2024	\$68.54
02/06/24	OREGON DEPARTMENT OF AGRICULTURE	Oregon Department of Agriculture - Laws & Safety Exam	\$58.00
01/26/24	Bestmed	Bestmed - CDL Physical Exam	\$110.00
02/05/24	MADRAS MARINE INC.	Madras Marine - New blower pack.	\$669.03
02/16/24	HOME DEPOT-REDMOND	Home Depot - Vegetation killer.	\$184.85
01/30/24	COVE ELECTRIC INC.	Cove Electric-PO #11762 I #5163	\$7,401.00
01/31/24	COVE ELECTRIC INC.	Cove Electric #5204	\$913.63
02/08/24	MADRAS SANITARY SERVICE	Madras Sanitary January 2024	\$661.56
01/29/24	AMAZON MKTPLACE PMTS	Amazon - 9 V Battery for irrigation controls	\$284.05
02/05/24	MADRAS MARINE INC.	Madras marine- Edger Attachment Curved Shaft	\$110.62
02/23/24	MADRAS MARINE INC.	Madras marine- Chain Saw Chains	\$183.96
02/05/24	CHEVRON	Chevron - Car Wash	\$8.99
02/02/24	CHEVRON	Chevron - Car Wash	\$9.99
02/08/24	MADRAS SANITARY SERVICE	Madras Sanitary January 2024	\$64.31
02/14/24	TERMINIX INTERNATIONAL	Terminix-110159	\$72.00
01/31/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ PD	\$30.65
02/21/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ PD	\$30.65
02/26/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ PD	\$30.65
02/16/24	VERIZON WIRELESS	Verizon- Jan 2024	\$1,199.91
01/31/24	TDS Broadband, LLC	TDS_February 2024	\$10.26
01/31/24	TDS Broadband, LLC	TDS_February 2024	\$101.50
02/01/24	KRP DATA SYSTEMS	KRP Data System - desktop application license	\$37.21
01/29/24	BLUE MOUNTAIN NETWORKS LLC	Blue Mountain Networks - February 2024	\$176.50
02/20/24	STORAGE2U	Storage 2 U- Storage Container for Evidence Room	\$165.00
02/05/24	AMAZON MKTPLACE PMTS	Amazon - Office Supplies	\$37.99
02/06/24	AMAZON MKTPLACE PMTS	Amazon - Office Supplies	\$52.82
02/23/24	TREASURE VALLEY COFFEE OF CE	Treasure Valley Coffee- Coffee supplies	\$91.00
02/23/24	TREASURE VALLEY COFFEE OF CE	Treasure Valley Coffee- Coffee supplies	\$56.35
01/30/24	AMAZON MKTPLACE PMTS	Amazon - Equipment	\$85.80
01/29/24	AMAZON MKTPLACE PMTS	Amazon - Equipment	\$112.47

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02/05/24	AMAZON MKTPLACE PMTS	Amazon - Equipment	\$14.97
02/15/24	AMAZON MKTPLACE PMTS	Amazon - Equipment	\$10.47
02/20/24	AMAZON MKTPLACE PMTS	Amazon - Equipment	\$70.66
02/26/24	AMAZON MKTPLACE PMTS	Amazon - Equipment	\$24.67
02/26/24	AMAZON MKTPLACE PMTS	Amazon - Equipment	\$75.98
02/07/24	CANVAS CHAMP	Canvas Champ - canvas print - Materials and supplies	\$144.52
02/05/24	MOUNTAIN VIEW RV & MINI STORA	Mountain View RV - February Rent	\$105.00
02/01/24	HURRICANE BUTTERFLY LAW	Hurricane Butterfly - Crossfire Stream - OC Spray	\$190.90
02/21/24	POLICE AND SHERIFFS PRESS	Police and Sheriffs Press - Webb ID Card	\$17.60
02/07/24	AMAZON MKTPLACE PMTS	Amazon - Office Suipplies	\$21.98
02/09/24	ODOT DMV2U	ODOT DMV2U - Traffic Safety Conference Registration	\$25.00
02/01/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - Staff meeting	\$30.54
02/19/24	EAGLE BAKERY	Eagle Bakery - Meeting	\$20.00
02/19/24	GREAT EARTH CAFE&MARKET	Great Earth - PD Interviews	\$69.02
01/30/24	MAIL COPIES AND MORE	Mail Copies and More - Evidence Shipping	\$17.47
02/14/24	MAIL COPIES AND MORE	Mail Copies and More - Evidence Shipping	\$17.47
02/02/24	MAIL COPIES AND MORE	Mail Copies and More - Evidence Shipping	\$25.84
02/02/24	TLO TRANSUNION	TLO -Subscription January 2024	\$100.00
02/12/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - ORPAT Instructors	\$40.00
01/29/24	BLUE MOUNTAIN NETWORKS LLC	Blue Mountain Networks - February 2024	\$88.25
01/26/24	CASELLE INC.	Caselle - Contract Support/Maintenance - February 2024	\$1,509.00
02/26/24	CASELLE INC.	Caselle - Contract Support/Maintenance - March 2024	\$1,509.00
02/08/24	Government Finance Officers Assoc.	GFOA - CPFO Membership Fee - 2024	\$175.00
02/12/24	DRI*GALLUP	Gallup Clifton Strengths Test- Nelly	\$59.99
02/19/24	DRI*GALLUP	Gallup Clifton Strengths Test- Connie	\$59.99
02/19/24	DRI*GALLUP	Gallup Clifton Strengths Test- Nicole	\$59.99
02/19/24	DRI*GALLUP	Gallup Clifton Strengths Test- Rose	\$59.99
02/19/24	DRI*GALLUP	Gallup Clifton Strengths Test- Kate	\$59.99
02/20/24	AMAZON MKTPLACE PMTS	Amazon-Office Supplies	\$112.98
02/08/24	MAIL COPIES AND MORE	Mail Copies and More- name plates for Kate and Rose	\$41.30
02/14/24	MAIL COPIES AND MORE	Mail Copies and More- name tag and name plate for K.Knop	\$49.00
01/29/24	AMAZON MKTPLACE PMTS	Amazon- Air Purifier Filter CREDIT REFUND- ITEMS WERE RETUF	(\$23.99)
02/08/24	D'S LOCK AND KEYS LLC	D's Lock and Keys- Door repair	\$140.00
02/14/24	American AED LLC	American AED - Warming Shelter FFE	\$1,439.00
01/29/24	AMAZON MKTPLACE PMTS	Amazon - foldable baby high chair Warming shelter FFE	\$179.00
02/16/24	H.A. MCCOY ENGINEERING & SUR\	H.A. McCoy Engineering & Surveying LLC- 10th street improvements	\$435.50
02/05/24	PHIL'S ACE HARDWARE-MADRAS	Ace Hardware - Nuts for street signs	\$7.98
02/09/24	PHIL'S ACE HARDWARE-MADRAS	Ace Hardware - Tools for streets	\$53.98
02/08/24	CENTRAL ELECTRIC CO-OP	Central Electric January 2024	\$259.59
02/08/24	MADRAS SANITARY SERVICE	Madras Sanitary January 2024	\$310.86
02/08/24	MADRAS SANITARY SERVICE	Madras Sanitary January 2024	\$132.98
02/26/24	VERIZON WIRELESS	Verizon - Jan 2024	\$42.62
02/22/24	LA POSADA MEXICAN GRILL	LA POSADA - Card run Error	\$27.75
02/02/24	Pamplin Media Group	Pamplin Media-Advertising/Sageland Magazine	\$215.00
02/05/24	SIMPLISAFE	Simplisafe-Alarm monitoring	\$59.98
01/31/24	TERMINIX INTERNATIONAL	Terminix-242743 January 2024	\$92.00
01/31/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ DPGC	\$191.39

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02/05/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ DPGC	\$47.18
02/16/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ DPGC	\$47.18
02/26/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ DPGC	\$57.03
01/29/24	BLUE MOUNTAIN NETWORKS LLC	Blue Mountain Networks - February 2024	\$401.99
02/26/24	VERIZON WIRELESS	Verizon - Jan 2024	\$47.72
02/26/24	RANCH COUNTRY OUTHOUSES	Ranch - outhouse service	\$100.00
02/07/24	PAYPAL	Pay Pal/Web Worm-Contract Services-Desert Peaks Website Mainte	\$249.00
02/08/24	MADRAS SANITARY SERVICE	Madras Sanitary January 2024	\$220.25
02/15/24	AMAZON MKTPLACE PMTS	Amazon-Golf Tees	\$77.94
02/14/24	CARL'S GOLFLAND INC	Carl's Golf Land-Gloves and Golf Balls	\$355.46
02/09/24	AMAZON MKTPLACE PMTS	Amazon-Snacks	\$33.98
02/13/24	AMAZON MKTPLACE PMTS	Amazon-Snacks	\$36.95
02/09/24	AMAZON MKTPLACE PMTS	Amazon-Snacks	\$22.68
02/07/24	AMAZON MKTPLACE PMTS	Amazon-snacks	\$22.70
02/09/24	REDMOND LIQUOR	Redmond North Liquor Store-Liquor	\$221.20
02/07/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway-Beer	\$79.97
02/05/24	AMAZON MKTPLACE PMTS	Amazon-Deli	\$28.06
02/01/24	AMAZON MKTPLACE PMTS	Amazon-Deli	\$8.48
02/16/24	AMAZON MKTPLACE PMTS	Amazon-Deli Supplies	\$105.77
02/14/24	AMAZON MKTPLACE PMTS	Amazon-Deli containers	\$83.20
02/19/24	AMAZON MKTPLACE PMTS	Amazon-Deli Supplies	\$21.98
02/05/24	OREGON BEEF COMPANY	Oregon Beef-Deli	\$75.80
01/31/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway-Deli	\$14.62
02/07/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway-Deli	\$45.08
02/12/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway-Deli	\$10.06
01/29/24	CARL'S JR	Carl's JR.-Lunch during training	\$56.72
02/01/24	OREGON DEPARTMENT OF AGRICU	Oregon Dept of Ag -Training	\$58.00
02/02/24	OREGON DEPARTMENT OF AGRICU	Oregon Dept of Ag -Training	\$58.00
02/13/24	AMAZON MKTPLACE PMTS	Amazon-tissue	\$16.49
02/14/24	AMAZON MKTPLACE PMTS	Amazon-PPE/Gloves	\$57.98
02/23/24	MAIL COPIES AND MORE	Mail Copies and More-Office Supplies	\$40.00
02/08/24	TREASURE VALLEY COFFEE OF CE	Treasure Valley Coffee- Coffee supplies	\$84.20
02/19/24	TREASURE VALLEY COFFEE OF CE	Treasure Valley Coffee- Coffee supplies	\$108.00
02/01/24	MADRAS PAINT & GLASS, INC.	Madras Paint and Glass-Paint	\$218.72
02/06/24	WILBUR-ELLIS	Wilbur Ellis-Spray nozzles	\$132.29
02/12/24	AMAZON MKTPLACE PMTS	Amazon - pants	\$99.98
02/19/24	AMAZON MKTPLACE PMTS	Amazon - lights	\$67.26
01/26/24	BAXTER AUTO PARTS	Baxter - starter	\$175.37
02/07/24	BAXTER AUTO PARTS	Baxter - hitch pin	\$38.42
02/07/24	BAXTER AUTO PARTS	Baxter - relay	\$10.92
02/12/24	BAXTER AUTO PARTS	Baxter - filters	\$46.80
02/19/24	BAXTER AUTO PARTS	Baxter - sparkplugs	\$18.26
02/22/24	INTERSTATE BATTERY	Interstate Battery- battery	\$381.85
02/22/24	MADRAS MARINE INC.	Madras Marine - blower maintenance	\$224.24
02/06/24	N&S TRACTOR	N&S Tractor - hitch pin	\$4.77
01/26/24	NAPA AUTO	Napa - belts	\$6.92
02/05/24	NAPA AUTO	Napa - belts	\$109.95

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02/22/24	NAPA AUTO	Napa - bearings	\$216.24
02/02/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - rope	\$83.40
02/12/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - cable	\$11.07
02/16/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - rope	\$119.99
02/02/24	TURF STAR INC	Turf Star - belt and bearings	\$242.28
01/31/24	BAXTER AUTO PARTS	Baxter's Auto-Windshield wiper fluid	\$12.00
02/19/24	HOME DEPOT-REDMOND	Home Depot-Freezer	\$1,085.17
01/31/24	PHIL'S ACE HARDWARE-MADRAS	Ace Hardware-Chain	\$44.89
02/08/24	HOME DEPOT-REDMOND	Home Depot-Grill	\$599.00
02/01/24	TURF STAR INC	Turf Star-CREDIT-Product no longer available.	(\$608.16)
02/02/24	WILBUR-ELLIS	Wilbur Ellis-Herbicide	\$175.74
02/02/24	WILBUR-ELLIS	Wilbur Ellis-Herbicide	\$940.00
02/14/24	AMAZON MKTPLACE PMTS	Amazon - rubbing alcohol for water samples	\$28.50
02/12/24	AMAZON MKTPLACE PMTS	Amazon - Fire extinguisher bracket	\$16.93
02/14/24	AMAZON MKTPLACE PMTS	Amazon - Floor cable cover protectors (2 count)	\$66.97
02/08/24	MADRAS SANITARY SERVICE	Madras Sanitary January 2024	\$1,027.60
01/31/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ SWWTP	\$17.93
02/09/24	Oregon Water Resources Department	Oregon Water Resources-dam safety fee	\$120.00
02/23/24	BENDTEL	Bend Tel February 2024	\$161.76
01/29/24	BLUE MOUNTAIN NETWORKS LLC	Blue Mountain Networks - February 2024	\$202.99
02/26/24	VERIZON WIRELESS	Verizon - Jan 2024	\$376.60
02/13/24	USA BLUE BOOK	USA BLUE BOOK - CL17 Chlorine reagent kit (4 count)	\$332.54
02/02/24	AQUAFIX INC.	Aquafix- Defoamer and Microscopic Lab testing services.	\$736.37
02/15/24	AQUAFIX INC.	Aqua Fix - chemicals for SWWTP	\$2,653.27
02/26/24	RANCH COUNTRY OUTHOUSES	Ranch - outhouse service	\$100.00
02/08/24	CENTRAL ELECTRIC CO-OP	Central Electric January 2024	\$1,572.95
01/26/24	Ferrellgas, LP	Ferrell Gas November 2023	\$408.76
01/26/24	Ferrellgas, LP	Ferrell Gas January 2024	\$458.72
02/22/24	Bestmed	BestMed Urgent Care - CDL Physical	\$110.00
02/07/24	Oregon Water Resources Department	Oregon Water Resources -Test Enrollment	\$55.00
02/02/24	Bestmed	Best Med- Annual CDL physical	\$110.00
02/06/24	Bestmed	Best Med Urgent care - CDL physical	\$110.00
02/19/24	AMAZON MKTPLACE PMTS	Amazon- Lysol disinfecting spray for SWWTP	\$24.84
02/05/24	AMAZON MKTPLACE PMTS	Amazon - Microphone covers for Aquatech headsets	\$22.45
02/14/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Office trash bags	\$19.98
02/14/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - trash bags	\$23.98
02/12/24	AMAZON MKTPLACE PMTS	Amazon - Rack for shovels	\$43.65
01/29/24	AMAZON MKTPLACE PMTS	Amazon - magnetic screwdriver set , screwdriver bit set	\$68.97
01/29/24	AMAZON MKTPLACE PMTS	Amazon - pet cock for generator	\$9.26
02/09/24	AMAZON MKTPLACE PMTS	Amazon - pet cock for generator	\$9.99
02/12/24	AMAZON MKTPLACE PMTS	Amazon - aerosol can caddy	\$37.98
02/14/24	AMAZON MKTPLACE PMTS	Amazon - aerosol can caddy	\$37.98
02/14/24	PHIL'S ACE HARDWARE-MADRAS	ACE Hardware - Shop towels	\$18.98
01/29/24	USA BLUE BOOK	USA BLUE BOOK - Locate paint	\$136.33
02/23/24	PHIL'S ACE HARDWARE-MADRAS	Ace Hardware- funnel and measuring jug for dosing chemical into SV	\$29.98
02/16/24	AMAZON MKTPLACE PMTS	Amazon - Refund for Street cones not received	(\$125.40)
02/12/24	AMAZON MKTPLACE PMTS	Amazon - Safety Street cone markers	\$72.99

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02/13/24	AMAZON MKTPLACE PMTS	Amazon - Safety Street cones	\$700.70
01/26/24	ERICKSON'S THRIFTWAY	Ericksons - Laundry soap for shop	\$11.29
01/29/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Repair parts for SWWTP Chlorinator	\$11.96
01/29/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Repair parts for SWWTP Chlorinator	\$10.97
02/01/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Hose and nozzle for SWWTP Filter Bay	\$61.97
02/09/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Repair drying bed platform NWWTP	\$22.08
02/15/24	NORCO	Norco #39815683	\$51.77
01/31/24	COVE ELECTRIC INC.	Cove Electric #5221	\$200.00
01/31/24	COVE ELECTRIC INC.	Cove Electric #5220	\$450.12
01/31/24	COVE ELECTRIC INC.	Cove Electric #5145	\$1,578.26
02/14/24	AMAZON MKTPLACE PMTS	Amazon - paint can holder	\$27.20
02/13/24	AMAZON MKTPLACE PMTS	Amazon - tool holder	\$62.06
02/23/24	AMAZON MKTPLACE PMTS	Amazon - tool box	\$209.99
02/22/24	AMAZON MKTPLACE PMTS	Amazon - double sprocket	\$9.39
02/23/24	AMAZON MKTPLACE PMTS	Amazon - taper lock bushing	\$52.79
02/14/24	BDI USA	BDI Express - sprockets	\$149.77
02/14/24	BDI USA	BDI Express - sprockets	\$138.36
02/15/24	BDI USA	BDI Express - sprockets	\$207.57
02/21/24	N&S TRACTOR	N & S Tractor - roller chain	\$85.96
02/22/24	N&S TRACTOR	N & S Tractor - chain master link	\$2.30
02/15/24	PRATUM COOP	Pratum Coop - chemical for weeds	\$174.50
02/08/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - bolts and drill bits	\$49.66
02/12/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - tools for plant and cleaners for grease	\$104.88
02/14/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - engine cleaner and brake cleaner	\$31.96
02/16/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - tools and tool racks	\$206.90
02/13/24	AMAZON MKTPLACE PMTS	Amazon- Truck Tool Rack	\$34.47
02/06/24	AMAZON MKTPLACE PMTS	Amazon- Digestor Mixer Floats	\$89.95
02/12/24	AMAZON MKTPLACE PMTS	Amazon- Headworks Sample Portal	\$8.79
02/26/24	CONSOLIDATED SUPPLY CO.	Consolidated Supply- Repair parts for sump pumps	\$60.48
02/02/24	HACH COMPANY	Hach - CL17	\$3,482.00
02/14/24	PHIL'S ACE HARDWARE-MADRAS	Phils Ace- Bolts for Headworks Sample Portal Installation	\$5.34
02/26/24	TRADE TOOL & SUPPLY	Trade Tool and Supply - Threader Rebuild Kit	\$165.00
02/12/24	AMAZON MKTPLACE PMTS	Amazon - Safety Street safety vest	\$26.73
02/19/24	AMAZON MKTPLACE PMTS	Amazon - safety vest	\$61.92
02/06/24	COASTAL FARM & RANCH RED	Coastal - safety jacket	\$109.99
02/16/24	H.A. MCCOY ENGINEERING & SURV	H.A. McCoy Engineering & Surveying LLC- General Survey / Engine	\$1,198.10
02/16/24	H.A. MCCOY ENGINEERING & SURV	H.A. McCoy Engineering & Surveying LLC-Culver Hwy Sewer Extens	\$2,700.00
02/08/24	MADRAS SANITARY SERVICE	Madras Sanitary January 2024	\$49.28
02/12/24	BI MART CORPORATION	Bi-Mart - Building Maintenance: Office Paint Supplies	\$20.97
02/12/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Building Maintenance: Office Paint Supplies	\$129.94
02/12/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Building Maintenance: Office Paint Supplies	\$70.94
01/31/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ airport	\$38.06
02/16/24	MISSION LINEN SUPPLY	Mission Linen - mat service @ airport	\$19.03
02/23/24	BENDTEL	Bend Tel February 2024	\$168.85
01/29/24	BLUE MOUNTAIN NETWORKS LLC	Blue Mountain Networks - February 2024	\$202.99
02/26/24	VERIZON WIRELESS	Verizon - Jan 2024	\$47.72
01/31/24	Black Bear Diner of Madras LLC	Black Bear -Airport Managers Lunch	\$73.73
02/02/24	AMAZON MKTPLACE PMTS	American AED - ACE Training	\$1,710.00

US Bank Purchase Cards

February 2024

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02/14/24	OREGON AIRPORT MANAGEMENT	OAMA - OAMA Legislative Day	\$125.00
01/26/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - Public Works Safety Meeting supplies	\$51.31
01/31/24	COVE ELECTRIC INC.	Cove Electric #5187	\$157.13
02/12/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Keys for SRE building.	\$13.93
02/19/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - parts for runway lights	\$3.85
02/16/24	PLATT ELECTRIC SUPPLY, INC.	Platt - parts for runway lights	\$171.40
02/07/24	AIRSIDE SOLUTIONS INC	Airside - Taxiway Light Cover	\$124.60
01/29/24	ELITE ELECTRIC	Elite Electric - REIL Diagnostics	\$1,137.50
02/14/24	MAIL COPIES AND MORE	Mail Copies and More- name tag For L.Martinelli	\$27.50
02/19/24	AMAZON MKTPLACE PMTS	Amazon - PPE	\$149.99
01/29/24	AMAZON MKTPLACE PMTS	Amazon - Snow stakes	\$21.99
01/29/24	AMAZON MKTPLACE PMTS	Amazon - Coffee Cuppers Supplies-Gift	\$37.97
01/26/24	AMAZON MKTPLACE PMTS	Amazon - Stools for pilot charging station	\$259.98
02/08/24	AMAZON MKTPLACE PMTS	Amazon - PPE: Safety Vest	\$23.49
02/12/24	AMAZON MKTPLACE PMTS	Amazon - Pilot Lounge Supplies and PPE	\$151.77
02/16/24	AMAZON MKTPLACE PMTS	Amazon - Pilot Lounge Mini-fridge	\$176.98
02/12/24	AMAZON MKTPLACE PMTS	Amazon - Pilot Lounge Coffee Pot	\$59.99
02/16/24	AMAZON MKTPLACE PMTS	Amazon - Cleaning Supplies	\$61.52
02/23/24	BI MART CORPORATION	Bi-Mart - Containers to organize supplies	\$31.96
01/29/24	HOBBY-LOBBY #637	Hobby Lobby - Coffee Cuppers Supplies-Gift	\$17.49
02/08/24	TREASURE VALLEY COFFEE OF CE	Treasure Valley Coffee of Central Oregon - Coffee and Paper Suppli	\$204.40
02/16/24	PLATEAU TRAVEL PLAZA	Plateau Travel Plaza - Airport Truck (154) Fuel	\$80.94
02/19/24	PLATEAU TRAVEL PLAZA	Plateau Travel Plaza - Airport Truck (154) Fuel	\$67.49
02/21/24	PLATEAU TRAVEL PLAZA	Plateau Travel Plaza - Airport Truck (154) Fuel	\$86.88
01/29/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - Airport Tour: Warm Springs AVID supplies	\$7.79
02/05/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - Coffee Cuppers Supplies	\$52.48
02/07/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - Key Tenant Meeting with Developer	\$63.81
02/07/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - Key Tenant Meeting with Developer	\$11.48
02/16/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - Airport Tour - Bilingual Class Supplies	\$11.98
02/26/24	SAFEWAY INC. - PORTLAND DIVISI	Safeway - FEMA Meeting supplies	\$41.05
02/08/24	CENTRAL ELECTRIC CO-OP	Central Electric January 2024	\$34.27
02/08/24	LS NETWORKS	LS Networks February 2024	\$81.87
02/08/24	LS NETWORKS	LS Networks February 2024	\$14.89
02/08/24	LS NETWORKS	LS Networks February 2024	\$104.20
02/08/24	LS NETWORKS	LS Networks February 2024	\$126.53
02/23/24	BENDTEL	Bend Tel February 2024	\$886.15
02/23/24	BENDTEL	Bend Tel February 2024	\$194.52
02/23/24	BENDTEL	Bend Tel February 2024	\$886.15
02/23/24	BENDTEL	Bend Tel February 2024	\$194.52
02/26/24	BLACKSMITH PUBLIC HO	Blacksmith Public House - Personal purchase made by mistake reiml	\$12.00
02/08/24	Pamplin Media Group	Pamplin Media-request for Civil engineer	\$139.99
01/31/24	BRIDGETOWER ADS	DJC - City Engineer RFP advertisement	\$147.62
02/01/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - street shop lighting	\$59.98
02/07/24	AMAZON MKTPLACE PMTS	Amazon - safety signs	\$18.30
02/12/24	AMAZON MKTPLACE PMTS	Amazon - Safety signs	\$107.28
02/08/24	AMAZON MKTPLACE PMTS	Amazon - Safety sign	\$29.98
02/12/24	AMAZON MKTPLACE PMTS	Amazon - safety signs	\$269.19
02/01/24	ADT SECURITY SERVICES INC.	ADT PW Bldg. B Feb-April 2024	\$170.07
02/08/24	MADRAS SANITARY SERVICE	Madras Sanitary January 2024	\$404.48
02/14/24	TERMINIX INTERNATIONAL	Terminix-105456	\$113.00
01/31/24	MISSION LINEN SUPPLY	Mission Linen - mat service @PW	\$38.49
02/26/24	MISSION LINEN SUPPLY	Mission Linen - mat service @PW	\$38.49
02/23/24	BENDTEL	Bend Tel February 2024	\$429.82
01/29/24	BLUE MOUNTAIN NETWORKS LLC	Blue Mountain Networks - February 2024	\$202.99
02/26/24	VERIZON WIRELESS	Verizon - Jan 2024	\$487.08
02/06/24	OREGON DEPARTMENT OF AGRIC	Oregon Department of Agriculture - Laws and Safety test at COCC ir	\$58.00
02/15/24	Bestmed	Best Med - CDL physical	\$110.00

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02/16/24	ODOT DMV2U	DMV - CDL permit	\$40.00
02/20/24	ABBY'S LEGENDARY PIZZA	Abby's - Snow event meal	\$120.20
02/05/24	ERICKSON'S THRIFTWAY	Thriftway - End of year review	\$35.95
02/19/24	MAZATLAN MEXICAN RESTAURANT	Mazatlan - Snow removal lunch	\$101.20
01/29/24	OREGON DEPARTMENT OF AGRICULTURE	ODA - Applicators License	\$50.00
02/16/24	Black Bear Diner of Madras LLC	Black Bear Diner - baby present for Quinns	\$200.00
02/22/24	HALFMOON LLC	Halfmoon Education - PDH Training	\$578.00
02/15/24	BIG DOT OF HAPPINESS	Big Dot of Happiness - Gift Card for Zack	\$56.98
02/08/24	ERICKSON'S THRIFTWAY	Erickson's Thriftway - Food and drinks for safety meeting	\$40.04
01/30/24	ERICKSON'S THRIFTWAY	Thriftway - snacks for Airport Interviews	\$15.27
02/05/24	GREAT EARTH CAFE&MARKET	Great Earth - PW annual end of the year planning meeting	\$275.71
02/15/24	AMAZON MKTPLACE PMTS	Amazon - A/V monitor	\$996.99
02/01/24	AMAZON MKTPLACE PMTS	Amazon - TV mount	\$79.98
01/29/24	AMAZON MKTPLACE PMTS	Amazon - PW office supplies (pens)	\$11.83
01/29/24	AMAZON MKTPLACE PMTS	Amazon - white board cleaner, batteries	\$33.50
02/16/24	H.A. MCCOY ENGINEERING & SURVEYING	H.A. McCoy Engineering & Surveying LLC- General Survey / Engineer	\$2,253.80
01/31/24	DPGC-CITY OWNED	Desert Peaks Golf Course-Uniform/Polos	\$90.00
02/12/24	SAFEWAY INC. - PORTLAND DIVISION	Safeway - Distilled water for eye wash stations.	\$37.25
02/05/24	AMAZON MKTPLACE PMTS	Amazon - Eyewash stations	\$359.64
02/14/24	NORTHERN CALIFORNIA GLOVE	Northern California Glove - Gloves, earplugs etc.	\$73.08
02/02/24	AMAZON MKTPLACE PMTS	Amazon - PPE safety glasses and Hi-Vis vests	\$135.78
02/06/24	N&S TRACTOR	N & S Tractor-door for Kyote tractor	\$2,073.20
02/22/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - oil for snow plows	\$49.98
02/02/24	AMAZON MKTPLACE PMTS	Amazon - Exmark bagging latch.	\$59.98
01/26/24	BAXTER AUTO PARTS	Baxters - Purple power degreaser.	\$64.83
01/31/24	BAXTER AUTO PARTS	Baxters - Filters	\$136.89
01/31/24	BAXTER AUTO PARTS	Baxters - Starting fluid	\$48.84
02/01/24	BAXTER AUTO PARTS	Baxters - Top terminal for battery	\$7.77
02/02/24	BAXTER AUTO PARTS	Baxters - headlight for # 41 plow	\$4.83
02/14/24	BAXTER AUTO PARTS	Baxters - idler and tensioner for 108	\$105.74
02/16/24	BAXTER AUTO PARTS	Baxters - filters	\$200.62
02/26/24	BAXTER AUTO PARTS	Baxters - 3-36, window cleaner and liltree new car smell	\$175.13
02/08/24	LAWSON PRODUCTS INC.	Lawson - Drill bits, Car cleaner, fuses etc.	\$270.39
02/05/24	N&S TRACTOR	N&S Tractor - Blower Motor for 621-B Loader.	\$444.36
02/26/24	N&S TRACTOR	N&S Tractor - Washers for # 72	\$10.81
02/26/24	NAPA AUTO	Napa - Car wash, crimp tool, Gojo hand cleaner etc.	\$82.78
02/15/24	NEWHOUSE MFG CO INC.	NewHouse MFG - hydraulic cylinder for 72. 3-36 spray lube, brushes	\$224.00
01/29/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Hose and fittings for 621-B loader	\$19.98
01/29/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Fitting for 621-B loader.	\$7.98
02/23/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Drain for 72	\$3.99
01/29/24	BAXTER AUTO PARTS	Baxters - Shop Supplies	\$702.56
01/29/24	BAXTER AUTO PARTS	Baxters - Shop Supplies	\$380.42
01/29/24	BAXTER AUTO PARTS	Baxters - Wire Harness	\$61.58
01/26/24	LES SCHWAB EQUIPMENT	Les Schwab - Vehicle batteries	\$583.17
02/02/24	VERIZON WIRELESS	Verizon - Fleet monitoring	\$47.85
02/09/24	LES SCHWAB EQUIPMENT	Les Schwab - Battery and install	\$220.28
02/05/24	HOME DEPOT-REDMOND	Home Depot - tire chain return	(\$52.25)
01/31/24	AMAZON MKTPLACE PMTS	Amazon - Step platform for shop	\$99.99
02/05/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Drill and recip saw.	\$358.99
02/12/24	PHIL'S ACE HARDWARE-MADRAS	Phil's Ace Hardware - Wrenches and hex wrenches for shop	\$232.96
02/01/24	AMAZON MKTPLACE PMTS	Amazon - Tools for streets shop	\$139.95
02/09/24	LES SCHWAB EQUIPMENT	Les Schwab - Turf Track Tires - tubeless	\$140.39
02/23/24	LES SCHWAB EQUIPMENT	Les Schwab - trailer tires	\$515.92
		CITY TOTAL:	\$82,760.91