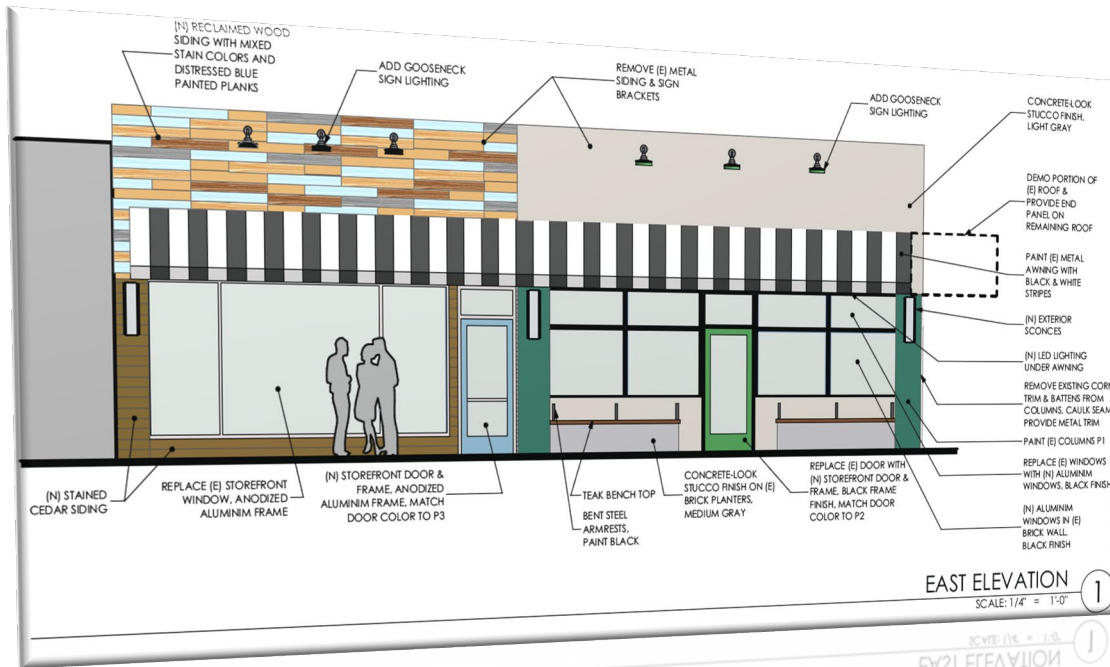


Madras Redevelopment Commission

Design Assistance Program



125 SW "E" Street
 Madras, OR 97741
 541-475-2344
www.ci.madras.or.us

OVERVIEW

The Madras Redevelopment Commission (MRC) has a Design Assistance program to assist property owners develop conceptual renovation plans for their property. The MRC provides grant funding to property owners to financially assist them develop renovation plans that are high-quality and compliant with City Codes so that any site or building improvements constructed further their efforts to revitalize the Madras Urban Renewal District.

Properties that are located in the Madras Urban Renewal District are eligible for a Design Assistance grant. Applicants are highly encouraged to select a licensed Architect and General Contractor prior to filing an application for Design Assistance grant funding. This will allow property owners to have a skilled design professional help the determine what improvements are needed and work collaboratively with a General Contractor to ensure the project can be constructed within the property owners budget and is practically feasible to construct. Ultimately, the Design Assistance grant will provide the property owner high-quality concept plans, a narrative of the planned improvements, and cost estimate for construction. This will enable the property owner to consider the scope of work and construction cost so that they can make informed decisions regarding the project and whether they need to move forward with acquiring the necessary financing for the project. Design Assistance applications will be reviewed through a Type A review process for which will be completed within 30 days of the application being filed and deemed complete.

ELIGIBILITY

1. The subject property is located within Madras Urban Renewal District boundary (see Map 1).
2. Applicants may be:
 - An Individual
 - A For-Profit Business Tenant (with written approval from the building's owner)
 - Property or Business Owner
 - A 501 (c)(3) not-for-profit or charitable organization
3. The building on the subject property is inadequate, degraded, or obsolete building system.

AVAILABLE FUNDING

The Madras Redevelopment Commission will allocate grant funding for Design Assistance grants in their biennial budget. The MRC will consider awarding grant funding for applications subject to funding availability. The MRC may award up to \$3,000 per application at their discretion based on the approval criteria stated herein.

DESIGN ASSISTANCE REQUIREMENTS

All conceptual designs funded by the MRC's Design Assistance program shall:

1. All plans, reports, studies, and otherwise funded by this program must comply with the Revitalization Toolkit, City's Development Code, Public Improvement Design & Construction Standards.
2. The proposal addresses poor appearance or visible deterioration that discourages investment in surrounding properties.
3. Exterior color scheme uses 3 or 4 colors.
4. Proposal includes store front windows that are transparent and Low-E.

5. Storefront windows include lighting designed to illuminate window displays.
6. Decorative exterior lighting fixtures are proposed that, include but are not limited, to sconces lighting, goose neck lighting, etc.
7. If appropriate with the proposed use or improvements will create an outdoor display, seating, or gathering places visible from the adjacent street(s).
8. There is a walkway that connects to the sidewalk in the adjacent street to the principle building entrance(s).

APPROVAL CRITERIA

Design Assistance Grants will be approved based on the following criteria:

MANDATORY CRITERIA Design Assistance Program	Standard Met?	
	Yes (X)	No (X)
The property owner's utility accounts with the City of Madras are in good standing.		
The business owner possesses, or can reasonably obtain, a valid business license from the City.		
The applicant has selected a licensed Architect to complete the conceptual design and related work.		
The applicant has selected a licensed General Contractor who will work with the property owner and Architect to develop a conceptual design that is consistent with the property owner's construction budget.		

MRC REVIEW PROCESS

Design Assistance applications will be reviewed through the MRC's Type A Review process which is as follows:

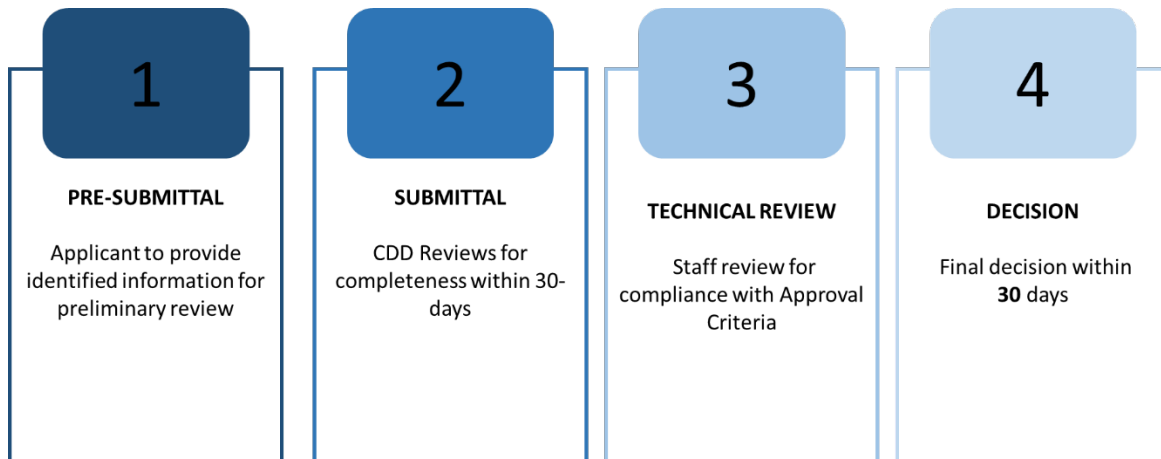
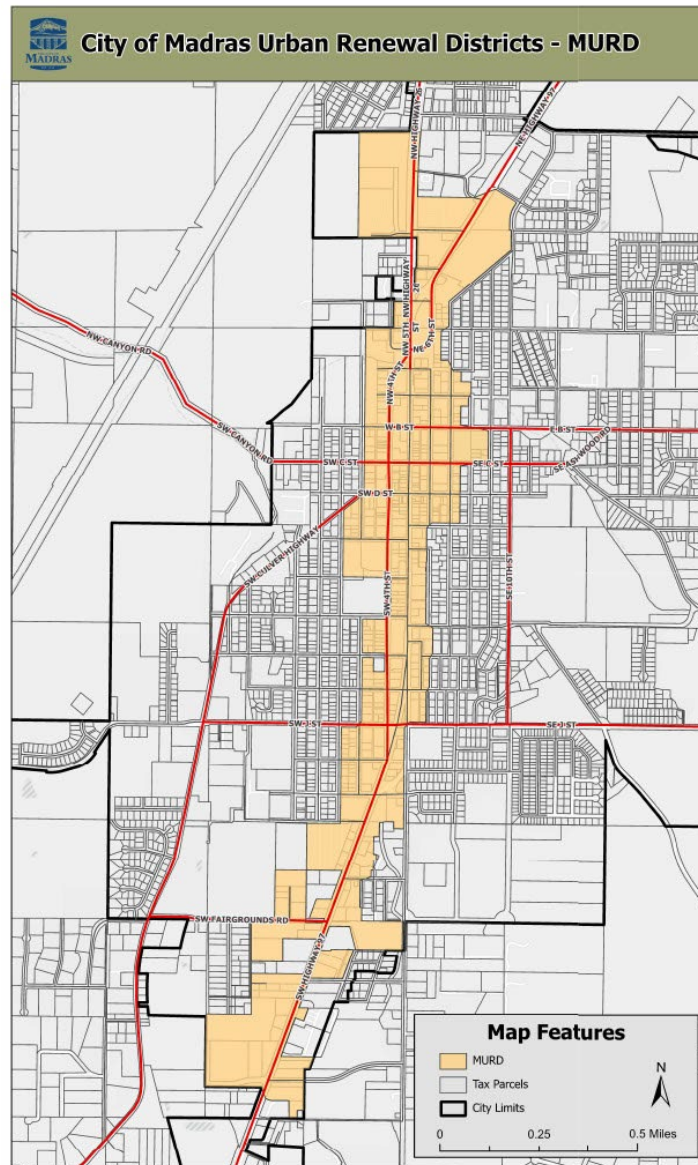


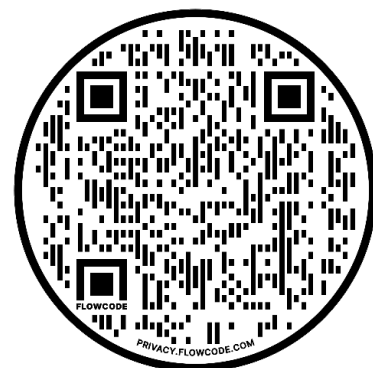
Figure 1. Type A Review Process

Map 1. Madras Urban Renewal Area.



Questions?

Nicholas Snead
Community Development Director
125 SW E Street
Madras, OR, 97741
541-475-2344
nsnead@cityofmadras.us



Scan the QR code to view the application

CITY OF MADRAS
 125 SW E Street, Madras, Oregon 97741
 Telephone 541-475-2344

Madras Redevelopment Commission Program Application

Project Type		
Check only one:		
<input type="checkbox"/> Design Assistance	<input type="checkbox"/> Building Improvement	<input type="checkbox"/> New Housing Construction
<input type="checkbox"/> Paint Improvement	<input type="checkbox"/> Adaptive Reuse	
<input type="checkbox"/> Window Improvement	<input type="checkbox"/> Commercial New Development	

Applicant Information	
Name:	
Business Name:	
Address:	
City:	State:
Phone:	Email:
Applicant is the: Business Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Other <input type="checkbox"/>	

Property Owner Information	
Name:	
Address:	
City:	State:
Phone	Email:

Architect Information	
Name:	
Business Name:	
Address:	
City:	State:
Phone	Email:

Engineer Information	
Name:	
Business Name:	
Type of Engineer: <input type="checkbox"/> Civil <input type="checkbox"/> Mechanical <input type="checkbox"/> Structural <input type="checkbox"/> Surveying	
Address:	
City:	State:
Phone	Email:

Subject Property Information	
Address:	
Map & Tax lot:	
Size (acres):	Current Zoning:
Located in Floodplain: <input type="checkbox"/> Yes <input type="checkbox"/> No	

PROJECT BUDGET

Estimated Total Construction Cost: \$_____

I, as the applicant, property owner, or representative thereof, have signed this application consenting to the filing of this application, proposed improvement(s). As such, I have examined all statements, information and all attached exhibits contained herein, and certify them to be true, correct, and accurate. I understand that any false statements may result in this application being denied. I authorize the City of Madras staff to enter the property for inspection of the site in conjunction with this application and all other associated permits, review, and inspections.

Applicant Signature

Date

Property Owner Signature

Date

APPLICATION MATERIALS

Application Materials Design Assistance Program	Information Required		Information Provided	
	Yes	No	Yes	No
Assessor’s Summary Report for the property(ies)				
Deed for property(ies) from County Clerk				
State of Oregon Business Registry Report for Business				
Copy of Lease if applicant is not the property owner				
Photos of existing conditions of property & building(s)				
Elevation drawings for the structures proposed to be improved				

Questions?

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